

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on June 17, 2014, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, Greg Hapgood, John Bender, Robert Anderson and John McIntosh were present. Chairman Bender called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Curt Huhndorf, Distribution Foreman, and Jerry Blazek, Operations Supervisor and citizen Paul Rehn.

George Lake, President of Marion Economic Development Company (MEDCO) explained the Home Base Iowa Community program to the board and asked them to consider participating in the program. This program designates Iowa communities as centers of opportunity for military veterans to participate. The department would have to provide a motion of support of the program. Other actions the board could do are: come up with an incentive package for veterans who move to the town, pledge to hire a specific number of veterans by December 2018 if positions become available, post open job positions on the Iowa Workforce Development website and support the "Skilled Iowa" testing program for future employees. Board members asked additional questions about the program which Mr. Lake answered.

Motion by Anderson, seconded by McComas to receive and file Mr. Lake's request letter and agreement form regarding the Home Base Iowa Community project. The board wanted further time to discuss and consider what support and possible incentives could be given to attract veterans to Marion. Vote: 4 Ayes, 1 Nay.

Minutes of the regular monthly board meeting held at 5:15 PM on May 13, 2014 were reviewed along with the May disbursements, and the May 2014 fund balance report. Motion by McComas, seconded by Bender to approve same. Steigerwaldt stated there was only one month left in the fiscal year and the budget overall looks good. Bender asked about the continued overtime. Huhndorf stated there is always some overtime each month because a staff member must run the water plants on the weekend. Steigerwaldt also stated there was subdivision inspection needed that runs past normal working hours during the construction season. Vote: all Ayes (5-0)

A short discussion occurred regarding the City of Marion's proposed dress code policy. Steigerwaldt modified the city's proposed dress code policy with input from the water department staff. The board members questioned the reasoning behind the new policy and thought that it was not needed. Steigerwaldt informed the board that the proposed city dress policy was going before the city council for consideration and approval later this week. He suggested not taking any action on the water department's proposed dress code policy until a final decision was made by the council. Several board members thought the city's dress policy was excessive especially the requirement of nylons with open toed dress shoes.

Motion by McComas to approve Marion Water Department dress code policy. No second was given so motion was never considered.

Motion by McIntosh, seconded by Hapgood to approve payment to Leggette, Brashears & Graham Inc. for fracture trace analysis performed at four Marion well sites in the amount of \$2,000.00. Bender recalled reviewing the report previously. Steigerwaldt

stated the board received and filed the report in December 2013 but the invoice was never received. Vote: all Ayes (5-0)

Motion by Hapgood, seconded by McIntosh to approve payment to Control Systems Integrators Inc. for chlorine repairs to Well Site #7 in the amount of \$3,187.70. Steigerwaldt told the board this bill was included in the pending lawsuit that the insurance company was handling. Hapgood asked if this was the last repair. Steigerwaldt stated the plant is in operation now and he hoped this was the last of the repairs. Vote: all Ayes (5-0)

Motion by McComas, seconded by Bender to approve the Water Department's insurance renewal premium for fiscal year 2014-2015 in the amount of \$27,757.47. McIntosh asked who Iowa Communities Assurance Pool, (ICAP) was. Hapgood stated it was an insurance company that is comprised of many Iowa communities for their general insurance needs. Steigerwaldt stated the overall premium increase was 4.47% but two new generators and several other items were added for coverage. Bender asked if we pay the invoice all at once or quarterly. Steigerwaldt stated we pay it all at once starting in the next fiscal year. Vote: 4 Ayes, 1 Nay

Motion by Anderson, seconded by Hapgood to approve payments to Veenstra & Kimm, Inc. for professional engineering services for Silurian Wells #8 and #9 in the total amount of \$1,592.32. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by McComas to approve partial payment #1 to Sam's Well Drilling, Inc. for the construction of two Silurian Wells #8 and #9 in the amount of \$206,948.00. Blazek informed the board on the status of the project. The contractor was currently acidizing the wells for full water development. He stated they planned to test pump the well next week. Bender asked if the acidizing was included in the contract or if it was a change order. Steigerwaldt stated the acidizing was in the contract however Well #9 was determined to need additional acid so that two separate acidizing treatments could be avoided. He stated the project was 77% completed. Vote: all Ayes (5-0)

Motion by Bender, seconded by Hapgood to approve payment #1 to Veenstra and Kimm Inc. for professional engineering services for the Lindale Tower Repair and Recoating Project in the amount of \$1,000.00. Steigerwaldt told the board the consultant has begun the initial survey of the tower and started working on the plans. Vote: all Ayes (5-0)

Motion by Anderson, seconded by McIntosh to purchase 60 fire hydrants from Mueller Company for \$2,641.33 each. Since we buy the hydrants in bulk we get a better price than the local distributor. Vote: all Ayes (5-0)

Motion by Bender, seconded by Anderson to adopt the City of Marion Code of Ethics Policy. Steigerwaldt stated the City Manager requested that all boards and commissions approve the ethics policy and sign the statement that they have read it. Hapgood questioned why this was necessary. Anderson stated that this was very typical in the private industry. Vote: 4 Ayes, 1 Nay

Motion by McComas, seconded by Hapgood to approve the June 2014-2016 Action Plan. The board reviewed the new action plan. Steigerwaldt stated this was a tool for the department to use throughout the year that highlights the larger projects and goals of the department. He stated it can be amended as needed when new projects and tasks arise. Vote: all Ayes (5-0)

Motion McComas, seconded by Hapgood to receive and file the EO80 stakeholder group's recommendations for revision to the Jordan Aquifer rules and regulations. Steigerwaldt stated he presented the recommendations before the Environmental Protection Commission (EPC) earlier that afternoon in Des Moines. The commission was very supportive of the recommendations from the stakeholder group. The next step is for the EPC to forward the document on to the governor's office for approval. Then the DNR will receive the document and begin to formulate the recommendations into a draft policy. Once this is done, the public will have a chance to comment on the new rules and regulations policy. Eventually, the legislatures will debate and approve a policy for final adoption and enforcement. Vote: all Ayes (5-0)

Blazek updated the board on the field activities: Service Department: remote read meters installed on 32 accounts; 2,558 meter read orders; 32 straight meters to radio; 122 tag orders; 51 service calls; and 693 utility locations located. Blazek stated staff completed the prepping and seeding leak holes and the concrete patches in the streets have been completed too. The distribution crew has started on the 14th Street and Henderson Drive water main relay project. Staff has also been inspecting a lot of new water main installation for the new subdivisions and the South 11th Street project.

Blazek also informed the board that Well #4 had stopped working. Northway Well and Pump was called in to pull the motor and pump. While doing this the pipe casing broke off and the pump and motor fell down the hole. Northway is now "fishing" the wire and eventually motor and pump out of the hole.

May gallons pumped: 85,147,000

Secretary Report –

Steigerwaldt informed the board there were 27 building permits issued last month.

The final Roundabout layout for 7th Avenue and 7th Street was shared with the board. Steigerwaldt stated that the old 4" water main along 6th Avenue should be relayed with this project by the contractor. The water department would reimburse the city for the new water main. The old water main within 7th Avenue was not planned to be relayed at this time as it was very thick pipe that has never had any leaks. This could change if there ends up being multiple underground utility conflicts with the old water main.

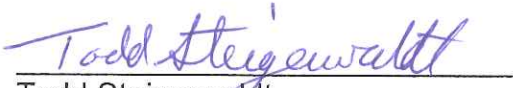
The board received the survey results from the Marion Citizen Survey. The survey did show that the majority of the citizen surveyed were pleased and satisfied with the Marion Water Department services.

The next regular monthly meeting for the water board was set for 5:15 PM on Tuesday, July 8th, 2014.

The meeting was adjourned at 6:35 PM.



John Bender
Chairman



Todd Steigerwaldt
Secretary