



# AGENDA Water Board

4:00 PM - Tuesday, November 12, 2024

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

**This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 853 1162 5633. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.**

**Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, November 12, 2024 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.**

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## CALL TO ORDER

- 1. **Motion to approve the October 8th 2024 minutes and October 2024 payable invoices for \$1,820,199.25.** 7 - 11

Attached are the October 8th 2024 minutes and the September payable invoices for \$1,820,199.25. We have reached a new record high amount in our bank account.

Minutes 10 08 2024 Draft  
Payables October 2024

- 2. **Motion to receive and file the October 2024 revenue, expense and financial reports.** 12 - 32

Documents are attached. We will have a \$1 million CD maturing at Community Saving Bank November 20, 2024. At 4 months into the fiscal year or 33% completed. Revenue is up at 39% while expense at this time are only at 25%.

Bank Stmt Recon-Oct 24  
Expense Report-Oct 2024  
Fund Balances - Oct 24  
Revenue Report-Oct 2024

- 3. **Motion approving payment to Veenstra & Kimm, Inc. for a total of for \$4,660.50.** 33

Attached is an invoice from V&K for the future elevated water tower on Lucore Road. Terracon was on site and drilled soil samples for the foundation design of the elevated water tower. Draft plans should be arriving soon.

V&K invoice Tower 33561-6

- 4. **Motion approving payment #3 to Loecke Building Service, Inc. for \$118,023.25 for the new storage building at 101 8th Avenue.** 34 - 35

The steel has finally arrived and being installed. The ceiling insulation is now being installed. Rex Concrete completed the driveway approach to the new storage building. Everything is progressing smoothly.

Storage Building Payment #3

- 5. **Motion approving payment to ImOn Communications, LLC for fiber installation to 6401 Lucore Road, Marion for \$103,626.46.** 36 - 37

ImOn has completed the installation of the fiber optic line from 10th Street and Rolling Glen Drive to 6401 Lucore Road. The engineering department has surveyed in with GPS the fiber lines and hand holes and updated the city's infrastructure map. Public Works will be in charge of performing future locates for this fiber line. ImOn has a fiber line adjacent to our fiber conduit line as well. The city will reimburse the water department for half the fiber installation cost at such time they begin developing the park in future.

Fiber install to Lucore Invoice 10.24.24

Fiber Map Lucore Site

- 6. **Motion approving payment #1 to Barnd Electric for \$5,940.00 for electrical service and fixtures for the new storage building at 101 8th Avenue.** 38

This is the first payment to Barnd Electric for electrical fixtures and materials for the new storage building.

Barnd Electric - Storage Bldg Invoice

- 7. **Motion approving water main application to The Commons at English Glen 8th Addition to the city of Marion, Iowa.** 39 - 42

This subdivision is located south of 35th Avenue and south of the new Linn Mar Boulder Point school. The developer is Midwest Development Company, aka Skogman Homes of Cedar Rapids. There are 35 single-family lots planned in this addition. The contractor is Rathje Construction and they will begin grading and installing pipe this winter. I approve of this water main application.

Watermain Application Commons of English Glen 8th - Skogman

8. **Motion approving Resolution 24-19 establishing a water main connection fee along Tower Terrace Road between Alburnett Road and New Castle Road, Marion, Iowa.** 43 - 44

Water main was installed along Tower Terrace Road between New Castle Road and Alburnett Road and the Marion Water Department reimbursed the city for the installation cost of the water main. A connection fee of \$211 per linear foot will be split between the north and south property owners at time of land development adjacent to Tower Terrace Road. This connection fee will be collected at the time of final platting of the land along Tower Terrace Road.

Res 24-19 TTR & NewCastle WM Connection Fee

9. **Motion approving Resolution 24-20 establishing a water main connection fee at the intersection of Tower Terrace Road and Barnsley Lane, Marion, Iowa.** 45 - 47

Water main was installed from the north end of Barnsley Lane under the new Tower Terrace Road round about to serve the future land north of Tower Terrace Road. The Marion Water Department paid to install the water main under the round about. The connection fee will be collect at time of final platting of the land north of the Tower Terrace Road round about at Barnsley Lane.

Res 24-20 TTR & Barnsley WM Connection Fee

10. **Motion approving Resolution 24-21 accepting improvements and extensions of water main for the Hunters Field Condos Addition to the city of Marion.** 48 - 50

This subdivision is located along the north side of Connection Boulevard between Lucy Lane and Winslow Road. The developers are Fritz Development of Cedar Rapids, aka Karl Rosenberg and Altrans Inc. There are 16 future water services for 16 condo units. They will final plat lots for the future condo units as they are sold. All tests and inspections have passed. I recommend approval of this water main inspection.

Res 24-21 Hunters Field Condos

11. **Motion approving farm lease with Picket Fence Family Farms for 3 acres on Lot 4, WaterLinn Park 1st Addition to the city of Marion for \$289.00 per acre.** 51 - 58

The 2024 ISU cash rent survey for Linn County was set at \$289 per acre. This is down from \$308 per acre last year. This is only a total of \$57 less income for the coming year. We have traditionally used this survey to establish the cash rent for this 3 acre parcel. We also drilled our new Silurian Well #11 on this parcel last February which has disturbed the soil profile slightly during the well installation.

Fernow Road 3 acre cash rent agreement

Fernow Road Exhibit 3 acre parcel

ISU 2024 cash rent survey Fernow Rd Property

12. **Motion approving farm lease for 8.9 acres of ground at 6401 Lucore Road with Blackford Farms Inc. for \$289 per acre.** 59 - 66

I confirmed with the Parks Department that they will not be developing or planting prairie on the 8.9 acres of ground next year and that the Water Department could go ahead and have a lease signed with the farmer to cash rent this portion of ground on the easterly side of 6401 Lucore Road. This property is where our future elevated water tower will be constructed west of the cropped land.

ISU 2024 cash rent survey Lucore Property

Lucore Road Cash Rent Agreement Marion Water

6401 Lucore Road map of 8.9 acres

13. **Motion to remove from table motion on future financial support to MEDCO. (Tabled 10/8/2024)**

This item was tabled at the last board meeting for further discussion and information gathering.

14. **Motion approving future financial support MEDCO.** 67 - 78

Mark Seckman, President of MEDCO presented to the board at the September 10th board meeting and shared MEDCO's past and future ambitions, goals, and projects. They are asking MEDCO members for a 5 year financial pledge so they can establish a capital work plan. Their request was an increased annual financial pledge of \$1,975.00. We have been supporting them annually at \$3,025 per year. Their new request is \$5,000 per year for five years. The city is anticipating increasing their annual contribution to MEDCO from \$140,000 to \$160,000 per year.

MEDCO Pledge

Medco Prospectus 2025 2029

15. **Motion approving annual financial pledge to the Marion Leadership in Action Class of 2025 for new winter light installations in the Uptown area.** 79 - 80

The board has regularly supported this leadership class in their winter light installations in the Uptown area at the \$500 donation level.

Marion Leadership in Action Class - Winter Lights Program

16. **Motion to receive and file 2025 employee wage and benefits requests.** 81

The board can receive and file the request and ask initial questions. I will prepare a wage and benefits memo for the board's consideration and approval for the December 10th board meeting.

FY 26 Employee Wage Benefit Request

17. **Discussion regarding Field Operations Reports.** 82 - 85

Attached are the October field operations and pumping reports. Justified Drive water service corp was left off under the pavement.

October Service Report

October 2024 Distribution Report

October 2024 Well & Booster Chart

October Pumping 2024-2025

18. **Secretary Report** 86 - 96

October Building Permits - 13 over \$50,000 valuation

Congrats to Braxton Lawrence - passed the DNR Water Distribution 2 exam

Required DNR lead/galvanized/unknown water service line letters (1200 letters mailed)

Alliant Rate increase letters - 12.7% Lg meters and 15% increase general service meters

Potential new legislation capping enterprise fund rate increases

New credit card software system installation update

2024 Service to the Water Profession Award is an award to be shared and celebrated by the entire Marion Water Department Team!

Building Permits October 2024

Letter - Notice of Confirmed Lead Service

Letter - Notice of Galvanized Service Line

Letter - Notice of Unknown Service Line

Alliant Lg General Service Increase Oct 2024

Alliant non-residential rate increase Oct 2024

New Legislation being proposed - cap on Enterprise Funds

2024 AWWA Service to the Water Profession Award

**ADJOURN**

The next Marion Water Board meeting will be held on December 10, 2024 with a special work session starting at 4 pm followed by the regular public meeting beginning at 4:45 pm at 3050 5th Avenue and on ZOOM.