

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:21 PM, on January 11, 2011, in the executive conference room of City Hall, Marion. Trustees Mary Ann McComas, Greg Hapgood and Robert Anderson were present. McComas called the meeting to order but shortly thereafter Anderson chaired the meeting. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Curt Huhndorf, Distribution Foreman, and Jerry Blazek, Operations Supervisor.

Minutes of the special work session and regular monthly meeting minutes held on December 14th 2010, were discussed as well as the December disbursements, and the December 2010 fund balance report were reviewed. Motion by McComas, seconded by Hapgood to approve same. Vote: all Ayes (3-0)

Motion by McComas, seconded by Hapgood to approve the December 22, 2010 minutes. Vote: all Ayes (3-0)

Resolution 11-01, approving a revision of the 2010-2011 budget for the Marion Municipal Water Department, Marion, Iowa. Steigerwaldt informed the board that due to the SRF loan received from the state and the additional purchases of fire hydrants and meters, the revised budget was required. Motion by McComas, seconded by Hapgood. Roll Call Vote: all Ayes (3-0)

Resolution 11-02, approving the adoption of the proposed 2011-2012 budget for the Marion Municipal Water Department, Marion, Iowa. Steigerwaldt shared with the board the proposed budget spreadsheet and reviewed with them the proposed capital project water main relay location areas for next year. The board discussed the health insurance premiums for retirees and decided to increase the premiums 7.5% which was the suggested rate increase provided by Blue Cross Blue Shield. Motion by McComas, seconded by Hapgood. Roll Call Vote: all Ayes (3-0)

Resolution 11-03, accepting water main extensions in the English Glen 8th Addition to Marion, Iowa, in the amount of \$27,000.00. Steigerwaldt showed the board the subdivision's location on the city map and stated everything was completed and ready for acceptance. Motion by McComas, seconded by Hapgood. Roll Call Vote: all Ayes (3-0)

Resolution 11-04, accepting water main extensions in the English Glen 9th Addition to Marion, Iowa, in the amount of \$26,859.80. Steigerwaldt stated everything was completed and ready for acceptance. Huhndorf stated there was one or two homes started in this addition already. Motion by Hapgood seconded by McComas. Roll Call Vote: all Ayes (3-0)

Motion by McComas, seconded by Hapgood approving partial payments #4 and #5 in the total amount of \$2,700 to Veenstra and Kimm, Inc for administration work associated with Well Site #7 Improvement project. Vote: all Ayes (3-0)

Motion by Hapgood, seconded by McComas to transfer Lot 4, Waterlinn Park First Addition to the City of Marion for the future construction of Well Site #8. Vote: all Ayes (3-0)

Motion by Hapgood, second by McComas approving partial investment of the SRF loan amount into a government security through Wells Fargo consistent with the department's investment policy. Steigerwaldt informed the board he was working with a Wells Fargo investment officer who had reviewed the department's investment policy and recommend the investment. The money will be invested until July 22, 2011. Vote: all Ayes (3-0)

Blazek updated the board on the field activities: Service Dept: remote read meters installed in 19 accounts; 233 meter read orders; 152 straight meters to radio; 136 tag orders; 236 service calls; and 95 locations worked. Blazek stated there were 268 new meters placed in new homes this year. He mentioned the computer programmer would be programming the dial on the

SCADA system to call the cell phone when alarms go off. These have not been working for awhile. There have been multiple water main leaks last month but less than last year at this time. He noted our pumping rate percentage was around 85%. This year for the annual report he would be figuring an amount of unsold water used in hydrant flushing, new water main installation, etc and adding this into the total water sold to give a more realistic water loss percentage. Blazek also informed the board that Well #6 was being pulled due to a loss in pumping capacity. He will have more information at the next meeting. December gallons pumped: 80,519,000.

Secretary Report –

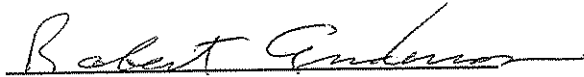
Steigerwaldt told the board that the well driller had begun drilling the proposed geothermal well at the Vernon Middle School. This was a pump and re-inject geothermal system. They may have to drill up to 4 holes depending on the result of first test hole.

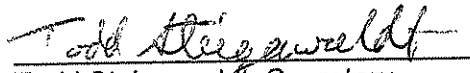
Steigerwaldt contacted the Marion Arts Council regarding the possible painting project on the ground storage tank at Well Site #3 which is in need of refurbishing. He had not heard back from the chairman yet as to their decision.

Steigerwaldt told the board that he was nominated as the chair of the Region 1 AWWA section and was now in charge of preparing the March 2nd annual conference agenda which entails lining up speakers, setting the agenda, producing the mailing list and taking registrations. This would involve some additional staff member's assistance but items were falling together smoothly to date.

The next regular monthly meeting for the water board was set for 5:15 PM on February 8th 2011.

Chairman Anderson adjourned the meeting at 6:08 PM.


Robert Anderson
Chairman


Todd Steigerwaldt, Secretary