

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on July 8, 2014, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, Greg Hapgood, John Bender, Robert Anderson and John McIntosh were present. Chairman Bender called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Curt Huhndorf, Distribution Foreman, and Jerry Blazek, Operations Supervisor and Marion citizen Paul Rehn.

Minutes of the regular monthly board meeting held at 5:15 PM on June 17, 2014 were reviewed along with the June disbursements, and the June 2014 fund balance report. Motion by McComas, seconded by McIntosh to approve same. Steigerwaldt recapped the expenditure and revenue totals for the end of the 2013-2014 fiscal year. Bender asked for the past several year expenditures and revenues to see how the department was trending in general. Steigerwaldt state he had this data and could present this information at the next board meeting. Vote: all Ayes (5-0)

Motion by Hapgood, seconded by McComas to approve annual payment to Medco Investor Group in the amount of \$1,250.00. Steigerwaldt told the board that this was the last payment of our five year pledge to the Medco Investor Group. He anticipates another pledge drive to be presented after they fill George Lake's position. Vote: all Ayes (5-0)

The board had a short discussion regarding the Home Base Iowa Community project to support veterans. Steigerwaldt reminded the board that they received and filed a request letter from George Lake at the last board meeting. The city council passed a resolution of general support for the program but had not determined what sort of support they would give. Hapgood shared his view point of the program and was not in support of it. Anderson stated he was in favor of doing something for the veterans who have served our country. Citizen, Paul Rehn, stated it may appear awkward if the Water Board does not support the program but the City Council voted to support the program. Bender suggested that the board wait and see what incentives the city approves before the Water Board takes official action. Steigerwaldt stated he would monitor the City Council's actions and report back to the board.

Motion by Anderson, seconded by McComas to approve payment to Control Systems Integrators Inc. for SCADA control installation and proگرامing at Well Site #1 in the amount of \$5,232.57. Steigerwaldt told the board this work will allow the blending of the Silurian water in Well #1 with the Jordan water in Well #4. Vote: all Ayes (5-0)

Motion by Hapgood, seconded by Bender to approve payments to Veenstra & Kimm, Inc. for professional engineering services for Silurian Wells #8 and #9 in the total amount of \$900.00. Bender stated it looked like they were about 75% completed with their services. Vote: all Ayes (5-0)

Motion by Bender, seconded by Anderson to approve payment #2 to Veenstra and Kimm Inc. for professional engineering services for the Lindale Elevated Storage Tank Coating Project in the amount of \$1,000.00. Steigerwaldt told the board the consultant has completed the specs and plans for the project. Vote: all Ayes (5-0)

Motion by McComas, seconded by Hapgood to approve the project calendar for the Lindale Elevated Storage Tank Coating Project and retain Veenstra & Kimm Inc. as Project Engineer. Vote: all Ayes (5-0)

Resolution 14-12, approving Resolution of Necessity for Lindale Elevated Storage Tank Coating Project. Steigerwaldt highlighted the scope and details of the future painting project. He stated the contractor could either do the work this fall or next spring. This would hopefully get us the best contract price. Bender asked who would be doing the inspections. Steigerwaldt stated V&K would perform the critical inspections during the project. The engineer's estimate was \$440,000.00. Both the inside and outside surfaces would be painted and a curtain wall will be erected to contain the existing lead base paint. Motion by McComas, seconded by McIntosh. Roll Call Vote: all Ayes (5-0)

Resolution 14-13, ordering preparation of detailed plans, specifications, notice of hearing, notice to bidders and form of contract for Lindale Elevated Storage Tank Coating Project. Motion by Anderson, seconded by McComas. Roll Call Vote: all Ayes (5-0)

Resolution 14-14, approving detailed plans and specifications, notice of hearing, notice to bidders and form of contract for Lindale Elevated Storage Tank Coating Project. Motion by Bender, seconded by McIntosh. Roll Call Vote: all Ayes (5-0)

Motion by McComas, seconded by Hapgood approving the purchase of a second GPS unit in the amount of \$8,900.00. Steigerwaldt stated staff fully utilizes the existing GPS unit and a second unit is needed. The original unit is five years old and this new demo unit is identical to the current unit so staff will know how to run it. Currently, three staff members are fully trained on the unit. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Hapgood approving the purchase of an extended five year warranty coverage plan for the 500KW generator at Well Site #7 in the amount of \$3,680.00. Steigerwaldt told the board the batteries have gone bad on this unit twice. The first time the unit was under the basic warranty but the most recent incident was not under warranty. After several discussions with the company they agreed to replace the batteries and the battery charging unit at no cost but they highly encouraged we purchase the extended warranty coverage plan. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Hapgood to approve the Life and Long Term Disability Insurance renewal plans with Madison National Life, Inc. Steigerwaldt stated the disability insurance increased around 12 cents per person per month and the life insurance premium remained the same. Vote: all Ayes (5-0)

Motion by Hapgood, seconded by Bender approving annual contract for auditing services with Hogan Hansen for professional auditing services for the fiscal year 2013-2014 in the amount of \$10,000.00. Steigerwaldt stated this is the last year of our five year contract with Hogan Hansen. Anderson asked if we would go out for bids again next year. Steigerwaldt stated he would check with the city as we have gone out for bids for auditing services with the city in the past. Vote: all Ayes (5-0)

Huhndorf shared the distribution monthly report with the board. They were completing the 14th Street water main relay project and installed 45 new taps on city projects and

new subdivisions. All of the water leak hole repairs are completed except for the ones on Orchard Drive which will be started in late July.

Blazek updated the board on the field activities: Service Department: remote read meters installed on 26 accounts; 1,260 meter read orders; 30 straight meters to radio; 190 tag orders; 48 service calls; and 582 utility locations located. Blazek stated the 35th Street relay project will be starting soon and the city's contractor will be overlaying South 15th Street next week.

Blazek also informed the board that Well #4 was still not working as the pump and motor fell down the hole but Northway Well and Pump have removed enough debris to see the check valve and will attempt to retrieve the pump and motor when a different rig becomes available. He also updated the board on the project status of the new Silurian Wells #8 and #9.

June gallons pumped: 88,837,000

Secretary Report –

Steigerwaldt handed out several articles submitted by Hapgood. One was a web survey for the board to complete online regarding the Indian Creek Watershed. Another article was regarding water shortage in seven western states. The third article was about the United Nations becoming involved with water shut offs in the city of Detroit.

Steigerwaldt informed the board there were 24 building permits issued last month.

The Well #7 insurance claim was progressing. The Atlas Hose Company has contacted our insurance company's lawyer.

Steigerwaldt is meeting with the DNR on July 17 in Coralville to review the EO80 stakeholder's recommendations with them.

Steigerwaldt invited the board members to attend the Marion Chamber's Farmer's Market in the City Square Park on Saturday, July 12 from 8 AM to 12 PM as he will be manning a city table to promote the Water Department. He will hand out free glasses of tap water, share rate information and promote water conservation during the event.

The next regular monthly meeting for the water board was set for 5:15 PM on Tuesday, August 12th, 2014.

The meeting was adjourned at 6:01 PM.



John Bender
Chairman



Todd Steigerwaldt
Secretary