

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on July 8<sup>th</sup>, 2013, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, Greg Hapgood, John McIntosh, John Bender and Robert Anderson were present. McComas called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Jerry Blazek, Operations Supervisor, Curt Huhndorf, Distribution Foreman and George Lake representing MEDCO.

George Lake, President of the Marion Economic Development Company (MEDCO) gave an update to the board regarding recent developments occurring in the Marion Enterprise Center as well as other potential activity occurring in Marion. The biggest news was the announcement of a Polish Plastic's company, EIPlast, decision to build in Marion. They are expected to break ground this fall pending some final assistance from the state and USDA Rural Development program.

Minutes of the regular monthly board meeting held at 5:15 PM on June 18<sup>th</sup> 2013 were reviewed along with the June disbursements, and the June 2013 fund balance report. Steigerwaldt informed the board that the fiscal year ended with expenditures at 94% of the approved budget and revenues were up \$422,447 above projections mainly due to the hot dry summer and fall last year. Motion by Anderson, seconded by Bender to approve same. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Anderson to approve renewal of the department's life and disability insurance with Madison National Life Insurance. Steigerwaldt stated they have traditionally utilized the city's contract with this company as they would get a better rate with a larger pool of employees. Hapgood asked who is the local agent. Steigerwaldt stated the check goes directly to Madison National Life Insurance. Anderson recalled that the former city manager Jeff Schott started this program with Madison National Life. Steigerwaldt stated the only increase was one cent per thousand for the life insurance premium otherwise the rates did not change. Vote: all Ayes (5-0)

Resolution 13-09, accepting water main extensions in the Hunters Field 3<sup>rd</sup> Addition to the City of Marion, Iowa, in the amount of \$10,119.00. Steigerwaldt described the location of this small one lot addition that had one 3-plex condo building constructed on it. He stated everything was ready for acceptance. Bender asked if they would be starting the other condo units soon. Steigerwaldt stated no decision has been made by the developer to build additional units because they are looking into other design layouts which would differ from what was originally approved by council. Motion by Bender, seconded by Hapgood. Roll Call Vote: all Ayes (5-0)

Resolution 13-10, accepting water main extensions in the Champions Estates 3<sup>rd</sup> Addition to the City of Marion, Iowa, in the amount of \$44,921.00. Bender asked if water main was installed along Artesian Road yet. Steigerwaldt stated there was not water main installed along the road yet but it will be once improvements are made to the gravel road. Anderson asked if this was George May's development. Steigerwaldt stated it was and the development was ready for acceptance. Motion by McIntosh, seconded by Anderson. Roll Call Vote: all Ayes (5-0)

Blazek updated the board on the field activities: Service Department: remote read meters installed on 18 accounts; 158 meter read orders; 44 straight meters to radio; 179

tag orders; 76 service calls; and 596 locations worked. Staff has begun work on the 14<sup>th</sup> Street water main relay project between 14<sup>th</sup> Street and Henderson Drive. Huhndorf prepared a detailed monthly report of the items and jobs completed by the distribution crew for the month. Water main inspections occurred on both private and city projects.

Three proposals were received for the leak detection program which occurs this fall. Staff will review and select a consultant at the next board meeting.

The contractor has started on the emergency backup generator project. Conduits were laid in the ground at both sites and the footing and pad were poured at site #4. Steigerwaldt showed photos taken by Blazek of the work completed to date at site #4.

Well #7 is operational if needed. Staff was working on a couple of small issues that still need some minor troubleshooting.

June gallons pumped: 91,652,000.

### Secretary Report –

Steigerwaldt shared with the board the monthly building permit report. There were 28 new permits last month. 22 residential permits, two commercial and 4 condo building permits were issued.

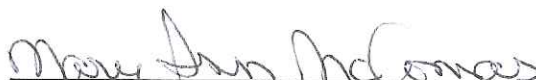
Steigerwaldt told the board he would be researching surveillance cameras for installation at Well Site #7 because some kids have been occasionally hanging around there at night. He and Blazek also discussed installing GPS units on the department fleet to track vehicle maintenance needs and provide better efficiency for the service man's truck. Steigerwaldt will look into costs and options that are available.

The utility bill informational stuffer was ready to go out with the next round of bills. Steigerwaldt was preparing and collecting information for the annual audit report as the auditors will be arriving in late August.

Steigerwaldt shared with the board a magazine article which picked Marion in the top 10 places to live in America. He also shared a rendering of a new 3-story building being proposed downtown and a data sheet compiled by the planning department that stated statistical growth numbers and trends for Marion and other communities within Iowa.

The next regular monthly meeting for the water board was set for 5:15 PM on <sup>Tuesday</sup> ~~Monday~~, August 13, 2013.

Chairman McComas adjourned the meeting at 6:01 PM.

  
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Mary Ann McComas  
Chairman

  
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Todd Steigerwaldt  
Secretary