

CITY OF MARION
HOUSING CODE TABLE OF FEES

(As amended by Council March 21, 2024)

This table of fees relates to the Marion Housing Code
Plans of Inspection as approved by the Marion City Council.

Landlord License Fee* – assessed annually \$50

Due at time of initial registration and then every year on July 1.

*This fee is not refundable if a person quits being a landlord at any time.

Fee for failing to obtain the Landlord License prior to renting \$100

All Past Due Fees:

30 days past due \$50

60 days past due \$100

90+ days past due \$150

- a) Fees not paid after 90 days are subject to property tax assessment which will include the past due fees. If the landlord is not the owner of the property, just owns the structure sitting on the property, then any fees that are not paid or able to be assessed through property tax assessment are subject to a municipal infraction against the landlord.
- b) If for any reason a Landlord License is suspended or revoked, a fee of \$500 will be assessed for re-instatement.
- c) A maximum \$200 credit to the above re-instatement fee will be issued for taking an accredited Landlord class as required by the Plans of Inspection.

Rental Unit Registration Fee – assessed every two (2) years at time of inspection.

Single-Family Dwelling \$40

Multi-Unit Dwelling \$40 plus \$20 per unit

Unregistered Rental Fee – an additional fee of \$100 will be assessed on a property if it is found that the licensed landlord rented, leased, or let a property be occupied without it being registered as a rental unit. This fee may be waived if the property is registered as a rental within the time allotted by the Housing Official.

Rental Unit Inspection Fees – assessed every two (2) years at time of registration.

Initial Inspection Fee** Single-Family Dwelling and Multi-Family up to 4 units \$75

Initial Inspection Fee** Multi-Family 5 units or more \$75 plus \$5 per unit

**If the property passes the initial inspection the initial inspection fee will be waived.

Reinspection Fees – Following a Failed Initial Inspection

A Failed inspection is outlined in the Marion Housing Code Plans of Inspection document as approved by the Marion City Council.

1st Reinspection	\$75
2nd Reinspection	\$150

- a) If the property fails the 2nd reinspection the City of Marion will start a municipal infraction against the landlord to get the housing violations corrected.
- b) All certified mail fees will be assessed to the landlord in addition to the above fees.

No Show Fees – A No Show is defined in the Marion Housing Code Plans of Inspection document as approved by the Marion City Council.

Initial No-Show Single-Family Dwelling	\$75
Initial No Show Multi-Family	\$75 plus \$5 per unit
2nd No Show Single-Family Dwelling	\$150
2nd No Show Multi-Family	\$150 plus \$5 per unit
3rd No Show Single-Family Dwelling	\$200
3rd No Show Multi-Family	\$200 plus \$5 per unit

- a) After the 3rd No Show the City of Marion will start a municipal infraction against the landlord to get access to the property for inspection.
- b) All certified mail fees will be assessed to the landlord in addition to the above fees.

Reschedule Administration Fee*** \$25

***Charged for each occurrence. This fee is payable at the time of rescheduling the inspection.

- a) This administration fee may be waived at the discretion of the Housing Official.

Confirmed Complaint Inspection \$75

This fee is charged when a violation is found as stated in the Marion Housing Code Plans of Inspection document as approved by the Marion City Council. If no violation is found, the complaint is considered unconfirmed, and no fee is assessed.

Appeal Application Fee \$50

Note: A Failed inspection is outlined in the Marion Housing Code Plans of Inspection document as approved by the Marion City Council.