

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on September 16, 2014, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, Greg Hapgood, John Bender, Robert Anderson and John McIntosh were present. Chairman Bender called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Curt Huhndorf, Distribution Foreman, and Jerry Blazek, Operations Supervisor.

Motion by McComas, seconded by Anderson to approve the meeting's printed agenda. Vote: all Ayes (5-0).

Minutes of the regular monthly board meeting held at 5:15 PM on August 12, 2014 were reviewed along with the August disbursements, and the August 2014 fund balance report. Motion by McComas, seconded by Hapgood to approve same. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Bender to approve payment to Nelson Electric Company for repairs at the Lindale Elevated water tower in the amount of \$1,045.26. McIntosh inquired as to what the repairs consisted of. Huhndorf explained the repairs to the board. He stated the electrical conduit under the tower's footing was cracked allowing water into the electrical wires in the conduit causing a short. A breaker box was also replaced due to a constant condensation issue. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by McComas to approve payment #1 to Northway Well and Pump Company for services to retrieve the broken motor and pump from Well #4 in the amount of \$52,223.50. Blazek explained to the board what has been done to date to try and remove the motor and pump. Steigerwaldt showed some photos of what has been retrieved so far. It was noted that the department has not been invoiced for work done in August and September yet. Vote: all Ayes (5-0)

Motion by Hapgood, seconded by Bender to approve Change Order #2 for the Silurian Well Project 8 and 9 for an additional 1,800 gallons of acid used at Well #9 in the amount of \$3,900.00. Steigerwaldt told the board that this change order was done to try and increase the pump age capacity from this well. The contract had an acidizing unit price included in the contract but due to the well's initial low pump age rate it was decided to increase the acid amount with the acidizing procedure in hopes to eliminate the need to perform the acidizing process a second time at the higher contracted unit cost. Blazek explained the acidizing procedure to the board members. Vote: all Ayes (5-0)

Motion by Anderson, seconded by McComas to approve partial payment #2 for the Silurian Well Project 8 and 9 in the amount of \$60,040.00. Steigerwaldt stated this was basically the final payment to Sam's Well Drilling for this project less the 5% retainage which will be held until 31 days after final acceptance. The contractor will reset the pump in each well to allow us to attempt to mitigate the high iron issue both wells have. Hapgood asked if the water was going to the storm sewer. Steigerwaldt stated it was. This was the most practical way to see if the iron levels can be reduced so that we can design the proper treatment for the water in the next phase of construction. The contractor will also collect SOC water samples from each well which initially had issues at the lab with the first batch of water samples. Bender stated it looked like the overall

contract will come in under budget because of the credit received on the first change order and some of the contract quantity units came in lower. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Bender to approve payments to Veenstra & Kimm, Inc. for professional engineering services for Silurian Wells #8 and #9 and the Lindale Elevated Storage Tank Coating Project in the total amount of \$1,100.00. Vote: all Ayes (5-0)

Steigerwaldt told the board the owner of 3030 Covey Run Court requested to postpone the discussion of her possible compensation request due to a water main locate that was not directly over the public water main. The board decided to discuss the situation anyway since there was time and a meeting was held on site recently and attended by the contractor, homeowner, staff and board member McIntosh. McIntosh led the discussion. He asked Huhndorf if our crew would have dug this hole, would we have taken out some of the concrete street anyway. Huhndorf stated the hole the private contractor dug was very small and did not meet OSHA standards. If he had to dig a hole at this location he would have cut into the concrete street to get to the public main. Several board members questioned how the time and labor costs were broken out on the invoice from the contractor for the homeowner. Blazek and Huhndorf explained to the board that our locator did the best job possible in locating the water main given the tap card measurements and tracing the service lines to the main. They both stated since there were multiple water service lines connected to the main at that location it made it difficult to locate the main exactly as the locating unit would jump from one service line to the other. The board agreed that the department was not at fault in this matter but were willing to offer a onetime compensation for the concrete and rock expense of \$460.00 to the owner if the home owner agreed to relinquish their right to further compensation and inquiries on this matter. Steigerwaldt told the board he would contact the owner tomorrow regarding the board's decision.

Blazek updated the board on the field activities: Service Department: remote read meters installed on 42 accounts; 1760 meter read orders; 75 straight meters to radio; 94 tag orders; 73 service calls; and 637 utility locations located. Blazek stated work continues on 35<sup>th</sup> Street relay project and the distribution crew is making a lot of progress on the Orchard Drive water main relay. Staff also assisted the contractor on the 7<sup>th</sup> Avenue and 13<sup>th</sup> Street water valve and hydrant replacement. Subdivision activity has also kept staff busy with inspections and new taps.

August gallons pumped: 108,574,000

### **Secretary Report –**

Steigerwaldt informed the board there were 24 building permits issued last month.

The Well #7 chlorine hose insurance claim was given a deadline for a response by September 15<sup>th</sup>. Steigerwaldt did not hear from the attorney so the next step was to set a court date and go to trial.

Steigerwaldt announced that Jerry Blazek submitted a resignation letter and will be retiring at the end of this year. His last day at work will be December 5<sup>th</sup>. Steigerwaldt

and the board congratulated Mr. Blazek for all of this years of service and dedication to the department.

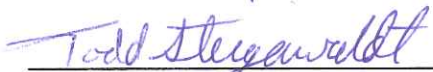
Steigerwaldt informed the board that our most recent Account Representative, Linda Skvor took another job. Her last day was August 27<sup>th</sup>. Staff did interview and found another qualified candidate who has accepted the position and will be starting for the department on September 29<sup>th</sup>. Her name is Jenni Stark of Marion.

Lisa Keaton who lives at 930 Blairs Ferry Road, requested that Steigerwaldt ask the board to waive her latest \$32.10 door tag charge. Her husband recently passed away and she also fell and broke her arm. The combination of these two events resulted in her failure to pay the city utility bill. Steigerwaldt told the board she has had 4 other door tags since 2010. The board felt sorry for her recent tragic events but they did not want to waive the door tag fee.

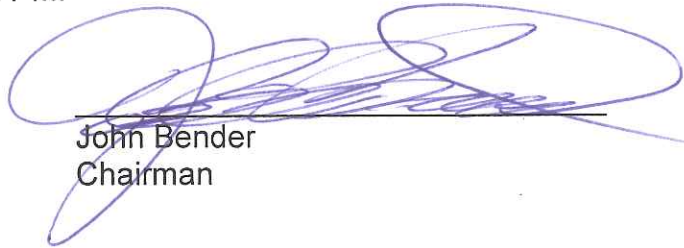
Steigerwaldt shared the news that MEDCO has hired Nick Glew as their new president and that Legacy Manufacturing will be building in the new MEDCO Industrial Park later this fall.

The next regular monthly meeting for the water board was set for 5:15 PM on Tuesday, October 14<sup>th</sup>, 2014.

The meeting was adjourned at 6:08 PM.



Todd Steigerwaldt  
Secretary



John Bender  
Chairman