

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:16 PM, on August 9th 2011, in the executive conference room of City Hall, Marion, Iowa. Trustees Robert Anderson, Mary Ann McComas and Greg Hapgood were present. Anderson called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary and Curt Huhndorf, Distribution Foreman.

Minutes of the regular monthly meeting held on July 12th 2011 were reviewed along with the July disbursements, and the July 2011 fund balance report. Motion by McComas, seconded by Hapgood to approve same. Vote: all Ayes (3-0)

Motion by McComas, seconded by Hapgood approving water main application for the Edgebrooke Estates 4th Addition in the city of Marion. Steigerwaldt told the board this subdivision has 30 single family homes planned for construction and the builder would be Skogman Homes. Vote: all Ayes (3-0)

Resolution No. 11-18, accepting water main improvements and extensions to the municipal waterworks plant and system in the Stonefield 6th Addition to the city of Marion, Iowa in the amount of \$12,796.00. Steigerwaldt told the board that this is the site of the new Esco building which is under construction just east of Gill Park and Well Site #6. Motion by McComas, seconded by Hapgood. Roll Call vote: all Ayes (3-0)

Resolution No. 11-19, accepting water main improvements and extensions to the municipal waterworks plant and system in the Commons of English Glen 1st Addition to the city of Marion, Iowa in the amount of \$43,782.00. Steigerwaldt told the board all the tests have passed and it was ready for acceptance. Motion by McComas, seconded by Hapgood. Roll Call vote: all Ayes (3-0)

Motion by Hapgood, seconded by McComas approving partial payment #6 to Layne-Western of Aurora, Illinois for work completed on the Well No. 7 Improvements project in the amount of \$4,607.50. Steigerwaldt stated this was the last partial payment to the contractor before acceptance of the project. Vote: all Ayes (3-0)

Motion by McComas, seconded by Hapgood accepting Well No. 7 Improvements project under contract with Layne-Western of Aurora, Illinois and approving final retainage payment due 31 days after the date of final acceptance in the amount of \$57,143.50. Steigerwaldt told the board that the well construction project is ready to be accepted. The board asked what the maximum pumping capacity is for the new well. Steigerwaldt stated that after the acidizing of the well late last fall the initial 24 hour pump test produced around 2000 gallons per minutes from the new well. Vote: all Ayes (3-0)

Motion by McComas, seconded by Hapgood, approving partial payment #7 to Natgun Corporation for work completed to date for the 1.0 MG ground storage tank in the amount of \$26,667.45. Steigerwaldt showed the board recent photos of the underground piping installation around the new tank and the placement of the aerator on top of the new tank. The board also viewed the EIFS (brick sample) product that will be installed on the tank this week. Vote: all Ayes (3-0)

Motion by McComas, seconded by Hapgood approving partial payment #11 to Veenstra & Kimm, Inc for engineering services for Well No. 7 ground storage and pumping station design in the total amount of \$1,500.00. The board inquired as to the total amount paid to the consultant so far. Steigerwaldt told the board that they were not close to the contract amount yet and he believed there was around \$18,000 left in the contract.
Vote: all Ayes (3-0)

Motion by McComas, seconded by Hapgood approving the renewal of the insurance bid package with United Insurance Agencies of Marion for the department's insurance needs. The board asked if the department had been pleased with the insurance provider's service to date. Steigerwaldt told the board that the claims were handled efficiently last year however, per the bid package agreement, there were some items that exceeded the minimum yearly increase allowance of 5%. Steigerwaldt did state that part of the reason was the addition of two new vehicles and we did have several high dollar claims that may have played a part for the higher than expected premiums. He also stated that the city had some concerns with their new premium rates but that they were slowly reconciling those issues with the agent. Steigerwaldt also stated he is waiting on a builders risk quote for the new booster station project at Well Site No. 7 from our agent. Vote: all Ayes (3-0)

Steigerwaldt updated the board on the field activities: Service Dept: remote read meters installed in 7 accounts; 246 meter read orders; 172 straight meters to radio; 158 tag orders; 202 service calls; and 453 locations worked. Steigerwaldt stated a fire hydrant was hit along 8th Avenue and 9th Street which our crews successfully replaced but it required the closure of 8th Avenue for the repair. Inspection continued on the 1 MG ground storage tank project. The department is still dealing with the uneven power issue from Alliant at Well Site #3. Subdivision activity has kept crews busy with new taps and water main inspections. Tile work and the removal of the chain link fence at Well Site #5 were completed to eliminate a standing water issue on the north side of the pump house building. July gallons pumped: 116,698,000.

Secretary Report –

Steigerwaldt shared with the board the monthly building permit report. 20 permits were issued. There were 18 condos, 1 recreational building and 13 new home construction permits issued. Permit numbers are down from June's report.

Steigerwaldt mentioned that 36 credit card and e-check transactions occurred last month totally \$3,399.10. The number of transaction continues to grow.

Steigerwaldt shared with the board a complimentary email the front office clerks received for a job well done by a Marion resident.

A link to information regarding the Marion Central Corridor Project was shared with the board which will allow them to keep informed with the city's redevelopment plans.

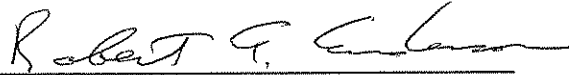
Steigerwaldt provided the letter he sent to the Marion city council requesting that the Blairsferry Road reconstruction project be started sooner rather than later if city funding and work load allows.

Steigerwaldt stated that a new Marion citizen survey will be sent out this fall with some questions included in the survey pertaining to the service and needs of the water department.

Steigerwaldt shared with the board the new conceptual layout of the proposed Prospect Meadows ball field design and the future road work proposed along Collins Road by the Lindale Mall.

The next regular monthly meeting for the water board was set for 5:15 PM on Monday, September 12, 2011.

Chairman Anderson adjourned the meeting at 6:12 PM.



Robert Anderson
Chairman


Todd Steigerwaldt
Todd Steigerwaldt, Secretary