**Minutes**

**Public Services Board**

**City of Marion**

**Tuesday, June 12, 2012**

Present: Kevin Morgan, Colleen Prokop, Mark Morgan, Bill Jones, and Tom Padley

Staff: Ryan Miller, Diane Toy

1. Approval of May Minutes.
2. Requests for Solid Waste Services (House Pickups).
3. Discussion regarding Solid Waste Exemptions
4. New Equipment Purchases
	1. Refuse Truck
	2. Tool purchase from Matt Dunkel’s Estate
5. Discussion Regarding Property Acquisitions.
6. Old/New Business
7. Adjournment

ITEM 1 Call to Order

Kevin Morgan called to order the regular meeting of the Public Service Board on Tuesday, June 12, 2012 at 12:05PM. A motion to approve the May 2012 minutes was made by Colleen Prokop, seconded by Mark Morgan, Motion carried.

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ITEM 2 Request for Solid Waste Service (House Pickup)

Bring new requests to the PS Board for approval. The PS Board agreed this is a very important service that is offered to residents who are disabled and or elderly and can not get their garbage and recycling to the curb safely. A motion to approve the request was made by Colleen Prokop, seconded by Mark Morgan, Motion carried.

ITEM 3 Discussion regarding Solid Waste Exeptions

Ryan talked to the PS Board about the Solid Waste Exemption ordinance number 105.13, Do we want to change the policy? Mark Morgan and the PS Board all agreed to remove 1A (The occupants are at least 65 years of age, or). The PS Board felt residents are misinterpreting the ordinance and causing some confusion, the point of the ordinance war that the amount of solid waste and recycling would be less then the average household. They will listen to a hardship case on an individual case at the next PS Board meetin.The PS Board made a motion to delete 1A and 3 and leave 1B and 2, all in favor, Motion carried. Ryan will take the changes to the City Council at the next meeting.

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ITEM 4 New Equipment Purchases

Ryan talked about the purchase of a new Solid Waste truck from Elliott Equipment Co. The PS Department is going to trade in one Solid Waste truck in and keep the other for future growth in the Solid Waste routes. Ryan talked to the PS Board about the purchase of Matt Dunkel’s tools from his estate; the city had budgeted for the purchase of shop tools for non mechanics’ to use. The mechanic’s are required to supply their own tools to use and this will cut down on co workers borrowing personal tools. The toolbox is locked up in the tool room, with only a few workers with keys. A motion to approve the request was made by Kevin Morgan, seconded by whole board, Motion carried.

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ITEM 5 Update regarding Property Acquisitions

Ryan updated the PS Board about the purchase of 43 acres including 15 acres of timber behind our current location. The Riley family would like to keep the timber as is and create a nature preserve. The total of useable land will be about 30 acres. The cost will be about $15,000/acrea and the land already has sewer lines.

 ITEM 6 Old / New Business

Ryan talked about the new upgraded Bike trails within the city and that we will be paving the trail from Lindale to Cedar Rapids and possibly into the City of Marion this year. The DNR has turned over the thermal testing on the river to Coe College and the City will move forward the river banks clean up and setting up some pre treatment to storm water run off to reduce the E-coli leaves in the creek to be able to support fish. Ryan told the PS Boar that he was receiving RFI’s from qualified private companies and will also talk with the city of Cedar Rapids again. Ryan also talked about exploring the Municipalization of a Utility and has hired a consulting firm to do a feasibility study. In 2008 the City put a lot of money into running fiber throughout the city and we are just starting to see a payback from it.

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ITEM 7 Old / New Business

Ryan had been asked if the PS Board can have officious position on the PS Board, this person would have a voice but no voting power. The current Board felt the current number of members is sufficient at this time; the PS Board meetings are open to anyone. A motion to approve the request was made by Mark Morgan, seconded by whole board, Motion carried.

They talked about the authority of the PS Board – if a PS employee is disciplined and wants to appeal the first step is to the City Manager, once a decision is appealed it becomes public record and if they want to appeal the City Managers decision it goes to the PS Board for a final appeal.

Ryan also talked about a city employee recognition program, how the department gave a service plaque to a retiree this month and thought it was a nice gesture and would like to continue this practice.

Asked how to have a Yield sign changed to a Stop sign, need a resolution to pass thru the City Council.

Asked how to get a temporary No Parking sign on 19th St and 29th Ave, need a resolution to pass thru the City Council.

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A motion to adjourn was made by at 1:05 PM by tom Padley seconded by Bill Jones, Motion was carried.

Next PBS meeting is scheduled for Tuesday, July 10, 2012.

Respectfully submitted by:

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Ryan Miller

Public Service Director

RM/dpt