

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on October 14, 2014, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, Greg Hapgood, John Bender, Robert Anderson and John McIntosh were present. Chairman Bender called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Curt Huhndorf, Distribution Foreman, and Jerry Blazek, Operations Supervisor. The Kendall family from 3030 Covey Run Court were also in attendance.

Motion by McComas, seconded by McIntosh to approve the meeting's printed agenda. Vote: all Ayes (5-0).

Chairman Bender asked the board members if the audience members could address the board first since they were not on the printed agenda. The board members agreed. Steigerwaldt introduced Mr. and Mrs. Kendall of 3030 Covey Run Court to the board. He explained to the board they were seeking additional compensation for the water service line repair that occurred last winter when they were building their new home and found out the water service line was mineralized at the corporation due to the age of the subdivision. They claimed their contractor incurred additional cost because the department's locate of the water main was off approximately 4.5 feet. Steigerwaldt stated at the September meeting the board agreed to compensate the owner \$460.00 for the cost of the rock and pavement as listed on the contractor's invoice if the owner agreed to cease further compensation.

Mr. Kendall addressed the board and thanked them for allowing him to speak. He stated that his contractor, Joe Kruser, does quality work and Kruser has worked for the Water Department on various projects as well. Mr. Kendall appreciated the board's initial monetary offer of \$460.00. However, he thought it fell short of the roughly \$1600.00 he was requesting for reimbursement. He asked if the board could provide him with their reasoning for only compensating him the \$460.00. McIntosh stated he attended the site meeting in early September and said he believed the contractor dug too small of a hole which would not meet OSHA regulations. If the contractor would have dug a larger hole then he would have found the water main initially. He stated the department did the best they could in locating the water main given that there were multiple service lines coming off the water main which causes the locating unit to jump around. McIntosh suggested to the board at the September meeting to compensate the owner for the cost of the concrete and rock that was itemized on the contractor's invoice for \$460.00.

Mr. Kendall asked what the size of an OSHA approved hole would be. Huhndorf stated our safety trench box is 6'x8'. Blazek stated he called Mr. Kruser and asked if he could dig the hole and repair the water service line for \$350.00. Kruser told Blazek no but Mr. Kendall stated that was the amount they were quoted from the contractor. It appeared to the board that the break out items on the invoice were not equally shared. Mr. Kendall shared some photos of the work site with the board members. Steigerwaldt mentioned to Mr. Kendall that he spoke with Mr. Kruser several weeks ago. This was after Mr. Kendall called Steigerwaldt to share his disappointment with the board's initial offer. Steigerwaldt stated the contractor told him that he would reimburse \$1,000.00 back to Mr. Kendall to make this issue go away. Mr. Kendall acknowledged this same offer but declined to accept any reimbursement payment from his contractor. The

Kendall family thanked the board for their time again and asked the board to reconsider the facts and monetary reimbursement amount.

The board discussed the facts again and decided to increase their initial offer and include the contractor's labor cost of \$350.00 for working on the excavation made in the wrong location in the street.

Motion by Anderson, seconded by Bender to reimburse Mr. and Mrs. Kendal a total of \$810.00 providing they would acknowledge that they would seek no further resolution to this matter from the Marion Water Department. Vote: all Ayes (5-0)

Minutes of the regular monthly board meeting held at 5:15 PM on September 16, 2014 were reviewed along with the September disbursements, and the September 2014 fund balance report. Steigerwaldt stated the auditor's had completed their audit report and copies would be provided to the board at the next meeting for approval. Motion by McComas, seconded by Anderson to approve same. Vote: all Ayes (5-0)

Motion by McIntosh, seconded by McComas to receive and file a letter from Linn Mar School requesting a 5 year extension on an existing water main rebate agreement along Alburnett road. Vote: all Ayes (5-0)

Motion by Hapgood, seconded by McComas approving 5 year extension of an existing rebate agreement for Linn Mar School for frontage along Alburnett Road dated September 10th 2002. Steigerwaldt informed the board that Linn Mar School up fronted the water main installation costs to get water to the Oak Ridge Junior High back in 2002. There was some recent interest in development on the west side of Alburnett Road which caused staff to see that the existing rebate agreement needed to be extended in order for the school to recover a portion of the original construction costs still owed to them. The board was in favor of giving the extension. Vote: all Ayes (5-0)

Resolution No. 14-17 accepting water main extensions in the Bridge Creek 2nd Addition to the City of Marion, Iowa, in the amount of \$37,038.88. Steigerwaldt shared the location of the new cul-de-sac addition. Hapgood asked if it was near the flood plain. Steigerwaldt stated it was north of Indian Creek on higher ground. Steigerwaldt stated all tests passed and the water main was ready for acceptance. Motion by McIntosh, seconded by Anderson. Roll Call Vote: all Ayes (5-0)

Resolution No. 14-18 accepting water main extensions in the Hunters Field 7th Addition to the City of Marion, Iowa, in the amount of \$62,905.50. Steigerwaldt described the location of this addition to the board. Bender asked if the roads were now tied together in the addition to reach 10th Street. Steigerwaldt stated the roads in the addition now connect to 10th Street but Connection Avenue was constructed just south of this addition to handle the east west traffic between 10th Street and Winslow Road. Steigerwaldt told the board the developer made the final water main reimbursement payment to the department. This was for the water main extension project the department did with this developer to create another water main between 10th Street and Winslow Road. Motion by McComas, seconded by Hapgood. Roll Call Vote: all Ayes (5-0)

Motion by McIntosh, seconded by Hapgood renewing the Marion Water Department's Identify Theft Prevention Program plan for the next year. Steigerwaldt stated the

department had no issues with identify theft last year and recommended no changes to the program. McComas stated the program had many security procedures in place to protect the consumer's information. Vote: all Ayes (5-0)

Motion by Hapgood, seconded by Bender to approve payments to Veenstra & Kimm, Inc. for professional engineering services for the Lindale Elevated Storage Tank Coating Project and Well #7 chlorine hose reporting in the total amount of \$376.00. Steigerwaldt stated the insurance attorney is still trying to set up a meeting to settle the pending lawsuit at Well #7 with all parties. Vote: all Ayes (5-0)

Blazek updated the board on the field activities: Service Department: remote read meters installed on 25 accounts; 2383 meter read orders; 49 straight meters to radio; 188 tag orders; 54 service calls; and 630 utility locations located. Blazek stated water main work was finished on 35th Street relay project. The distribution crew only has surface restoration to do on the Orchard Drive water main relay project. Subdivision activity was heavy last month keeping staff busy with inspections and new taps. Crews were also starting winter prep work.

Northway Well and Pump finally retrieved the pump and motor out of Well #4. They are now setting up to acidize the well and replace the pit less unit. Steigerwaldt stated the second invoice came from Northway for August, September and October work on the pump and motor retrieval. The second invoice was \$82,262.50. The total cost to retrieve the pump and motor from Well #4 will be \$134,486.00. The acidizing and replacement of the pump and motor will be approximately an additional \$117,000. Blazek suggested using stainless steel piping in this well. He stated it will cost more initially but the pipe would last longer.

September gallons pumped: 84,561,000

Secretary Report –

Steigerwaldt informed the board there were 20 building permits issued last month. Hapgood asked about the \$730,000.00 permit at 2996 7th Avenue. Staff stated this was the expansion and remodel of the St. Luke's building.

Steigerwaldt shared a news article with the board about the California water shortages.

Steigerwaldt informed the board of Marion's community branding process kick off meeting on October 17th at Lowe Park. Hapgood stated he was planning on attending.

Steigerwaldt told the board the city anticipated being a Blue Zone certified work place at the end of the month. Several other major companies in the communities have become certified already.

The city has begun looking at updating their various software packages that currently do not network together smoothly. Water staff have been sitting in on these presentations to learn what new software is available and what efficiencies could be gained by having one complete city wide software suite to allow departments to be more productive. The software package would increase productivity in all departments including payroll, finance, utility billing, cash collections, budgeting, capital asset tracking, permitting and

real time inspection reporting. Steigerwaldt will discuss this possible upgrade during the future budget review process.

Steigerwaldt shared with the board a map highlighting some pending and future annexation locations in Marion. Hapgood inquired if staff was planning for this new annexation territory and could the department serve this area. Steigerwaldt stated two of the annexation requests included large lot county subdivisions that would not contribute very much water demand to the system. The other areas considered for annexation would be the typical residential developments and staff is prepared for serving these future areas based on the community's typical growth rate.

An email was shared with the board from Steigerwaldt regarding the Corps of Engineering looking into the possibility of a lake north of County Home Road and west of Highway 13. They had a new engineer looking at this potential project.

The next regular monthly meeting for the water board was set for 5:15 PM on Monday, November 10th, 2014.

The meeting was adjourned at 6:33 PM.



Todd Steigerwaldt
Secretary



John Bender
Chairman