

MINUTES  
MARION CIVIL SERVICE COMMISSION  
September 2, 2014

The Marion Civil Service Commission met on Tuesday, September 2, 2014 at 8:01 a.m. in Room 136 at City Hall. Commission members present were Mettler, Botkin, and Hagen. Absent: None.

Motion by Mettler, second by Botkin to approve the minutes of the August 5, 2014 meeting. All in favor, motion carried.

Motion by Mettler, second by Botkin to receive and file memo from Police Chief Harry Daugherty, regarding the hire of Mark Schuerman (August 18) and Adam Paulsen (August 19) as entry-level police officers. All in favor, motion carried.

The Commissioners then reviewed the Deputy/Assistant Chief applications with no action taken.

Motion by Mettler, seconded by Hagen to receive and file letter from Fire Captain Robert Schlitter requesting to receive an exemption to the five year management experience requirement for the Deputy/Assistant Fire Chief position since this requirement will be met on September 26, 2014. All in favor, motion carried.

Motion by Mettler, seconded by Hagen to accept Fire Captain Robert Schlitter request to receive an exemption to the five year management experience requirement for the Deputy/Assistant Fire Chief position. All in favor, motion carried.

Fire Chief Deb Krebill then updated the Commission members on the upcoming Assistant Fire Chief Promo testing. She indicated that the previous test date selection of October 15, 2014 would not work due to a conflict with the Fire Chief's conference being that same week. She suggested September 30, 2014 as a new test date. Would still use the assessment center process for the testing. Moved by Mettler, seconded by Hagen to move the test date for the Assistant Fire Chief to September 30, 2014. All in favor, motion carried.

Fire Chief Deb Krebill next updated the Commission members on the need to test for District Chief as this position may become vacant when the Assistant Fire Chief position is filled. They would use the assessment center process for this testing also. It was discussed if this test should be held at the same time as the Assistant Chief or at a different time. It was decided a different time would be the fairest to the applicants. It was also discussed when the position would be posted and when applications would be due by. Moved by Mettler, seconded by Hagen to test for the District Chief position on October 28, 2014 and that the position be posted right away and due not later than Friday September 19<sup>th</sup>. All in favor, motion carried.

There being no further business, Hagen made the motion to adjourn at 8:32 a.m., seconded by Botkin. All in favor, motion carried.

Wesley A. Nelson, Clerk of Commission