

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on September 11, 2012, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, John McIntosh, Robert Anderson and Greg Hapgood were present. Hapgood called the meeting to order. John Bender was absent. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, and Curt Huhndorf, Distribution Foreman.

Minutes of the regular monthly meeting held on August 14, 2012 were reviewed along with the August disbursements, and the August 2012 fund balance report. Steigerwaldt told the board that revenue was the highest ever with water sales at \$319,861.46. McIntosh asked about the purchase from Croell Redi-Mix that was labeled as fly ash. Steigerwaldt told him that this was an ingredient in the concrete and that the department purchased concrete for street patches. It was labeled incorrectly. Motion by McComas, seconded by McIntosh to approve same. Vote: all Ayes (4-0)

Motion by Anderson, seconded by McComas approving water main application for the Villas on 35<sup>th</sup> Fourth Addition to the city of Marion, Iowa. Steigerwaldt told the board he was requiring the developers Jon Morris and Todd Wood to install multiple curb boxes for each unit off of a manifold with this development. Staff was also exploring a remote shut off valve device which could serve the same purpose but may require the department to purchase another remote reader. Hiawatha currently uses a similar system and is satisfied with how it works. Staff will continue to explore the options but the developer would be required to install either method for proper water shut off. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by Anderson approving partial payment #10 (Final) for retainage under the contract between the Marion Water Department and Natgun Corporation for the 1.0 MG Water Storage Tank Improvements project in the amount of \$60,001.01. Steigerwaldt told the board the contractor has finally submitted the final paper work to close out the project which had been accepted by the board late last fall. Vote: all Ayes (4-0)

Motion by McComas, seconded by Anderson to receive and file the early separation agreement application form and resignation letter from Merna Moore. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by McComas to approve the early separation agreement with Merna Moore. Steigerwaldt highlighted the retirement package incentives and told the board that the department would greatly miss Moore's hard work and dedication to the department over the last 20 years. The board agreed. Vote: all Ayes (4-0)

Steigerwaldt updated the board on the field activities: Service Department: remote read meters installed in 30 accounts; 211 meter read orders; 61 straight meters to radio; 97 tag orders; 114 service calls; and 657 locations worked. Hapgood asked what the straight meter set count each month was for. Both Steigerwaldt and Huhndorf were not sure but would check with the service man as to what he was tracking with that total. Staff performed inspection and testing on several city water main projects, the 0.5 MG ground storage tank was painted, and several meter pits were serviced.

Steigerwaldt also told the board that Well #7 was now off until it could be serviced the second week in October. The plan for turning it on and leaving it on did not work as the pumpage dropped significantly. The pump manufacture representative has been notified and will be on site to disassemble the pump to determine what led to its early failure. Staff anticipates sand being the biggest factor but this will not be known until the pump is pulled.

August gallons pumped: 116,217,000.

**Secretary Report –**

Steigerwaldt shared with the board the monthly building permit report. There were 19 new permits last month that consisted of 16 single family homes and one duplex condo and 2 commercial remodels.

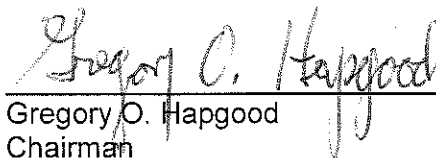
Steigerwaldt told the board the water tests result for Well #1 were completed and the only water issue was slightly higher sodium levels. Staff plans to continue to utilize this well to blend with the Jordan aquifer from Well #4.

Well #5 has begun to show signs of failure. Steigerwaldt was hoping the new pump installation could be done this winter but will look at having the well yet this fall. This capital project was planned for this fiscal year.

Steigerwaldt also informed the board that the state climatologist expects the same drought situation to occur next summer as well as historically droughts last for more than one year. Other cities are reviewing their water conservation policies and will share these policies amongst the utilities for future amendments as some policy are somewhat outdated. The state is also concerned that large crop fires may occur this fall as farmers start harvesting.

The next regular monthly meeting for the water board was set for 5:15 PM on Tuesday, October 9, 2012.

Chairman Hapgood adjourned the meeting at 6:00 PM.

  
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Gregory O. Hapgood  
Chairman

  
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Todd Steigerwaldt, Secretary