**Minutes**

**Public Services Board**

**City of Marion**

**Tuesday, June 9, 2015**

Present: Craig Adamson, Colleen Prokop, Tom Padley and Kevin Morgan

Absent: Mark Morgan

Staff: Ryan Miller, Diane Toy

1. Approval of June 2015 Minutes.
2. Motion to Approve house Pickup Request:
   1. Andre – 1805 McGowan Blvd
3. Discussion Regarding Verizon Project.
4. Discussion Regarding Telecommunications Agreement with Unite Private Networks.
5. Discussion Regarding Telecommunications Ordinance.
6. Discussion Regarding Public Services Employee Development Program.
7. Old Business/New Business.
8. Adjournment.

**Minutes**

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**Continued**

ITEM 1 Approval of May 2015 Minutes

Craig Adamson called to order the regular meeting of the Public Service Board on Tuesday, June 9, 2015 at 12:05 PM. A motion to approve the May 2015 minutes was made by Kevin Morgan, seconded by Colleen Prokop, approved by all, Motion carried.

ITEM 2 Motion to Approve House Pickup:

A request for a house pickup at Mr. Andre’s resident at 1805 McGowan Blvd, both residents are elderly and the husband has health issues. A motion was made by Tom Padley, seconded by Colleen Prokop, all members agreed, Motion carried.

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**Continued**

ITEM 3 Discussion Regarding Verizon Project.

Ryan updated the PS Board about the Verizon Project, which would place a small cell node on top of a light fixture to give free Wi-Fi connection within the city. Each node will need a fiber optic connection as a backbone, we want to move to smart street lighting and the nodes will fit on our black light fixtures. Ryan is working on a lease a lease agreement for 15 years, and we would start with 10 fixtures. A motion was made to move forward by Mark Morgan, seconded by Tom Padley, and all Board members are in favor, Motion carried.

ITEM 4 Discussion Regarding Telecommunications Agreement with Unite Private Networks.

Ryan updated the PS Board about Unite Private Network (UPN) is coming to the table with an agreement for terms and fee structure, in addition to permit fees and cost to place facilities in the ROW and cost to run fiber in ROW. A motion to move forward was made by Colleen Prokop and seconded by Tom Padley and all PS Board members are in favor. Motion carried.

ITEM 5 Discussion Regarding Telecommunications Ordinance.

Ryan updated the PS Board about the Iowa Code chapter 447 Telegraph and Telephone Right – of – Way and how this effects the City of Marion. We had free WI-FI in the Uptown, but we took it down because of improper use. Whoever owns the system is liable for anything that is downloaded. A motion to move forward was made by Colleen Prokop and seconded by Tom Padley and all PS Board members are in favor. Motion carried.

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ITEM Discussion Regarding Public Service Employee Development Program.

Ryan updated the PS Board on the PS Employee Development Program that allows employees to control their growth with the implementation of newly created professional and skilled positions. Currently there are 9 non-bargaining employees and 29 Equipment Operators / Technicians. The ASCME contract is agreed and signed for 1, 2, 3 or 5 years and the ASCME employees are on the contract pay scale. Currently the Personal Policy for Non – Bargaining employees is Pay for Performance raise one time per year. Ryan would like to change the form to be more accurate and detailed to our jobs and skill level.

What does it mean to be a Public Servant?

What are the traits of a good employee?

Ryan would be creating new positions within the PS division and new pay scales that are not based on seniority but based on service and code of ethics. Ethics = is having each person succeed, because everyone is good at something and they should be rewarded for that. This will be a cultural change and must be promoted outside the contract.

ITEM 7 Old Business / New Business.

Ryan talked about the 29th Ave and 35th St mini round – about, the 7th St and 7th Ave round – about. Abode will be developing the old Marion Iron site. Rathje will be doing the 10th St project between 5th and 6th Ave.

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**Continued**

Meeting was adjourned at 1:05PM by Craig Adamson. A motion was made by Kevin Morgan and seconded by Colleen Prokop. Motion carried.

Next PSB meeting is scheduled for Tuesday, July 14, 2015 at noon.

Respectfully submitted by:

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Ryan Miller

Public Service Director

RM/dpt