

AGENDA – REGULAR MEETING OF THE BOARD OF TRUSTEES

MARION MUNICIPAL WATER DEPARTMENT

5:15 PM – November 10, 2014 – City Hall

1. Motion to approve printed agenda.
2. Citizen Comments – Heather Zobel, 1065 Willow Park Court, Marion – returned check policy procedure dispute.
3. Motion to approve October 14, 2014 regular minutes, October disbursements and the October fund balance report.
4. Motion to receive and file Marion Water Department annual audit for the fiscal year ending June 30th 2014.
5. Motion approving payment to Hogan Hansen for auditing services for fiscal year 2013-2014 in the amount of \$10,000.00.
6. Motion approving payment to the City of Marion for the installation of water main associated with the South 11th Street Reconstruction Project – Phase III in the amount of \$140,061.63.
7. Motion approving payment to Northway Well and Pump Company for work associated with removing pump and motor from Well #4 in the amount of \$82,262.50.
8. Motion approving payment to Rugger Underground Construction Inc. for installing electrical conduit for Well #9 at Gill Park in the amount of \$4,008.24.
9. Motion approving payment to Nelson Electric Company, (NEC) for electrical wiring at Well #8 in the amount of \$2,183.02.
10. Motion renewing one year lease with existing tenant at department's rental property at 788 2nd Street, Marion in the amount of \$600 per month.
11. Motion approving cash rent amount for 2015 on 3.0 acres of land at the future Fernow Road Well Site east of Highway 13 for \$280.00 per acre.
12. Motion approving an employee years of service recognition policy for the Marion Water Department.
13. Motion approving updates to Water Service Department Worker job description.
14. Motion approving Office Manager job description.
15. Motion promoting Janice Lawrence to Office Manager effective January 1, 2015.

16. Motion promoting Andy Smith to Operations Supervisor effective January 1, 2015.
17. Motion to receive and file employee's wage increase request for FY 15-16.
18. Field Operations report.
19. Secretary's report.
20. Motion to adjourn.