

The Check-Free Payment Program is an electronic funds transfer program. With your authorization, your Municipal Utilities bill will be automatically deducted from your checking account on the due date.

After signing up for the check-free program, you will continue to receive your Municipal Utilities bill, but a statement on the bill will say: "PAID BY DRAFT – DO NOT PAY." The amount due will be deducted from your account on the due date.

Please complete the form and mail it along with your personalized voided check in your payment envelope. We will need to keep the voided check for our records. Just as a reminder, be sure to enclose a second check for payment of your current Municipal Utilities bill.

Please return the completed form to: Marion Water Department  
3050 5<sup>th</sup> Ave.  
Marion, Iowa 52302-3430

**AUTHORIZATION AGREEMENT FOR CHECK-FREE – Include Voided Check**

Water Department Account Number \_\_\_\_\_

I authorize the Marion Water Department to initiate debit entries to my checking account indicated below and the depository named below, to deduct the same from my account.

Name of Financial Institution \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Date \_\_\_\_\_

Checking Acct # \_\_\_\_\_ **or** Savings Acct # \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # (home) \_\_\_\_\_ (cell) \_\_\_\_\_ (work) \_\_\_\_\_

Signature \_\_\_\_\_ E-Mail \_\_\_\_\_