



**ANNUAL OPERATING BUDGET
FISCAL YEAR 2015 – 2016**

TABLE OF CONTENTS

BUDGET MESSAGE	1
TRANSMITTAL LETTER	1
FINANCIAL SUMMARIES	18
SUMMARY OF REVENUES AND TRANSFERS IN BY FUND	18
SUMMARY OF EXPENDITURES AND TRANSERS OUT BY FUND	19
SUMMARY OF TRANSFERS	20
TAX LEVIES AND RATES BY FISCAL YEAR	21
PERSONNEL	22
PERSONNEL SCHEDULE	22
NON-BARGAINING PAY SCHEDULE	29
AFSCME CONTRACT	30
FIRE UNION CONTRACT	32
POLICE UNION CONTRACT	36
GENERAL FUND	38
CASH POSITION	38
FINANCIAL SUMMARIES	39
REVENUES	41
EXPENDITURES BY DEPARTMENT	45
➤ POLICE DEPARTMENT	45
➤ FIRE DEPARTMENT	49
➤ ANIMAL CONTROL	53
➤ STREET LIGHTING	55
➤ TRAFFIC SAFETY	57
➤ ENGINEERING DEPARTMENT	59
➤ LIBRARY	63
➤ PARKS DEPARTMENT	67
➤ RECREATION DEPARTMENT	71
➤ CEMETERY	75
➤ ARTS AND ENVIRONMENT CENTER	77
➤ SWIMMING POOL	79
➤ ARTS COUNCIL	82
➤ BUILDING INSPECTION DEPARTMENT	84
➤ PLANNING AND DEVELOPMENT DEPARTMENT	88
➤ LEGISLATIVE	92
➤ CITY MANAGER'S OFFICE	94
➤ FINANCE DEPARTMENT	97

GENERAL FUND CONTINUED **100**

➤ ELECTIONS	100
➤ LEGAL SERVICES	102
➤ CITY HALL	104
➤ HOTEL/MOTEL FUNDS	106
➤ CIVIL SERVICE COMMISSION	108
➤ CIVIL RIGHTS COMMISSION	110

OTHER FUNDS **112**

EQUIPMENT RESERVE FUND	112
SPECIAL CENSUS RESERVE FUND	119
TAX STABILIZATION FUND	121
ROAD USE FUND	123
ROAD USE REPLACEMENT FUND	128
EMPLOYEE BENEFITS FUND	130
TRUST AND AGENCY FUND	132
LOCAL OPTION SALES TAX FUND	135
TAX INCREMENT FINANCING FUND	138
COMMUNITY DEVELOPMENT BLOCK FUND	141
PENSION SELF-INSURANCE FUND	143
DEBT SERVICE FUND	145
CAPITAL PROJECTS FUND	150
PARK DEVELOPMENT FUND	157
MAINTENANCE BOND AND SUBDIVISION ESCROW FUNDS	159
CEMETERY PERPETUAL AND CEMETERY MEMORIAL FUNDS	162
SANITARY SEWER FUND	165
SANITARY SEWER REPLACEMENT FUND	170
COMMUNICATIONS AND UTILITY FUND	172
SOLID WASTE FUND	174
SOLID WASTE REPLACEMENT FUND	179
URBAN FOREST UTILITY FUND	181
STORMWATER MANAGEMENT FUND	186
HEALTH INSURANCE FUND	190

August 18, 2015

TO: Mayor and City Council
FROM: Lon Pluckhahn, City Manager
RE: Fiscal Year 2015-2016 Budget

I. OVERVIEW

I am pleased to present the approved 2015-16 fiscal year budget. Marion continues to enjoy growth year over year, even with the loss of commercial taxable value due to property tax law changes. Construction of new housing units did flatten last calendar year after growing for several years in a row, but platting activity (the creation of new lots) is the strongest it has been since before the recession. The city is also seeing substantial commercial interest along the central corridor and Tower Terrace Road, and several large industrial projects are under way in the Marion Enterprise Center and Industrial Center East. This is the second year of the phase-in of the commercial and industrial rollback, and the following fiscal year the new multiresidential category will start to impact taxable values.

A. Budget Goals

The FY 15-16 budget is prioritized around the goals in the strategic plan while keeping normal business activities from the prior years at a similar service level. As approved, the budget is the first increase driven by operating costs since 2007. While the FY14-15 fiscal year city tax levy is \$13.12594/1000, the budget calls for the levy in the coming year to rise to \$13.58624. The main reason for the increase is adding to the city's investment in public safety as the ramping up of staffing in the fire department begins, new communications positions are proposed in the police department, and new police officers are added.

Individually, one of the variable city levy rates is poised to be reduced while three would increase. The transit levy (supports citywide bus service and Neighborhood Transportation Services) would increase slightly, as would the debt service levy. The largest increase is in the employee benefits levy. For the last several years the city has been holding this rate down in anticipation of the new positions needed in the fire department. As approved, this levy would increase by \$0.43656 to pay for 3 new firefighter positions (projected to start 1/1/16), 3 new communications operator positions in the police department (projected to start 9/1/15), and 3 new officer positions in the police department (projected to start 1/1/16).

For the seventh consecutive year, the taxable value of residential property increased through a rise in the residential rollback percentage. This is paired with more taxable value realized from new construction. However, these two factors were counterbalanced by the state-mandated reduction in commercial taxable value. The total increase in taxable value is \$13,417,645 million. This is almost exactly 1% over the prior year. If the second year of the commercial rollback had not been in effect, the city would have gained \$30 million over last year.

An additional \$24 million has been captured in TIF increment over the same time period, increasing from \$43 million to \$77 million. This number may increase slightly at least one more year and then be reduced over time as the impact of the 2014-15 TIF refinance bond bears itself out. The release of value from the increment returns it to the base taxable value. Overall, total valuation increased by \$47,582,664. The overall total is important to note because it impacts the debt service levy.

Marion is particularly sensitive to changes in the residential rollback because a very large percentage of the tax base is residential. As residential rollback goes up, the balance of property taxes shifts away from commercial and industrial property to homeowners. The residential rollback is projected to stabilize and then start to fall again over the next few years. This will be a trend to watch closely as it will reduce taxable values with no recourse by the city. Combined with the loss of value created by the new multiresidential category, the city will need to continue to see strong construction activity to continue to grow the tax base.

The impact of the increase in residential rollback year over year is a change in the taxable value of homes. A \$100,000 home will go from \$54,400 in taxed value last year to \$55,733 for this fiscal year. If the property tax rate were to stay static, the rollback effect would increase property taxes by 2.45%. The budget as presented represents a total property tax increase of 6.01% in dollar terms. For the owner of a \$100,000 home, this amounts to an increase of \$42.95 for the year. Stated another way, if the state mandated rollback effect were eliminated the property tax increase would be 3.56%.

The City also has a long-standing council policy of maintaining a minimum General Fund cash balance in reserves equal to 35% of expenditures and transfers out. This budget provides for an ending cash balance of 35.3% of total expected general fund expenditures for the fiscal year.

B. Budget Objectives

The budget is designed to meet the following objectives for the coming fiscal year:

1. Maintain the current level of services and operations across departments.
2. Address service, operational and infrastructure needs generated by the community's growth.
3. Maintain adequate levels of cash reserves in all funds.
4. Vigorously explore alternatives for providing equivalent services more effectively.

5. Utilize non-property tax revenue sources where appropriate.
6. Assure personnel, operating and capital costs are financed from appropriate funding sources.
7. Assure compliance with the City's Financial Policies.
8. Continue the elevated investment annually into infrastructure projects, particularly streets.
9. Invest more dollars into trails, parks, and pedestrian ways development.
10. Enhance services designed to make Marion the safest city in the corridor.
11. Improve the city's ability to communicate with residents, businesses, and interested parties.
12. Move the city down the path of being a health and wellness leader.
13. Invest in branding activities.

C. Budget Uncertainties

While assembling the 15-16 budget the city must deal with some major uncertainties. Meeting the state budget deadline of March 15 leaves more than a fourth of the fiscal year to go, which impacts estimates of cost and year-end balances. While they are accounted for in the approved budget, the following items may have a significant impact on future budgets:

1. Labor Negotiations – The cost of Personal services (wages and benefits) accounts for 64% of General Fund expenditures. The city is under contract for FY15-16 with all of the three unions. The fire contract will expire during the fiscal year, while the other two are 2-year agreements. A successor contracts with the fire department will start to be negotiated in the fall of 2015 for the following fiscal year.
2. Health Insurance Costs – Health insurance costs are projected to rise 5%, following a larger increase last year. No additional staffing changes are proposed in this fiscal year to comply with the new standards under the affordable care act. New fees must be paid by the city as part of the ACA, and these will come from the healthcare fund.
3. Fuel and Utility Costs – Every year the city currently spends over \$300,000 in vehicle operating costs (fuel and oil) and well over \$500,000 in utilities (gas, electric, etc.). Commodity prices related to these expenditures have been erratic in the last few years, though utilities seem to be in a period of relative stability now. The draft budgets do not reflect potential costs savings from the compressed natural gas project that has been discussed

with council since a firm timeline has not been established. They also do not expect the current low prices for gasoline and diesel to be permanent.

4. Facility Costs – The estimated cost of operating the new police station is more accurately accounted for in this budget. These have been broken out differently than in past years to allow more transparency and better tracking of expense categories. Operating costs for the newer facilities (A & E center at Lowe, City Hall) are increasing a bit as more maintenance is required.
5. State Budget – The role of the state is the biggest uncertainty at the time of adoption of the budget. Backfill for property tax revenue losses to cities was approved as part of the property tax relief bill, and this will be the second year the state must follow through on its commitment. It would then increase for one more fiscal year but then be frozen at the 2016-2017 level. This means that over time the backfill will be a shrinking part of overall city revenues. And given the state's checkered past in following through with backfill I remain dubious that it will continue to be there in the future. For the first time this backfill has been established as a revenue item in the general fund.

A second major change is the conversion of rental properties to a new category called multi-residential. Over a period of years these properties will be converted from their current commercial tax designation to residential. While Marion is not as vulnerable to the impacts of this as communities like Ames and Iowa City, it will still act as a brake on new valuation growth during the phase-in period. It will also reduce the city's commercial tax base. This does not affect this budget cycle but will start to show its impacts the following year.

Future rollback years also bear consideration. Residential rollbacks have been rising for 7 years because they are linked to the price of farmland, which was at historic highs with exceptional commodity prices. This is not in line with historical trends and is not projected to continue for more than a few more years. Farmland values have stabilized and are coming back to earth, which will put downward pressure on residential rollback in a few years. Rollbacks are calculated on a moving three year average.

6. National/International Events – The national economy has been on a slow overall improvement trend, but has not really taken off. Less federal and state assistance has made seeking grants a targeted endeavor. The historically low interest rates that Marion has taken advantage of makes borrowing for projects attractive but also reduces interest income. This budget reflects the second full year of the police station lease certificates. Inflation remains a concern, especially for capital projects and the commodities the city purchases in large amounts.
7. Residential Rollbacks – State-imposed property tax rollbacks significantly affect the city budget. As far back as FY 08-09, residential properties

(which account for over 75% of Marion's tax base) received a 44.0803% rollback. In FY 09-10, however, the rollback increased for the first time, and that trend has continued for FY 15-16. It is expected to continue for at least a few more years.

The taxable value of residential property per \$100,000 of Fair Market Value has trended as follows since January 1, 2004:

	<u>NET TAXABLE VALUATION PER \$100,000</u>
FY 15-16 with rollback (No Equalization)	\$ 55,733
FY 14-15 with rollback (No Equalization)	\$ 54,400
FY 13-14 with rollback (No Equalization)	\$ 52,817
FY 12-13 with rollback (No Equalization)	\$ 50,752
FY 11-12 with rollback (No Equalization)	\$ 48,529
FY 10-11 with rollback (No Equalization)	\$ 46,909
FY 09-10 with rollback (No Equalization)	\$ 45,589
FY 08-09 with rollback (No Equalization)	\$ 44,080
FY 07-08 with Rollback (No Equalization)	\$ 45,559
FY 06-07 with Rollback and Equalization	\$ 50,358
FY 05-06 with Rollback (No Equalization)	\$ 50,711
FY 04-05 with Rollback and Equalization	\$ 50,925

8. Other Real Estate Classifications - The FY 15-16 valuation for commercial real estate is now 90%; this represents the second 5% reduction over two fiscal years (starting with FY13-14). Marion has lost more than \$34 million in tax base with this reduction. Multiresidential property will be reduced to the residential rate by 2020. Agricultural property rollback increased just a smidgen, and is now rolled back to 44.7021% of full value.

II. PROPERTY TAX LEVY

A. Assessed Valuation

Marion had another year of growth in assessed valuation, although it was lower than the last few years. The FY15-16 value is \$1,372,569,351, as compared to \$1,359,151,706 in 14-15. This in turn increased from \$1,314,492,871 from FY 13-14. The percentage of growth is 1%, which is in lower than historic trends but is a reflection of the second year commercial/industrial rollback. Were it not for that effect the city would be in the midst of very strong growth years. This increase in assessed valuations over time has been a fundamental part of Marion's ability to provide continuing services with a relatively stable tax asking. A second factor impacting Marion's taxable valuation is use of tax increment financing. The city completed a major refinance of existing tax increment

agreements in 2014-15, which will result in more valuation going to the base tax value in future years instead of being captured in the increment. Overall valuation increase is reflected in the debt service levy, where the year over year increase was \$47,582,664. Again, if the commercial rollback had not happened, this number would have been in the \$64 million range.

B. Property Taxes

This budget increases the property tax levy rate by 3.48%, or by \$0.4567/1000 of value. Of the variable levies, the transit levy, debt service levy, and employee benefit levy show increases. The tort liability levy shows a very slight decrease. At the time the police station was completed, the city anticipated a spike in the debt service levy for 3-4 years. A strategic use of cash reserves and valuation increases that were stronger than the conservative projections used for the debt issue have combined to limit that to a single year, and to half what it was originally projected to be.

The trust and agency levy could be still be higher, but it is being reduced by the application of expected general fund ending balance as an offset to property taxes to lower the overall tax rate. This also reserves future property taxing authority in looking toward fire station 3 in the future as the city will need to add 6 more firefighters over the next two fiscal years to staff the station when it opens (following the three in this budget).

C. The breakdown of the property tax levy is as follows:

<u>Fund</u>	<u>FY 15-16 Levy Rate</u>	<u>Levied FY 15-16</u>	<u>FY 14-15 Levy Rate</u>	<u>Levied FY 14-15</u>
Regular	8.10000	\$11,117,812	8.10000	\$11,009,129
Ag Land	3.00375	9,510	3.00375	9,702
Tort Liability	0.15841	217,429	0.15894	216,733
Transit	0.15561	220,200	0.15561	211,500
Civic Center	0.13500	185,297	0.13500	183,485
Library	0.04000	54,907	0.04000	54,370
Trust & Agency	2.58610	3,702,753	2.26112	3,284,130
Debt Service	2.19488	3,327,937	2.27887	3,226,516
TOTAL				
Regular	13.58624	18,826,334	13.12594	17,385,671
Ag Land	3.00375	<u>9,510</u>	3.00375	<u>9,702</u>
TOTAL TAX REVENUE		\$ 18,835,844		\$17,953,923

D. Tax Impact

The impact of the tax levy on the various classes of real estate is as follows. Commercial and industrial properties will see a continued reduction in the overall share of total city taxes paid (8 of the past 10 years). The increase in residential rollback continues to act as a shift in tax base toward residences.

	Value After Rollback/ Equalization		Tax Levy		City Tax Payable	Change %
<u>Per \$100,000 Residential Value</u>						
FY 15-16	55,733	x	13.58624	=	\$ 757.20	6.01%
FY 14-15	54,400	x	13.12954	=	\$ 714.25	2.79%
FY 13-14	52,817	x	13.15637	=	\$ 694.88	0.84%
FY 12-13	50,752	x	13.62416	=	\$ 689.04	5.10%
FY 11-12	48,529	x	13.50980	=	\$ 655.62	2.49%
FY 10-11	46,909	x	13.63603	=	\$ 639.65	1.20%
FY 09-10	45,589	x	13.86482	=	\$ 632.09	1.42%
FY 08-09	44,080	x	14.13850	=	\$ 623.22	-.77%
FY 07-08	45,559	x	13.78572	=	\$ 628.07	-11.25%
FY 06-07	50,711	x	13.95525	=	\$ 707.68	
<u>Per \$100,000 Commercial Value</u>						
FY 15-16	90,000	x	13.58624	=	\$ 1,222.76	-1.97%
FY 14-15	95,000	x	13.12954	=	\$ 1,247.30	-5.19%
FY 13-14	100,000	x	13.15637	=	\$ 1,315.64	-3.43%
FY 12-13	100,000	x	13.62416	=	\$ 1,362.42	0.84%
FY 11-12	100,000	x	13.50980	=	\$ 1,350.98	-0.88%
FY 10-11	100,000	x	13.63603	=	\$ 1,363.03	-1.69%
FY 09-10	100,000	x	13.86482	=	\$ 1,386.48	-1.67%
FY 08-09	99,731	x	14.13850	=	\$ 1,410.05	+2.30%
FY 07-08	100,000	x	13.78572	=	\$ 1,378.57	-0.37%
FY 06-07	99,150	x	13.95525	=	\$ 1,383.66	
<u>Per \$100,000 Industrial Value</u>						
FY 15-16	90,000	x	13.58624	=	\$ 1,222.76	-1.97%
FY 14-15	95,000	x	13.12954	=	\$ 1,247.30	-5.19%
FY 13-14	100,000	x	13.15637	=	\$ 1,315.64	-3.56%
FY 12-13	100,000	x	13.62416	=	\$ 1,362.42	0.84%
FY 11-12	100,000	x	13.50980	=	\$ 1,350.98	-0.88%
FY 10-11	100,000	x	13.63603	=	\$ 1,363.03	-1.69%
FY 09-10	100,000	x	13.86482	=	\$ 1,386.48	-1.67%
FY 08-09	100,000	x	14.13850	=	\$ 1,413.85	+2.56%
FY 07-08	100,000	x	13.78572	=	\$ 1,378.57	-1.45%
FY 06-07	100,000	x	13.95525	=	\$ 1,398.85	

The preceding tables show how changes in the rollback effect shifts in the tax burden from one class of property to another. As residential has increased, commercial and industrial have been reduced. This has been made more prominent by the state reduction in commercial/industrial values.

E. Analysis of Levy Funds

1. General – Regular – The regular levy as proposed would constitute 59.02% of the city's property tax revenues. Property taxes collected as part of the \$8.10 limit accounts for 65.48% of general fund revenues (inclusive of revenues and transfers in). The budget continues the full use of this levy. With a maximum of \$8.10, the revenues generated by this levy can only increase through growth in assessed valuation.
2. General – Agricultural - Agricultural land and buildings located within the city limits are taxed at a special rate. The budget continues the \$3.00 maximum levy on this class of real estate. Marion has a very small overall percentage of agriculturally assessed property in the city limits, and as the city develops this percentage decreases. Recent annexations may drive this number up slightly in the following fiscal years.
3. General – Tort Liability – This levy covers the city's general insurance, self-insurance, deductible and tort liability expenses. The budget calls for a decrease in this levy of \$.00053/1000.
4. General – Transit – Marion uses the transit levy to pay for fixed route, paratransit and neighborhood transportation bus services in Marion. As proposed the levy would be increased by .00482/1000. The allocated amount supports increases Neighborhood Transportation Services by \$1,200 (from \$24,000 to \$25,200). This is the same percentage increase as that requested by Cedar Rapids Transit for general bus service.
5. General – Library – Library services are supported by a special \$0.04 levy approved by referendum in 1989. The funds collected using this levy are used to purchase books and other library materials. It may only be changed by public vote; the last attempt to do so failed to pass in November 2013. Should the library wish to put it before the voters again, the earliest it could happen is 2015 and must be voted on as part of the general election.
6. General – Civic Center – Iowa Code authorizes a levy up to \$.135 to operate and maintain a civic center that is owned by the city. Marion has collected this in past years and uses it to partially fund the operation and maintenance costs of the Arts and Environment Center. The proposed budget continues to use this levy.
7. Trust and Agency – Proceeds from the trust and agency levy are used to pay for certain designated employee benefits (police/fire pensions, FICA, IPERS, group insurance, workers compensation and unemployment). Changes in insurance and pension costs are reflected here. For the past several years the city has been using excess general fund balance to pay for these expenses and limit this levy in anticipation of the staffing needs for fire station 3. As approved, this levy increases by \$0.43656.

8. Debt Service – When the city borrows without using a dedicated repayment source (utility debt, TIF debt), the loan is repaid through the debt service levy. This levy pays the principal and interest on the city’s bonded indebtedness. The budget increases this levy by \$0.1585/1000 to meet the fiscal year’s debt obligations. Additional debt is being repaid through the use of TIF funds and utility funds.

F. Property Tax Information and Usage

The property tax is the Marion’s single largest source of revenue, and supports many of the general fund expenses. 80.17% of the costs in the general fund are paid using property tax revenue with the rest covered by fees, fines, interest earned, and other smaller sources of income. With three different school districts operating in its boundaries, the overall total property tax rate varies from location to location. Likewise, the city’s percentage of the overall property tax bill changes from district to district.

Using the school district tax rates for the last fiscal year and the city rate established in the budget, Marion’s percentage of the tax bill would be as follows (by district):

<u>School District</u>	<u>Total Levy Rate</u>	<u>City Percentage</u>
Cedar Rapids	36.58234	37.1
Linn-Mar	38.58065	35.2
Marion Independent	39.75737	34.2

This means that for every \$1,000 of property tax paid, the city receives anywhere from a low of \$342.00 in the Marion Independent school district to a high of \$371.00 in the Cedar Rapids school district. The remaining amount is split among the school districts, county, and other taxing entities.

Property tax money is used for a variety of purposes in the general fund. Overall, the single largest category is perennially public safety (police, fire, and animal control). Other city departments like as building inspection and engineering have safety functions but are not traditionally thought of as public safety departments.

Overall, the city uses property tax dollars as follows (not all expense categories are included):

<u>Department</u>	<u>% of Prop. Tax Expense</u>	<u>Cost/Resident Per Month</u>	<u>Cost/Household Per Month</u>
Police	29.82	\$12.95	\$30.96
Fire	16.09	\$ 6.99	\$16.71
Library	8.24	\$ 3.58	\$ 8.56
Parks/Lowe/Cem	8.02	\$ 3.48	\$ 8.33
Recreation	2.45	\$ 1.06	\$ 2.54
Engineering	2.85	\$ 1.24	\$ 2.96

Building	1.30	\$ 0.57	\$ 1.35
Finance	1.57	\$ 0.68	\$ 1.63
Administration	2.66	\$ 1.16	\$ 2.76
Planning	2.25	\$ 0.98	\$ 2.34
City Council	2.21	\$ 0.96	\$ 2.30
Legal	0.80	\$ 0.35	\$ 0.83
City Hall	1.32	\$ 0.57	\$ 1.37

Out of every dollar of property tax paid, just under \$0.31 goes to support police activities, while another \$0.167 pays for the fire department. About \$0.086 goes to the library, followed by \$0.083 to cover the costs of parks, the Arts & Environment Center, and the cemetery. Recreation takes about \$0.025, while engineering is supported by right at \$0.0297 cents. The building department is a special case: it generates a significant amount of fees that have been netted out to show the residual expense paid by property taxes. None of the other departments generate enough user fees to cover as high a percentage of their costs.

There are many city departments that cost between \$0.02 and \$0.03 of every property tax dollar paid to operate, including recreation, administration, planning, and city council. Council expenses are higher than would be expected if just council stipends were included, as several larger annual city contracts are paid through this budget (transit, economic development contributions, web site maintenance).

All city expenses can be further broken down into categories that are paid in each department. For example, the single largest expense in the general fund is employee wages. Larger categories of expenses are as follows (again, not an exhaustive list):

<u>Expense</u>	<u>% of Prop. Tax Expense</u>	<u>Cost/Resident Per Month</u>	<u>Cost/Household Per Month</u>
Employee Wages	44.13%	\$19.01	\$45.46
Retirement Contributions	9.42%	\$ 4.06	\$ 9.71
Insurance (Health, etc.)	9.09%	\$ 3.92	\$ 9.36
**Total Personnel	64.45%	\$27.76	\$66.39
Operating Costs	15.34%	\$ 6.61	\$15.80
Equipment Replacement	3.24%	\$ 1.39	\$ 3.33
Vehicle Operations	0.85%	\$ 0.37	\$ 0.88
Utilities	2.50%	\$ 1.08	\$ 2.57
Insurance (Prop./Liability)	0.72%	<u>\$ 0.32</u>	<u>\$ 0.76</u>
Total Cost of City Gov't		\$34.54	\$82.59

**Total personnel does not equal the cost of the three categories presented here, as it includes additional costs (i.e. post-retirement health insurance for disability retirees) that the city is mandated to pay.

Approximately \$0.66 of every property tax dollar collected pays for wages and benefits for municipal employees. Another \$0.16 pays for operating costs, which

includes office supplies, utilities, insurance, building repairs, communications costs, postage, and other necessary products and services to keep the city running.

Property tax-paid general fund operations costs \$82.59 per month per household in the city. That comes out to \$34.54 per person, and covers all basic services in public safety, parks, library, animal control, street lights, traffic signals, plus the support functions needed to allow those to operate. Employee costs account for \$66.39/month per household, or \$27.76/month per person. Operating costs are the next highest category, at \$15.80/month per household or \$6.61/month per person.

That \$82.59 per month provides a vast array of services to the residents. The library and 24/7 police and fire protection are the most visible, but the list includes building inspection, rental housing inspections, street design, construction administration and inspection, sidewalk inspection, subdivision review, zoning administration, historic preservation, economic development activities, animal control, street lighting, traffic signalization, cemetery maintenance, swimming pools and splash pads, recreation programs, trails, art exhibitions, and more.

Marion services may also be broken down into the property tax levy rate required to support each specific service. The following listing, while not including all city functions supported through property tax, shows how much property tax it takes to support the major city functions:

Cost of City Services by Property Tax Levy Rate

<u>Department</u>	<u>% of Prop. Tax Expense</u>	<u>Property Tax Levy Needed to Support/1000</u>
Police	29.82	\$ 4.05
Fire	16.09	\$ 2.17
Library	8.24	\$ 1.12
Parks	8.02	\$ 1.09
Recreation	2.45	\$ 0.33
Engineering	2.85	\$ 0.37
Building	1.30	\$ 0.18
Finance	1.57	\$ 0.21
Administration	2.66	\$ 0.36
Planning	2.25	\$ 0.31
City Council	2.21	\$ 0.30
Legal	0.80	\$ 0.11
City Hall	1.32	\$ 0.18
Street Lighting	0.99	\$ 0.13

The total property tax levy to support expense categories may be broken out as well. For example, employee wages paid by property tax account for \$5.95/1000 valuation, while retirement expenses are \$1.27/1000 and insurance benefits amount to \$1.23.

III. NON-PROPERTY TAX REVENUES

Significant non-property tax revenue categories in the FY15-16 budget include:

A. Building Permit Revenues

Building permits have been a significant General Fund revenue source for the city. Fees are projected to stay level with the current year.

B. Interest Earned

Interest earned is expected to stay about the same as last year, with a slight decrease in earnings in the road use fund. The price of a low cost borrowing environment for bonding is a low rate of return on city investments, which are per policy invested only in very safe categories.

C. Ambulance

The Marion Fire Department houses a backup ambulance for the Area Ambulance Service. The city is compensated for providing the space, electricity, etc. needed to maintain the rig. In the coming fiscal year this is budgeted as a decrease of six hundred dollars from last year.

D. Transfers In

The city enterprise funds (utilities) have in the past transferred money into the general fund to pay for support services received from the engineering, finance, and city manager's departments. Those were changed to direct allocations to more accurately reflect the cost of service provided. This is a more comprehensive way to pay for the services, and avoids having to do a larger transfer to compensate for the general fund's 35% reserve requirement.

IV. MAJOR BUDGET PROPOSALS

A. General Fund Cash Reserves

The budget meets the council's established policy of maintaining cash reserves at 35%, and would bring it in at 35.3%.

B. Staffing

As adopted, the budget reflects changes across several departments. The PD budget includes 3 new patrol officers plus three new full-time communications positions. The patrol officers would start on January 1, 2016 while the communications positions would start October 1, 2015.

The fire department sees the second largest overall staffing increase in the general fund. Three full-time firefighter positions are added to the department starting on January 1, 2016. According to the chief, having trainees move through in distinct class cohorts works the best for training, so the increase in workforce would occur all at once. This is the first of three planned cohorts of new firefighters so that the department may fully staff Station 3 when it opens.

A part-time staff position as an evening park attendant was proposed by the parks department, and that has not been included in the budget. Nor has a proposal to shift funding for one Utility II position back to the general fund from the Urban Forest Utility. Parks has been the most impacted by the restrictions the Affordable Care Act has put on the use of part-time seasonal employees, as hours have had to be adjusted to prevent having to offer healthcare to part-time personnel. This will likely be a struggle for the next several years.

Parks will see the addition of a new forestry technician position in the Urban Forest Utility. There is a need to move toward having a fully trained and certified arborist on staff, and the budget includes one FTE for an arborist level position and one for the forestry technician. Personnel in this division would be trained in administering pesticides, so if treatment is called for on ash trees it could be done in-house.

Engineering will add another technician position to cope with their increased workload. Currently one engineer is being paid for using the LOST funds (these get allocated to projects in the same way contract engineering does for accounting purposes). Direct savings are realized by the city doing less contract engineering, and having a tech on site for inspection keeps the project engineers in the office doing design work.

Several positions are also added in the road use fund. With the acquisition of new land through annexations, the department will see its workload increase. Two additional operator positions were approved; the budget includes one as of 7/1/15 and one as of 1/1/16 for 1.5 new FTE in the fiscal year. However, the staging of hiring will allow the department to re-evaluate workload after the first position is added and see if the second one is necessary in the same fiscal year or if it can be delayed.

C. Wages and Benefits

1. Wages – The budget contains estimated and known numbers for union wage increases, plus anticipated changes for the non-bargaining employees under the pay for performance program. Where union contracts are expiring estimates have been used. If the negotiations conclude before the final budget is prepared, these will be updated to expected actual figures.
2. Health Insurance –Overall, health insurance costs are projected to increase by 5% over the prior year. Marion's utilization has been high for several years, and the city saw a significant increase last year. Wellness

activity funding is included here, and stays at the same level as the last two years.

3. Police and Fire Pensions – On July 1, 2015, the required employer contribution rate for police officer/firefighter pensions will decrease from 30.41% of earnable compensation to 27.77%. This is expected to continue to decrease slightly each year for the next few years.
 4. IPERS – IPERS has kept their contribution rates the same for the second year in a row. These contributions are split by percentage between the employer and employee to ensure the continued viability of the retirement fund. The city's share is 8.93. IPERS has not quite recovered its investments to the level that MPFRSI has, and tends to adjust rates more slowly.
 5. Non-Bargaining Salary Schedule –We are evaluating the salary schedule. As Marion has moved up in population, the pool of comparable cities has changed and gets smaller. It has become more difficult to be sure that positions being compared are performing substantially similar duties.
 6. Car Allowance – Certain employees receive monthly car allowances for using their personal vehicles in lieu of being provided a city vehicle. The current monthly allowance is \$330 for normal use classification and \$458 for high use. This has not changed since 2007. An increase is justified here, but the current budget environment does not support it.
 7. Early Retirement Option – The budget includes offering the Early Retirement Option program at its normal level.
- D. General Insurance – The budget covers incremental changes in the cost of general insurance coverage.
- E. Vehicle Operating Supplies –The FY 15-16 budget breaks vehicle maintenance and operations out into several categories.
- F. MEDCO - The city has a pledge to MEDCO for operating support for economic development activities. The budget continues the allocation out of the General Fund (Legislative budget) toward the city's MEDCO pledge and increases it by \$3,000 per year as part of the organization's new capital campaign. The chamber allocation is included in the legislative budget as well.
- G. Brownfields Project – The city has been very active in brownfield cleanup activities, and has been awarded brownfield grants from the United States Environmental Protection Agency (EPA) and the State of Iowa; grants and a direct federal allocation were awarded for assessment and clean-up of city-owned property in the Central Corridor area. Additional applications for EPA brownfield grants may be submitted for projects, but these are not included in the adopted budget. Brownfield redevelopment planning continues along the Central Corridor, but no specific project plans have been developed or

approved. Accordingly, the budget does not include any allocations for specific brownfield redevelopment projects.

- H. Central Corridor Plan – Funding is included in the capital projects fund for planning activities, which could be used to complete an update of the central corridor plan.
- I. Hotel-Motel Funds – FY 15-16 Hotel-Motel revenues are projected to be \$175,000. \$132,500 is to be allocated for the grant program, with \$7,500 going to the debt service fund for the Sculpture Trail project. An additional \$10,000 is allocated to professional services for Police and Fire expenses for community events.
- J. Equipment Reserve Fund – The equipment reserve fund is a restricted use fund that provides for vehicle and equipment replacement for General Fund departments. Each budget year, funds are transferred from General Fund departments to the equipment reserve, based on updated 10-year asset replacement schedules. For budgetary reasons, transfers from the General Fund to the Equipment Reserve Fund were maintained near the prior year levels.
- K. Employee Benefits Fund – The Employee Benefits Fund is used for payment of accrued benefits to employees at the time of their separation from employment. The fund also covers the payment of unemployment compensation as may be required. In addition, the Employee Benefits Fund serves as a sinking fund to cover the costs of the “27th payroll” that occurs every seven years. This budget maintains an increased transfer in from the road use fund to replenish it for the cost of several early retirements. No general fund transfer is recommended this year due to budget constraints. Additional transfers into the Employee Benefits Fund to achieve full funding of the future liabilities are recommended for subsequent years.
- L. Local Option Sales Tax – The first local option sales tax was all receipted into the capital projects fund, and unused balances there are maintained and reported to the LOST review committee. When the tax was renewed, a separate LOST account was created to track expenses. Staffing expense come directly from the LOST account, and then a transfer is made into the capital project fund based on the adopted project list to pay for projects.
- M. Other Initiatives - The budget contains funding for a number of other initiatives and special projects. In the general fund, \$20,000 has been set aside in the legislative budget to pay for branding expenses. \$30,000 has been programmed to establish a business revolving loan fund that will be available to all types of businesses.

The council will also note that the Arts & Education Center budget still reflects a zeroing out of staff costs. With the reorganization of that department, these costs have been consolidated with the parks department. This chart of

accounts can likely be eliminated in the future.

V. OTHER FUNDS

A. Road Use Fund

Road Use Fund revenues are projected to increase slightly, based on figures provided by the Department of Transportation (DOT). The projections have risen slowly over the past few years as miles driven has stabilized and vehicles have become more efficient.

The transfer in from the Urban Forest utility is shown is shown at the prior year level. While tree maintenance duties were assumed by the parks department, public service still has expenses related to storm recovery and handling of brush for chipping and composting.

This fund does show expenses starting to outstrip revenues. Part of this is due to the proposed adding of positions, but it is also an expected issue with the road use fund. Since it is based on population, Marion starts to build up the reserve after each census period, then about halfway through the decade expenses catch up with collections and the city starts to draw against the reserve. Completing the special census will benefit this fund, but will not prevent having to draw against the reserve until the next regular census in the coming budget years.

B. Sanitary Sewer

Unlike many cities, Marion does not own or operate a wastewater treatment plant. Wastewater treatment is handled through a contract with the City of Cedar Rapids. The staff has been negotiating a new agreement with Cedar Rapids to use a flow-based billing system rather than population-based. This draft budget anticipates that happening this year. A 6.2% overall increase in collections is budgeted. The main reason for this is a budgeted increase in costs to Cedar Rapids in case the adoption of a new agreement is delayed.

Fees are also expected to start the transition from a base fee/usage billing system to a consumption based system starting in FY 15-16. This will equalize residential rates and more accurately bill based on usage. Unlike the current system, it will also reward those that conserve and put less into the system. The new flow-based agreement with Cedar Rapids will ensure that the city sees a reduction in costs as well with lower flows.

C. Solid Waste

The solid waste fee was last increased on January of 2014. The budget proposes increasing it again by \$.50/month to \$13.75, and bringing the reduced rate fee up to \$8.25. A reduction in the amount transferred to the solid waste replacement fund is also recommended (dropping from 15% to 5%). When the

department transitions over to a compressed natural gas fleet, it is anticipated that the fleet will be leased vehicles rather than purchased. This will reduce the annual capital needs in the replacement fund.

The snowbird exemption also needs to be examined, as does the reduced rate. New city financial and billing software may impact the ability to idle accounts. In addition, the activities of the solid waste utility do not stop even when someone is not setting out a can each week. Composting, yard waste, and recycling are all supported by this fee as well. With the current rate structure the city is not covering costs for the reduced fee accounts, and this needs to be corrected.

D. Stormwater Management

Stormwater management is in full operations as a utility. The fund transfers out dollars to the debt service fund as repayment of the loans for storm sewer expansions and renovations. Revenue estimates are based on the fee schedule adopted by the council. This fund anticipates a 5% rate increase over the prior year. Engineering proposed \$700,000 in cash for capital projects, but this has not been included as a direct expense. Based on the budget, it could be included in the normal 2016 borrowing and repaid by the utility.

E. Capital Projects

The capital projects fund reflects the council's continued commitment to finishing major transportation projects and upgrading the city's road network. Local option sales tax projects are accounted for in this fund. Proposed projects total a more than \$20 million, reflecting a busy schedule for LOST projects and grant-heavy trail projects. Receipts from the expected 2016 bond issue are here, along with the third phase of the Indian Creek Trunk Sewer project.

VI. ACKNOWLEDGEMENTS

I want to thank Lianne Kula, Amanda Kaufman and Wes Nelson for their particular contributions to preparing this budget and to the departments for their dedication and flexibility.

SUMMARY OF REVENUES AND TRANSFERS IN BY FUND

Fund	ACTUAL 12-13	ACTUAL 13-14	BUDGET 14-15	BUDGET 15-16
001 General	16,602,207	17,178,902	17,157,282	16,979,333
005 Equipment Reserve	748,989	751,823	835,350	778,450
006 Special Census Reserve	75,647	75,801	150	150
007 Tax Stabilization	53,484	-	-	-
110 Road Use Fund	3,900,810	3,546,715	3,226,040	3,274,432
111 Road Use Replacement	469,902	316,967	226,800	201,800
112 Employee Benefits	175,693	176,009	126,500	138,500
120 Trust & Agency	3,460,667	3,566,064	3,362,155	4,253,784
121 Local Option Sales Tax	-	-	4,002,000	4,102,000
125 TIF Fund	1,683,612	1,683,947	1,536,892	2,399,789
160 Comm Dev Block Grant	-	300	150,000	350,000
180 Pension Self-Ins.	8,593	7,819	8,500	6,800
200 Debt Service	6,500,788	3,835,392	4,286,842	5,533,020
301 Capital Project	5,777,596	14,959,010	4,200,000	10,375,000
310 Park Development Fund	723	599	800	617
320 Maintenance Bond	5,892	17,155	7,000	7,000
325 Subdivision Dev Escrow	1,858	-	1,500	1,500
510 Cemetery Perpetual Care	3,300	6,040	3,900	4,550
520 Cemetery Memorial	2	2	-	-
610 Sanitary Sewer	2,784,075	3,542,218	3,662,594	3,884,040
615 Sewer Replacement	447,913	429,676	406,000	423,000
630 City Communication & Utility	652,521	51,762	-	45,000
670 Solid Waste	1,357,517	1,426,271	1,470,997	1,758,319
675 Solid Waste Replacement	236,814	249,468	222,900	91,333
720 Urban Forest Utility	259,403	272,532	303,802	368,206
740 Stormwater Management	653,506	914,449	860,900	928,150
820 Health Insurance	2,231,803	2,354,008	2,284,341	2,876,609
	48,093,317	55,362,929	48,343,245	58,781,382

SUMMARY OF EXPENDITURES AND TRANSFERS OUT BY FUND

Fund	ACTUAL 12-13	ACTUAL 13-14	BUDGET 14-15	BUDGET 15-16
001 General	16,005,909	17,194,970	18,038,672	17,862,355
005 Equipment Reserve	661,914	584,009	946,782	965,878
006 Special Census Reserve	200	-	50,000	220,000
007 Tax Stabilization	135,000	-	25,000	35,000
110 Road Use Fund	3,173,342	2,576,452	3,139,972	3,374,291
111 Road Use Replacement	545,208	51,378	496,980	300,000
112 Employee Benefits	353,369	281,011	120,000	95,000
120 Trust & Agency	3,304,513	3,472,835	3,347,330	4,664,755
121 Local Option Sales Tax	-	-	3,962,762	4,127,555
125 TIF Fund	1,002,693	1,782,657	1,596,566	2,468,736
160 Comm Dev Block Grant	-	3,234	150,000	350,000
180 Pension Self-Ins.	25,000	25,000	25,000	25,000
200 Debt Service	6,396,207	3,881,611	4,286,844	5,770,768
301 Capital Project	11,316,584	7,946,141	8,843,000	20,413,500
310 Park Improvement Fund	-	-	10,000	10,000
320 Maintenance Bond	-	-	-	-
325 Subdivision Dev Escrow	-	-	-	-
510 Cemetery Perpetual Care	-	-	-	-
520 Cemetery Memorial	-	-	-	-
610 Sanitary Sewer	3,127,230	3,271,092	3,622,495	3,886,232
615 Sewer Rental Replacement	1,374,325	636,636	240,000	240,000
630 City Communication & Utility	259,252	46,545	100,000	25,000
670 Solid Waste	1,690,125	1,574,426	1,685,517	1,771,225
675 Solid Waste Replacement	648,910	79,605	280,000	100,000
720 Urban Forest Utility	134,653	142,589	192,606	304,490
740 Stormwater Management	1,426,466	971,323	1,077,573	844,630
820 Health Insurance	1,891,038	2,256,056	2,317,293	2,592,500
	53,471,937	46,777,568	54,554,392	70,446,915

**SUMMARY OF TRANSFERS
FY 15-16**

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
001 General	005 Equipment Reserve	754,350	Annual department allocations
001 General	200 Debt Service	7,500	Hotel-Motel Funds
006 Special Census Fund	200 Debt Service	60,000	Reduce Debt Service Levy
007 Tax Stabilization	200 Debt Service	35,000	Reduce Debt Service Levy
110 Road Use	112 Employee Benefits	60,000	Annual allocation
110 Road Use	111 Road Use Replacement	200,000	Annual department allocation
120 Trust & Agency	001 General Fund	2,226,621	Employee Benefits
120 Trust & Agency	820 Health Insurance	2,402,934	Health Insurance
121 Local Option Sales Tax	301 Capital Projects Fund	3,900,000	LOST Project Allocation
121 Local Option Sales Tax	005 Equipment Reserve	2,100	Annual allocation
121 Local Option Sales Tax	820 Health Insurance	20,222	Health Insurance
125 Tax Increment Fin.	200 Debt Service	2,085,750	TIF-supported infrastructure debt
180 Pension	001 General Fund	25,000	Defray police/fire pension costs
200 Debt Service	610 Sanitary Sewer	54,200	Internal Loan Repayment
301 Capital Projects	200 Debt Service	30,000	Reduce Debt Service Levy
610 Sanitary Sewer	112 Employee Benefits	16,000	Annual allocation
610 Sanitary Sewer	200 Debt Service	24,000	Sanitary sewer projects
610 Sanitary Sewer	820 Health Insurance	172,021	Health Insurance
670 Solid Waste	112 Employee Benefits	37,500	Annual allocation
670 Solid Waste	820 Health Insurance	188,534	Health Insurance
720 Urban Forest Utility	001 General	18,960	Parks Operations
720 Urban Forest Utility	110 Road Use	10,000	Tree Storm Damage Reimb.
720 Urban Forest Utility	820 Health Insurance	26,546	Health Insurance
740 Stormwater Management	200 Debt Service	161,581	Storm sewer projects
740 Stormwater Management	820 Health Insurance	66,352	Health Insurance
Total Transfers		12,585,171	

<u>Summary Transfers:</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Effect</u>
001 General	2,270,581	761,850	1,508,731
005 Equipment Reserve	756,450	-	756,450
006 Special Census	-	60,000	(60,000)
007 Tax Stabilization	-	35,000	(35,000)
110 Road Use	10,000	260,000	(250,000)
111 Road Use Replacement	200,000	-	200,000
112 Employee Benefits	113,500	-	113,500
120 Trust & Agency	-	4,629,555	(4,629,555)
121 Local Option Sales Tax	-	3,922,322	(3,922,322)
125 Tax Increment Financing	-	2,085,750	(2,085,750)
180 Pension	-	25,000	(25,000)
200 Debt Service	2,403,831	54,200	2,349,631
301 Capital Projects	3,900,000	30,000	3,870,000
610 Sanitary Sewer	54,200	212,021	(157,821)
670 Solid Waste	-	226,034	(226,034)
720 Urban Forest	-	55,506	(55,506)
740 Stormwater	-	227,933	(227,933)
820 Health Insurance	2,876,609	-	2,876,609
	12,585,171	12,585,171	-

TAX LEVIES AND RATES BY FISCAL YEAR

<u>Taxable Value</u>	<u>FY 15-16</u>		<u>FY 14-15</u>		<u>FY 13-14</u>		<u>FY 12-13</u>	
	Regular		Regular		Regular		Regular	
	1,372,569,351		1,359,151,706		1,314,492,871		1,227,370,278	
Ag Land	3,165,904		3,229,892		3,055,707		2,865,649	
Debt	1,450,255,670		1,402,673,006		1,359,329,688		1,277,383,149	
C & I Rollback	34,822,629							
Fund	Levy	Extended FY 15-16	Levy	Extended FY 14-15	Levy	Extended FY 13-14	Levy	Extended FY 12-13*
General								
Regular	8.10000	11,117,812	8.10000	11,009,129	8.10000	10,647,392	8.10000	9,941,699
Ag Land	3.00375	9,510	3.00375	9,702	3.00375	9,179	3.00375	8,608
Tort Liability	0.15841	217,429	0.15894	216,020	0.16206	213,022	0.15949	195,752
Transit	0.16043	220,200	0.15561	211,500	0.15313	201,288	0.15899	195,136
Civic Center	0.13500	185,297	0.13500	183,485	0.13500	177,457	0.13500	165,695
Library	0.04000	54,907	0.04000	54,370	0.04000	52,584	0.04000	49,099
Est. Backfill		457,205						
Trust & Agency	2.69769	3,702,753	2.26112	3,073,201	2.52070	3,313,441	2.51453	3,086,260
Debt Service	2.29472	3,327,937	2.27887	3,196,516	2.04548	2,780,488	2.51615	3,214,090
TOTAL								
Regular	13.58625	18,826,335	13.12954	17,944,222	13.15637	17,385,671	13.62416	16,847,730
Ag Land	3.00375	9,510	3.00375	9,702	3.00375	9,179	3.00375	8,608
		<u>18,835,845</u>		<u>17,953,923</u>		<u>17,394,850</u>		<u>16,856,338</u>

PERSONNEL SCHEDULE

	APPROVED 12-13	APPROVED 13-14	APPROVED 14-15	APPROVED 15-16
GENERAL FUND				
<u>Police</u>				
Chief	1.00	1.00	1.00	1.00
Captain	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00
Sergeant	7.00	7.00	7.00	7.00
Detective	-	-	-	-
Corporal	8.00	8.00	8.00	8.00
Patrol Officer	21.00	21.00	22.00	25.00
Conf Admin Asst	1.00	1.00	1.00	1.00
Records Clerk	1.00	1.00	1.00	1.00
Records Clk- P-T	-	-	-	-
Communic Op- F-T	6.00	6.00	6.00	9.00
Communic Op- P-T	-	-	-	-
Custodian	1.00	1.00	1.00	1.00
Sub-Total	50.00	50.00	51.00	57.00
<u>Traffic</u>				
Foreman	-	-	-	-
Operator Tech	-	-	-	-
Part-Time	-	-	-	-
Sub-Total	-	-	-	-
<u>Fire</u>				
Chief	1.00	1.00	1.00	1.00
Asst Chief	1.00	1.00	1.00	1.00
Fire Marshall	1.00	1.00	1.00	1.00
Training & Safety Officer	1.00	1.00	1.00	1.00
Captain	4.00	4.00	4.00	4.00
Lieutenant	3.00	3.00	3.00	3.00
Firefighter	18.00	18.00	18.00	21.00
Admin Asst (P-T)	0.50	0.50	0.50	0.50
Sub-Total	29.50	29.50	29.50	32.50

PERSONNEL SCHEDULE

	APPROVED 12-13	APPROVED 13-14	APPROVED 14-15	APPROVED 15-16
<u>Library</u>				
Director	1.00	1.00	1.00	1.00
Asst Dir	1.00	1.00	1.00	1.00
Ref Librarian	1.00	1.00	1.00	1.00
Program Coord.	3.00	3.00	2.00	2.00
Circ. & Access Mgr	-	-	1.00	1.00
Clerk III	-	-	-	-
Clerk II	-	-	-	-
Lib Assistants	3.00	3.00	4.00	4.00
Clerk I	-	-	-	-
Adm Asst	1.00	1.00	1.00	1.00
Part-Time	8.54	8.62	9.05	9.05
Sub-Total	18.54	18.62	20.05	20.05
<u>Parks</u>				
Director	-	-	1.00	1.00
Asst Director	-	-	-	-
Operations Mgr	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00
Foreman	-	-	-	-
Equip. Operator	3.00	3.00	3.00	3.00
Utility II (F-T)	2.00	2.00	1.00	1.00
Utility II (P-T)	-	-	-	-
Lead Operator	-	-	-	-
Admin Asst	-	0.70	2.00	2.00
Part-Time	6.92	7.04	9.06	9.06
Sub-Total	13.92	14.74	18.06	18.06
<u>Recreation</u>				
Rec/Aquatics Coordinator	0.80	0.80	0.80	0.80
Rec/Aquatics Supervisor	-	0.70	0.80	0.80
Part-Time	1.88	1.88	2.80	2.80
	2.68	3.38	4.40	4.40
<u>Arts Council</u>				
Clerical Assistant	-	0.25	-	-
<u>Arts & Environment Center</u>				
Director	1.00	1.00	-	-
Admin. Asst.	1.00	1.00	-	-
Part-Time	0.20	0.20	-	-
Custodian	0.65	-	-	-
Sub-Total	2.85	2.20	-	-

PERSONNEL SCHEDULE

	APPROVED 12-13	APPROVED 13-14	APPROVED 14-15	APPROVED 15-16
<u>Swimming Pool</u>				
Asst. Director	-	-	-	-
Rec/Aquatics Coordinator	0.20	0.20	0.20	0.20
Rec/Aquatics Supervisor	-	-	0.20	0.20
Part-Time	6.30	6.30	7.48	7.48
Sub-Total	6.50	6.50	7.88	7.88
<u>Cemetery</u>				
Lead Operator	-	-	-	-
Equip Operator	-	-	-	-
Part-Time	-	-	-	-
Sub-Total	-	-	-	-
<u>Building Inspection</u>				
Director	1.00	1.00	1.00	1.00
Asst Director	1.00	1.00	1.00	1.00
Code Compliance Coord.	1.00	1.00	1.00	1.00
Inspector	3.00	3.00	3.00	3.00
Seasonal	0.13	0.13	0.13	0.13
Admin Asst	1.50	2.00	2.00	2.00
Sub-Total	7.63	8.13	8.13	8.13
<u>Engineering</u>				
City Engineer	1.00	0.65	0.65	0.65
City Engr/P Svc Dir	-	-	-	-
Asst Engr	1.50	0.90	1.35	0.65
Project Manager	-	-	-	-
Project Engineer	1.00	0.65	0.65	0.65
Computer Info Specialist	1.00	-	-	-
Tech II	3.00	1.95	1.95	1.95
Insp/Tech	-	-	-	-
Admin Asst	1.00	0.65	0.65	0.65
GIS Tech	-	-	-	-
Stormwater Specialist	-	-	-	-
Part-Time	0.47	0.47	0.47	0.47
Sub-Total	8.97	5.27	5.72	5.02

PERSONNEL SCHEDULE

	APPROVED 12-13	APPROVED 13-14	APPROVED 14-15	APPROVED 15-16
<u>City Manager*</u>				
City Manager	1.00	0.60	0.60	0.56
Intern	-	-	-	-
Human Resource Admin	1.00	0.70	0.70	0.66
Executive Asst	1.00	-	-	-
Information Tech. Manager	-	0.70	0.70	0.66
Information Technology Technician	-	-	0.70	0.66
Communications Coordinator	-	0.70	0.70	0.66
Assistant to the City Manager	-	0.70	0.70	0.66
Admin. Assistant	1.00	0.70	0.70	0.70
Sub-Total	4.00	4.10	4.80	4.56
<u>Finance*</u>				
Finance Director	1.00	0.65	0.53	0.53
Finance Manager	-	-	0.14	0.55
Asst Clerk	-	-	-	-
Finl Clerk	2.00	1.30	0.95	0.55
Adm Clerk	-	-	0.55	0.55
Part-Time	0.75	0.49	0.33	-
Sub-Total	3.75	2.44	2.49	2.16
<u>Planning & Development</u>				
Planning Director	1.00	1.00	1.00	1.00
Asst Planning Director	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Planner I or Intern	-	-	-	-
Project Planner	-	-	-	-
Admin Asst	1.00	1.00	1.00	1.00
Sub-Total	4.00	4.00	4.00	4.00
<u>City Hall</u>				
Admin Asst	-	-	-	-
Custodian	-	-	-	-
Sub-Total	-	-	-	-
TOTAL GEN. FUND	152.34	149.13	156.03	163.76

PERSONNEL SCHEDULE

OTHER FUNDS	APPROVED 12-13	APPROVED 13-14	APPROVED 14-15	APPROVED 15-16
<u>Road Use</u>				
City Manager's Office	-	-	0.28	0.32
Finance Department	0.40	0.40	0.44	0.50
City Engr/P Svc Dir	-	-	-	-
Pub Svcs Dir	0.40	0.40	0.35	0.35
Operations Manager	0.40	0.40	0.40	0.40
City Engr	-	-	-	-
Asst P Svcs Dir	-	-	-	-
Supt	-	-	-	-
Supervisor	2.00	2.00	2.00	2.00
Assistant Supervisor	1.00	1.00	1.00	1.00
Op Tech	2.00	2.00	2.00	2.00
Equip Operator II	1.00	1.00	1.00	1.00
Equip Operator	10.20	10.20	10.20	11.20
Mechanic	0.95	0.95	1.95	1.95
Inspector	-	-	-	-
Utility II	-	-	-	-
Admin Asst	0.73	0.73	0.73	0.90
Part-Time	2.15	2.15	2.15	2.15
Sub-Total	20.83	20.83	22.50	23.77
<u>Sewer</u>				
City Manager's Office	0.65	0.65	0.75	0.85
Finance Department	0.38	0.38	0.44	0.50
Engineering Support	1.45	1.83	1.40	1.45
City Engr/P Svc Dir	-	-	-	-
Pub Svcs Dir	0.25	0.25	0.20	0.20
Operations Manager	0.25	0.25	0.25	0.25
City Engr	-	-	-	-
Asst P Wks Dir	-	-	-	-
Supt	-	-	-	-
Supervisor	1.00	1.00	1.00	1.00
Foreman	-	-	-	-
Equip Operator	4.00	4.00	4.00	4.00
Mechanic	0.35	0.35	0.35	0.35
Stormwater Coordinator	-	0.38	0.38	0.38
Admin Asst	0.25	0.25	0.25	0.25
Admin Clerk	-	-	-	0.25
Part-Time	0.83	0.83	0.83	0.58
Sub-Total	9.41	9.40	9.84	10.06

PERSONNEL SCHEDULE

	APPROVED 12-13	APPROVED 13-14	APPROVED 14-15	APPROVED 15-16
<u>Solid Waste</u>				
City Manager's Office	0.65	0.65	0.75	0.80
Finance Department	0.38	0.38	0.44	0.50
City Engr/P Svc Dir	-	-	-	-
Pub Svcs Dir	0.25	0.25	0.20	0.20
Operations Manager	0.25	0.25	0.25	0.25
City Engr	-	-	-	-
Asst P Wks Dir	-	-	-	-
Supt	-	-	-	-
Supervisor	1.00	1.00	1.00	1.00
Foreman	-	-	-	-
Mechanic	0.50	0.50	0.50	0.50
Equip Operator II	-	-	-	-
Equip Operator	7.00	7.00	8.00	8.00
Admin Asst	0.43	0.43	0.43	0.25
Admin Clerk				0.25
Part-Time	1.10	1.10	1.10	1.10
Sub-Total	11.56	11.56	12.67	12.85
<u>Stormwater Management</u>				
City Manager's Office	0.60	0.60	0.75	0.80
Finance Department	0.74	0.74	0.38	0.34
Engineering Support	1.05	1.68	1.68	1.05
P Svc Dir	0.10	0.10	0.25	0.25
Operations Manager	0.10	0.10	0.10	0.10
Equipment Operator II	0.80	0.80	0.80	0.80
Mechanic	0.20	0.20	0.20	0.20
Assistant City Engineer	0.50	0.70	0.70	0.70
Part-Time	0.38	0.08	0.04	-
Stormwater Coordinator	-	0.38	0.68	0.63
Admin Asst	0.10	0.10	0.10	0.10
Sub-Total	4.07	5.48	5.67	4.97
<u>Urban Forest Utility</u>				
Utility II (F-T)	-	-	1.00	1.00
Arborist Tech	-	-	-	0.50
Sub-Total	-	-	1.00	1.50
<u>Local Option Sales Tax Fund</u>				
Assistant City Engineer	-	-	0.30	0.30
Project Engineer	-	-	1.00	1.00
Technician	-	-	-	1.00
Sub-Total	-	-	1.30	2.30

PERSONNEL SCHEDULE

	APPROVED 12-13	APPROVED 13-14	APPROVED 14-15	APPROVED 15-16
TOTAL OTHER FUNDS	45.86	47.27	52.98	55.44
TOTAL PERSONNEL	192.29	196.40	209.00	219.20

**NON-BARGAINING PAY SCHEDULE
EFFECTIVE 4/1/2015**

	Annual	5 Years	20 Years	Comparable	Hard		
	<u>Base Rate</u>	<u>Increment</u>	<u>In Grade</u>	<u>Midpoint</u>	<u>In Grade</u>	<u>Maximum</u>	<u>Cap</u>
Police Chief	103,131	1,769	111,978	131,441	136,750	145,597	151,663
Police Captain	78,426	1,346	85,154	99,955	103,991	110,719	115,333
Police Lieutenant	70,758	1,214	76,827	90,181	93,823	99,893	104,055
Police Sergeant	64,324	1,104	69,842	81,981	85,292	90,810	94,594
Police Conf. Admin Asst	47,719	819	51,813	60,818	63,274	67,368	70,175
Fire Chief	99,920	1,714	108,492	127,349	132,492	141,064	146,941
Assistant Fire Chief/Paramedic	75,307	1,292	81,767	95,979	99,855	106,315	110,745
District Chief/Fire Marshal	72,408	1,242	78,619	92,284	96,011	102,223	106,482
Library Director	86,302	1,481	93,706	109,993	114,435	121,838	126,915
Asst Library Director	71,253	1,222	77,365	90,813	94,480	100,592	104,784
Reference Librarian/Circ. Mgr.	62,384	1,070	67,736	79,509	82,720	88,072	91,741
Lib. Prog. Coordinator	41,265	708	44,805	52,593	54,717	58,256	60,684
Library Assistant	34,228	587	37,165	43,625	45,386	48,323	50,336
Administrative Assistant	45,176	775	49,051	57,577	59,902	63,778	66,435
Parks Director	94,316	1,618	102,407	120,207	125,061	133,152	138,700
Operations Manager	67,896	1,165	73,721	86,535	90,029	95,854	99,848
Supervisor	57,696	990	62,646	73,535	76,504	81,454	84,848
Recreation/Aquatics Coord	59,759	1,025	64,886	76,164	79,240	84,366	87,881
Recreation Supervisor	47,223	810	51,274	60,186	62,616	66,667	69,445
Administrative Assistant	45,176	775	49,051	57,577	59,902	63,778	66,435
Bldg Insp Director	82,731	1,419	89,827	105,441	109,699	116,796	121,663
Asst Bldg Insp Director	69,852	1,198	75,844	89,027	92,623	98,615	102,724
Code Compliance Coordinator	55,648	955	60,422	70,924	73,788	78,562	81,835
Administrative Assistant	45,176	775	49,051	57,577	59,902	63,778	66,435
Administrative Clerk	36,455	625	39,582	46,462	48,338	51,466	53,610
City Engineer	98,387	1,688	106,827	125,395	130,459	138,899	144,686
Asst City Engineer	83,871	1,439	91,066	106,895	111,212	118,406	123,340
Project Manager	72,562	1,245	78,787	92,481	96,216	102,440	106,709
Project Engineer	62,627	1,074	68,000	79,819	83,043	88,415	92,099
Stormwater Coordinator	65,306	1,120	70,908	83,233	86,594	92,196	96,038
Administrative Assistant	45,176	775	49,051	57,577	59,902	63,778	66,435
Public Services Director	98,467	1,689	106,913	125,497	130,565	139,012	144,804
Operations Manager	80,594	1,383	87,507	102,717	106,866	113,779	118,520
Public Services Supervisor	69,420	1,191	75,376	88,477	92,050	98,005	102,089
Asst Street Maint. Supervisor	61,456	1,054	66,728	78,326	81,489	86,761	90,376
Administrative Assistant	45,176	775	49,051	57,577	59,902	63,778	66,435
Administrative Clerk	36,455	625	39,582	46,462	48,338	51,466	53,610
Finance Director	101,924	1,749	110,667	129,903	135,149	143,892	149,888
Finance Manager	53,349	915	57,926	67,994	70,740	75,317	78,455
Financial Clerk	44,764	768	48,604	57,052	59,356	63,196	65,829
Administrative Clerk	36,455	625	39,582	46,462	48,338	51,466	53,610
Planning & Development Dir	98,575	1,691	107,031	125,634	130,708	139,164	144,963
Asst Planning Director	80,485	1,381	87,389	102,579	106,721	113,626	118,360
Associate Planner	62,445	1,071	67,802	79,587	82,801	88,158	91,831
Administrative Assistant	45,176	775	49,051	57,577	59,902	63,778	66,435
City Manager	149,056	2,557	161,843	189,973	197,645	210,432	219,200
Assistant to the City Manager	80,936	1,389	87,879	103,154	107,320	114,263	119,024
Human Resources Coord	79,236	1,359	86,033	100,987	105,065	111,862	116,523
IT Manager	80,912	1,388	87,853	103,124	107,288	114,229	118,989
Communications Coordinator	53,501	918	58,090	68,187	70,941	75,530	78,678
IT Support Analyst	35,643	612	38,701	45,427	47,262	50,320	52,416
Executive Asst (to City Mgr)	57,635	989	62,579	73,457	76,423	81,367	84,758
Administrative Assistant	45,176	775	49,051	57,577	59,902	63,778	66,435
Administrative Clerk	36,455	625	39,582	46,462	48,338	51,466	53,610

**AFSCME CONTRACT
JULY 1, 2015 (1.50%)**

POSITION	YEARS:	0-6 MO.	6 -12 MO.	1-2 Yr.	2-3 Yr.	3-5 Yr.	5-10 Yr.	10-20 Yr.	OVER 20 Yr.
CUSTODIAN	ANNUAL	31,993.00	35,410.00	36,532.00	37,713.00	38,919.00	40,090.00	41,288.00	42,527.00
	BI-WEEKLY	1,228.19	1,361.92	1,405.08	1,450.50	1,496.88	1,541.92	1,588.00	1,635.65
	HOURLY	15.35	17.02	17.56	18.13	18.71	19.27	19.85	20.45
	OVERTIME	23.03	25.54	26.35	27.20	28.07	28.91	29.78	30.67
UTILITY 1	ANNUAL	34,988.00	38,825.00	39,966.00	41,116.00	42,487.00	43,486.00	44,789.00	46,134.00
	BI-WEEKLY	1,345.69	1,493.27	1,537.15	1,581.38	1,634.12	1,672.54	1,722.65	1,774.38
	HOURLY	16.82	18,666.00	19.21	19.77	20.43	20.91	21.53	22.18
	OVERTIME	25.23	28.00	28.82	29.65	30.64	31.36	32.30	33.27
UTILITY II	ANNUAL	41,136.00	45,655.00	46,804.00	47,905.00	49,053.00	50,769.00	52,293.00	53,862.00
	BI-WEEKLY	1,582.15	1,755.96	1,800.15	1,842.50	1,886.65	1,952.65	2,011.27	2,071.62
	HOURLY	19.78	21.95	22.50	23.03	23.58	24.41	25.14	25.90
	OVERTIME	29.67	32.92	33.75	34.55	35.38	36.61	37.71	38.84
EQUIPMENT OPERATOR	ANNUAL	41,958.00	46,575.00	47,735.00	48,865.00	50,033.00	51,783.00	53,340.00	54,939.00
	BI-WEEKLY	1,613.77	1,791.35	1,835.96	1,879.42	1,924.35	1,991.65	2,051.54	2,113.04
	HOURLY	20.17	22.39	22.95	23.49	24.05	24.90	25.64	26.41
	OVERTIME	30.26	33.59	34.42	35.24	36.08	37.34	38.47	39.62
ENGR TECH OPERATOR TECH BLDG/ENGR INSPECTOR HOUSING INSPECTOR MECHANIC EQUIP. OPERATOR II	ANNUAL	44,232.00	49,093.00	50,206.00	52,524.00	53,641.00	55,316.00	56,980.00	58,687.00
	BI-WEEKLY	1,701.23	1,888.19	1,931.00	2,020.15	2,063.12	2,127.54	2,191.54	2,257.19
	HOURLY	21.27	23.60	24.14	25.25	25.79	26.59	27.39	28.22
	OVERTIME	31.90	35.40	36.21	37.88	38.68	39.89	41.09	42.32
FOREMAN	ANNUAL	47,625.00	52,859.00	54,182.00	55,461.00	56,785.00	58,774.00	60,539.00	62,354.00
	BI-WEEKLY	1,831.73	2,033.04	2,083.92	2,133.12	2,184.04	2,260.54	2,328.42	2,398.23
	HOURLY	22.90	25.41	26.05	26.66	27.30	28.26	29.11	29.98
	OVERTIME	34.35	38.12	39.07	40.00	40.95	42.39	43.66	44.97

**AFSCME CONTRACT
APRIL 1, 2016 (1.30%)**

POSITION	YEARS:	0-6 MO.	6 -12 MO.	1-2 Yr.	2-3 Yr.	3-5 Yr.	5-10 Yr.	10-20 Yr.	OVER 20 Yr.
CUSTODIAN	ANNUAL	32,348.00	35,870.00	37,007.00	38,203.00	39,425.00	40,611.00	41,825.00	43,080.00
	BI-WEEKLY	1,244.15	1,379.62	1,423.35	1,469.35	1,516.35	1,561.96	1,608.65	1,656.92
	HOURLY	15.55	17.25	17.79	18.37	18.95	19.53	20.11	20.71
	OVERTIME	23.33	25.87	26.69	27.55	28.43	29.29	30.16	31.07
UTILITY 1	ANNUAL	35,443.00	39,330.00	40,486.00	41,651.00	43,039.00	44,051.00	45,371.00	46,734.00
	BI-WEEKLY	1,363.19	1,512.69	1,557.15	1,601.96	1,655.35	1,694.27	1,745.04	1,797.46
	HOURLY	17.04	18.91	19.46	20.03	20.69	21.18	21.81	22.47
	OVERTIME	25.56	28.36	29.20	30.04	31.04	31.77	32.72	33.70
UTILITY II	ANNUAL	41,671.00	46,249.00	47,412.00	48,528.00	49,691.00	51,429.00	52,973.00	54,562.00
	BI-WEEKLY	1,602.73	1,778.81	1,823.54	1,866.46	1,911.19	1,978.04	2,037.42	2,098.54
	HOURLY	20.03	22.24	22.79	23.33	23.89	24.73	25.47	26.23
	OVERTIME	30.05	33.35	34.19	35.00	35.84	37.09	38.20	39.35
EQUIPMENT OPERATOR	ANNUAL	42,503.00	47,180.00	48,356.00	49,500.00	50,683.00	52,456.00	54,033.00	55,653.00
	BI-WEEKLY	1,634.73	1,814.62	1,859.85	1,903.85	1,949.35	2,017.54	2,078.19	2,140.50
	HOURLY	20.43	22.68	23.25	23.80	24.37	25.22	25.98	26.76
	OVERTIME	30.65	34.02	34.87	35.70	36.55	37.83	38.97	40.13
ENGR TECH OPERATOR TECH BLDG/ENGR INSPECTOR HOUSING INSPECTOR MECHANIC EQUIP. OPERATOR II	ANNUAL	44,807.00	49,731.00	50,859.00	53,207.00	54,338.00	56,035.00	57,721.00	59,450.00
	BI-WEEKLY	1,723.35	1,912.73	1,956.12	2,046.42	2,089.92	2,155.19	2,220.04	2,286.54
	HOURLY	21.54	23.91	24.45	25.58	26.12	26.94	27.75	28.58
	OVERTIME	32.31	35.86	36.68	38.37	39.19	40.41	41.63	42.87
FOREMAN	ANNUAL	48,244.00	53,546.00	54,886.00	56,182.00	57,523.00	59,538.00	61,326.00	63,165.00
	BI-WEEKLY	1,855.54	2,059.46	2,111.00	2,160.85	2,212.42	2,289.92	2,358.69	2,429.42
	HOURLY	23.19	25.74	26.39	27.01	27.66	28.62	29.48	30.37
	OVERTIME	34.79	38.62	39.58	40.52	41.48	42.94	44.23	45.55

**FIRE UNION CONTRACT
JULY 1, 2015 (1.60%)**

	YEARS:	0-1	1-2	2-3	3-5	5-8	8-10	10-20	OVER 20
FIREFIGHTER	ANNUAL	45,538.00	49,618.00	51,876.00	53,258.00	55,037.00	56,688.00	58,390.00	60,140.00
	BI-WEEKLY	1,751.46	1,908.38	1,995.23	2,048.38	2,116.81	2,180.31	2,245.77	2,313.08
	HOURLY	15.60	16.99	17.77	18.24	18.85	19.41	20.00	20.60
	OVERTIME	23.39	25.49	26.65	27.36	28.27	29.12	30.00	30.89
	DOUBLETIME	31.19	33.99	35.53	36.48	37.70	38.83	39.99	41.19
	HOLIDAY	15.60	16.99	17.77	18.24	18.85	19.41	20.00	20.60
	FLSA	7.80	8.50	8.88	9.12	9.42	9.71	10.00	10.30
FIREFIGHTER/PARAMEDIC	ANNUAL	47,083.00	51,162.00	53,418.00	54,803.00	56,580.00	58,278.00	60,025.00	61,826.00
	BI-WEEKLY	1,810.88	1,967.77	2,054.54	2,107.81	2,176.15	2,241.46	2,308.65	2,377.92
	HOURLY	16.12	17.52	18.29	18.77	19.38	19.96	20.56	21.17
	OVERTIME	24.19	26.28	27.44	28.15	29.07	29.94	30.84	31.76
	DOUBLETIME	32.25	35.04	36.59	37.54	38.75	39.92	41.11	42.35
	HOLIDAY	16.12	17.52	18.29	18.77	19.38	19.96	20.56	21.17
	FLSA	8.06	8.76	9.15	9.38	9.69	9.98	10.28	10.59
	YEARS:	0-1	1-2	2-5	OVER 5				
LIEUTENANT	ANNUAL	61,820.00	63,170.00	65,048.00	66,999.00				
	BI-WEEKLY	2,377.69	2,429.62	2,501.85	2,576.88				
	HOURLY	21.17	21.63	22.28	22.95				
	OVERTIME	31.76	32.45	33.42	34.42				
	DOUBLETIME	42.34	43.27	44.55	45.89				
	HOLIDAY	21.17	21.63	22.28	22.95				
	FLSA	10.59	10.82	11.14	11.47				
LIEUTENANT/PARAMEDIC	ANNUAL	63,559.00	64,808.00	66,689.00	68,684.00				
	BI-WEEKLY	2,444.58	2,492.62	2,564.96	2,641.69				
	HOURLY	21.77	22.20	22.84	23.52				
	OVERTIME	32.65	33.29	34.26	35.28				
	DOUBLETIME	43.53	44.39	45.68	47.04				
	HOLIDAY	21.77	22.20	22.84	23.52				
	FLSA	10.88	11.10	11.42	11.76				

**FIRE UNION CONTRACT
JULY 1, 2015 1.60%**

	YEARS:	0-1	1-5	OVER 5
CAPTAIN (2920 HOURS)	ANNUAL	68,879.00	71,030.00	73,164.00
	BI-WEEKLY	2,649.19	2,731.92	2,814.00
	HOURLY	23.59	24.33	25.06
	OVERTIME	35.38	36.49	37.58
	DOUBLETIME	47.18	48.65	50.11
	HOLIDAY	23.59	24.33	25.06
	FLSA	11.79	12.16	12.53
CAPTAIN/PARAMEDIC (2920 HOURS)	ANNUAL	70,610.00	72,671.00	74,850.00
	BI-WEEKLY	2,715.77	2,795.04	2,878.85
	HOURLY	24.18	24.89	25.63
	OVERTIME	36.27	37.33	38.45
	DOUBLETIME	48.36	49.78	51.27
	HOLIDAY	24.18	24.89	25.63
	FLSA	12.09	12.44	12.82
CAPTAIN (2080 HOURS)	ANNUAL	68,879.00	71,030.00	73,164.00
	BI-WEEKLY	2,649.19	2,731.92	2,814.00
	HOURLY	33.12	34.15	35.18
	OVERTIME	49.67	51.22	52.76
	DOUBLETIME	66.23	68.30	70.35
	HOLIDAY	33.12	34.15	35.18
	FLSA	16.56	17.08	17.59
CAPTAIN/PARAMEDIC (2080 HOURS)	ANNUAL	70,610.00	72,671.00	74,850.00
	BI-WEEKLY	2,715.77	2,795.04	2,878.85
	HOURLY	33.95	34.94	35.99
	OVERTIME	50.92	52.41	53.98
	DOUBLETIME	67.89	69.88	71.97
	HOLIDAY	33.95	34.94	35.99
	FLSA	16.97	17.47	17.99
LONGEVITY:				
OVER 5 YEARS	\$400			
OVER 10 YEARS	\$600			
OVER 15 YEARS	\$700			
OVER 20 YEARS	\$900			
OVER 25 YEARS	\$1200			

**FIRE UNION CONTRACT
APRIL 1, 2016 (1.20%)**

	YEARS:	0-1	1-2	2-3	3-5	5-8	8-10	10-20	OVER 20
FIREFIGHTER	ANNUAL	46,084.00	50,213.00	52,499.00	53,897.00	55,697.00	57,368.00	59,091.00	60,862.00
	BI-WEEKLY	1,772.46	1,931.27	2,019.19	2,072.96	2,142.19	2,206.46	2,272.73	2,340.85
	HOURLY	15.78	17.20	17.98	18.46	19.07	19.65	20.24	20.84
	OVERTIME	23.67	25.79	26.97	27.69	28.61	29.47	30.36	31.27
	DOUBLETIME	31.56	34.39	35.96	36.92	38.15	39.29	40.47	41.69
	HOLIDAY	15.78	17.20	17.98	18.46	19.07	19.65	20.24	20.84
	FLSA	7.89	8.60	8.99	9.23	9.54	9.82	10.12	10.42
FIREFIGHTER/PARAMEDIC	ANNUAL	46,342.00	50,356.00	52,577.00	53,940.00	55,689.00	58,977.00	60,745.00	62,568.00
	BI-WEEKLY	1,782.38	1,936.77	2,022.19	2,074.62	2,141.88	2,268.35	2,336.35	2,406.46
	HOURLY	15.87	17.25	18.01	18.47	19.07	20.20	20.80	21.43
	OVERTIME	23.81	25.87	27.01	27.71	28.61	30.30	31.21	32.14
	DOUBLETIME	31.74	34.49	36.01	36.95	38.14	40.40	41.61	42.86
	HOLIDAY	15.87	17.25	18.01	18.47	19.07	20.20	20.80	21.43
	FLSA	7.94	8.62	9.00	9.24	9.54	10.10	10.40	10.71
	YEARS:	0-1	1-2	2-5	OVER 5				
LIEUTENANT	ANNUAL	62,562.00	63,928.00	65,829.00	67,803.00				
	BI-WEEKLY	2,406.23	2,458.77	2,531.88	2,607.81				
	HOURLY	21.43	21.89	22.54	23.22				
	OVERTIME	32.14	32.84	33.82	34.83				
	DOUBLETIME	42.85	43.79	45.09	46.44				
	HOLIDAY	221.43	21.89	22.54	23.22				
	FLSA	10.71	10.95	11.27	11.61				
LIEUTENANT/PARAMEDIC	ANNUAL	64,322.00	65,586.00	67,489.00	69,508.00				
	BI-WEEKLY	2,473.92	2,522.54	2,595.73	2,673.38				
	HOURLY	22.03	22.46	23.11	23.80				
	OVERTIME	33.04	33.69	34.67	35.71				
	DOUBLETIME	44.06	44.92	46.23	47.61				
	HOLIDAY	22.03	22.46	23.11	23.80				
	FLSA	11.01	11.23	11.56	11.90				

**FIRE UNION CONTRACT
APRIL 1, 2016 1.20%**

	YEARS:	0-1	1-5	OVER 5
CAPTAIN (2920 HOURS)	ANNUAL	69,706.00	71,882.00	74,042.00
	BI-WEEKLY	2,681.00	2,764.69	2,847.77
	HOURLY	23.87	24.62	25.36
	OVERTIME	35.81	36.93	38.04
	DOUBLETIME	47.74	49.23	50.71
	HOLIDAY	23.87	24.62	25.36
	FLSA	11.94	12.31	12.68
CAPTAIN/PARAMEDIC (2920 HOURS)	ANNUAL	71,457.00	73,543.00	75,748.00
	BI-WEEKLY	2,748.35	2,828.58	2,913.38
	HOURLY	24.47	25.19	25.94
	OVERTIME	36.71	37.78	38.91
	DOUBLETIME	48.94	50.37	51.88
	HOLIDAY	24.47	25.19	25.94
	FLSA	12.24	12.59	12.97
CAPTAIN (2080 HOURS)	ANNUAL	69,706.00	71,882.00	74,042.00
	BI-WEEKLY	2,681.00	2,764.69	2,847.77
	HOURLY	33.51	34.56	35.60
	OVERTIME	50.27	51.84	53.40
	DOUBLETIME	67.03	69.12	71.19
	HOLIDAY	33.51	34.56	35.60
	FLSA	16.76	17.28	17.80
CAPTAIN/PARAMEDIC (2080 HOURS)	ANNUAL	71,457.00	73,543.00	75,748.00
	BI-WEEKLY	2,748.35	2,828.58	2,913.38
	HOURLY	34.35	35.36	36.42
	OVERTIME	51.53	53.04	54.63
	DOUBLETIME	68.71	70.71	72.84
	HOLIDAY	34.35	35.36	36.42
	FLSA	17.18	17.68	18.21

LONGEVITY:

OVER 5 YEARS	\$400
OVER 10 YEARS	\$600
OVER 15 YEARS	\$700
OVER 20 YEARS	\$900
OVER 25 YEARS	\$1200

**POLICE UNION CONTRACT
JULY 1, 2015 (1.50%)**

YEARS:		0-1	1-2	2-3	3-4	4-5	5-7	7-8	8-10	10-20	OVER 20
PATROL OFFICER	ANNUAL	45,660.00	50,225.00	51,732.00	53,281.00	55,682.00	58,047.00	59,790.00	61,583.00	63,428.00	65,335.00
	BI-WEEKLY	1,756.15	1,931.73	1,989.69	2,049.27	2,141.62	2,232.58	2,299.62	2,368.58	2,439.54	2,512.88
	HOURLY	21.95	24.15	24.87	25.62	26.77	27.91	28.75	29.61	30.49	31.41
	OVERTIME	32.93	36.22	37.31	38.42	40.16	41.86	43.12	44.41	45.74	47.12
	ACT SGT			14.54	13.80	12.64	11.51	10.67	9.81	8.92	8.00
CORPORAL	YEARS:	0-3			3-5		5-10			10-15	OVER 15
	ANNUAL	67,064.00			67,735.00		68,581.00			70,642.00	72,760.00
	BI-WEEKLY	2,579.38			2,605.19		2,637.73			2,717.00	2,798.46
	HOURLY	32.24			32.57		32.97			33.96	34.98
	OVERTIME	48.36			48.85		49.46			50.94	52.47
COMMUNICATIONS OPERATOR	YEARS:	0-1	1-2	2-3	3-4	4-5	5-7	7-8	8-10	10-20	OVER 20
	ANNUAL	41,345.00	42,587.00	43,224.00	43,874.00	44,970.00	46,319.00	47,708.00	49,139.00	50,614.00	52,133.00
	BI-WEEKLY	1,590.19	1,637.96	1,662.46	1,687.46	1,729.62	1,781.50	1,834.92	1,889.96	1,946.69	2,005.12
	HOURLY	19.88	20.48	20.78	21.09	21.62	22.27	22.94	23.63	24.33	25.06
	OVERTIME	29.82	30.71	31.17	31.64	32.43	33.40	34.41	35.44	36.50	37.60
RECORDS CLERK	YEARS:	0-1	1-2	2-3	3-4	4-5	5-7	7-8	8-10	10-20	OVER 20
	ANNUAL	45,640.00	47,010.00	47,713.00	48,429.00	49,640.00	51,129.00	52,661.00	54,242.00	55,871.00	57,545.00
	BI-WEEKLY	1,755.38	1,808.08	1,835.12	1,862.65	1,909.23	1,966.50	2,025.42	2,086.23	2,148.88	2,213.27
	HOURLY	21.94	22.60	22.94	23.28	23.87	24.58	25.32	26.08	26.86	27.67
	OVERTIME	32.91	33.90	34.41	34.93	35.80	36.87	37.98	39.12	40.29	41.50

SERGEANT TARGET

MIDPOINT 81,981.00
HOURLY 39.41

Longevity:

OVER 5 400
OVER 10 600
OVER 15 700
OVER 20 900
OVER 25 1200

**POLICE UNION CONTRACT
APRIL 1, 2016 (1.40%)**

	YEARS:	0-1	1-2	2-3	3-4	4-5	5-7	7-8	8-10	10-20	OVER 20
PATROL OFFICER	ANNUAL	46,299.00	50,928.00	52,456.00	54,027.00	56,462.00	58,860.00	60,627.00	62,445.00	64,316.00	66,250.00
	BI-WEEKLY	1,780.73	1,958.77	2,017.54	2,077.96	2,171.62	2,263.85	2,331.81	2,401.73	2,473.69	2,548.08
	HOURLY	22.26	24.49	25.22	25.98	27.15	28.30	29.15	30.02	30.92	31.85
	OVERTIME	33.39	36.73	37.83	38.96	40.72	42.45	43.72	45.03	46.38	47.78
	ACT SGT										
	YEARS:	0-3			3-5		5-10		10-15	OVER 15	
CORPORAL	ANNUAL	68,003.00			68,683.00		69,541.00		71,631.00	73,779.00	
	BI-WEEKLY	2,615.50			2,641.65		2,674.65		2,755.04	2,837.65	
	HOURLY	32.69			33.02		33.43		34.44	35.47	
	OVERTIME	49.04			49.53		50.15		51.66	53.21	
	YEARS:	0-1	1-2	2-3	3-4	4-5	5-7	7-8	8-10	10-20	OVER 20
COMMUNICATIONS OPERATOR	ANNUAL	41,924.00	43,183.00	43,829.00	44,488.00	45,600.00	46,967.00	48,376.00	49,827.00	51,323.00	52,863.00
	BI-WEEKLY	1,612.46	1,660.88	1,685.73	1,711.08	1,753.85	1,806.42	1,860.62	1,916.42	1,973.96	2,033.19
	HOURLY	20.16	20.76	21.07	21.39	21.92	22.58	23.26	23.96	24.68	25.42
	OVERTIME	30.23	31.14	31.61	32.08	32.89	33.87	34.89	35.93	37.01	38.12
	YEARS:	0-1	1-2	2-3	3-4	4-5	5-7	7-8	8-10	10-20	OVER 20
RECORDS CLERK	ANNUAL	46,279.00	47,668.00	48,381.00	49,107.00	50,335.00	51,845.00	53,398.00	55,001.00	56,653.00	58,351.00
	BI-WEEKLY	1,779.96	1,833.38	1,860.81	1,888.73	1,935.96	1,994.04	2,053.77	2,115.42	2,178.96	2,244.27
	HOURLY	22.25	22.92	23.26	23.61	24.20	24.93	25.67	26.44	27.24	28.05
	OVERTIME	33.37	34.38	34.89	35.41	36.30	37.39	38.51	39.66	40.86	42.08

Longevity:

OVER 5	400
OVER 10	600
OVER 15	700
OVER 20	900
OVER 25	1200

GENERAL FUND CASH POSITION

	ACTUAL 12-13	ACTUAL 13-14	BUDGET 14-15	BUDGET 15-16
Beginning Balance	7,392,384	7,988,682	7,972,614	7,016,225
Revenues	12,829,583	13,703,960	14,059,081	14,708,752
Transfers In	3,772,624	3,474,942	3,098,201	2,270,581
Total Available	23,994,591	25,167,584	25,129,897	23,995,558
Expenditures	15,930,909	17,119,970	18,038,672	17,100,505
Transfers Out	75,000	75,000	75,000	761,850
Ending Balance	7,988,682	7,972,614	7,016,225	6,133,203
Fund Balance as a % of Total Expenditures	49.9%	46.4%	38.7%	34.3%

**SUMMARY OF EXPENDITURES AND TRANSFERS OUT
GENERAL FUND BY DEPARTMENT**

	ACTUAL 12-13	ACTUAL 13-14	BUDGET 14-15	BUDGET 15-16
PUBLIC SAFETY				
Police	5,469,126	5,855,223	6,151,382	6,184,076
Fire	3,194,261	3,348,784	3,491,171	3,326,943
Animal Control	42,382	43,843	41,500	41,500
Subtotal	8,705,769	9,247,851	9,684,053	9,552,519
PUBLIC WORKS				
Street Lighting	217,938	334,342	230,000	230,000
Traffic Safety	27,988	33,939	31,000	36,000
Engineering	628,063	617,438	638,599	622,564
Subtotal	873,989	985,719	899,599	888,564
CULTURE AND RECREATION				
Library	1,674,305	1,740,284	1,824,595	1,770,933
Parks	1,034,001	1,175,579	1,502,412	1,640,859
Recreation	164,343	199,358	265,865	257,048
Cemetery	43,230	54,890	60,000	56,700
A & E Center	272,352	208,460	-	-
Swimming Pool	220,953	233,109	288,814	284,831
Arts Council	5,509	7,250	11,440	15,027
Subtotal	3,414,693	3,618,931	3,953,126	4,025,398
COMMUNITY AND ECONOMIC DEVELOPMENT				
Building Inspection	760,409	779,880	858,845	804,327
Planning & Development	403,755	491,334	496,321	462,666
Subtotal	1,164,164	1,271,214	1,355,166	1,266,993
GENERAL GOVERNMENT				
Legislative	405,179	443,615	509,378	519,428
Manager	445,694	505,436	548,840	551,226
Finance	322,772	303,952	334,288	342,220
Elections	-	22,529	-	24,000
Legal Services	196,901	196,855	179,354	187,465
City Hall	169,156	266,220	328,630	310,292
Hotel/Motel	148,387	147,142	150,000	160,000
Civil Service	84,206	110,506	96,238	14,250
Civil Rights	-	-	-	20,000
Subtotal	1,772,295	1,996,254	2,146,728	2,128,881
TOTAL EXPENDITURES	15,930,910	17,119,970	18,038,672	17,862,355
OTHER TRANSFERS OUT	75,000	75,000	-	-
TOTAL EXP & TRANS OUT	16,005,910	17,194,970	18,038,672	17,862,355

SUMMARY OF PROPOSED GENERAL FUND EXPENDITURES

	PERSONNEL SERVICES	OPERATING EXPENDITURES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDITURES
PUBLIC SAFETY					
Police	5,094,654	808,657	30,765	250,000	6,184,076
Fire	2,973,093	156,350	-	197,500	3,326,943
Animal Control	-	41,500	-	-	41,500
Subtotal	8,067,747	1,006,507	30,765	447,500	9,552,519
PUBLIC WORKS					
Street Lighting	-	230,000	-	-	230,000
Traffic Safety	-	36,000	-	-	36,000
Engineering	508,997	55,775	12,792	45,000	622,564
Subtotal	508,997	321,775	12,792	45,000	888,564
CULTURE AND RECREATION					
Library	1,177,398	334,535	214,000	45,000	1,770,933
Parks	1,145,932	356,477	10,450	128,000	1,640,859
Recreation	182,296	71,002	2,250	1,500	257,048
Cemetery	-	56,700	-	-	56,700
Arts & Env Center	-	-	-	-	-
Swimming Pool	167,845	90,486	-	26,500	284,831
Arts Council	-	13,527	1,500	-	15,027
Subtotal	2,673,471	922,727	228,200	201,000	4,025,398
COMMUNITY AND ECONOMIC DEVELOPMENT					
Building Inspection	700,899	64,148	11,280	28,000	804,327
Planning & Development	426,064	32,279	1,723	2,600	462,666
Subtotal	1,126,963	96,427	13,003	30,600	1,266,993
GENERAL GOVERNMENT					
Legislative	42,923	468,505	4,000	4,000	519,428
Manager	488,119	54,107	-	9,000	551,226
Finance	183,937	155,147	1,236	1,900	342,220
Elections	-	24,000	-	-	24,000
Legal Services	-	187,465	-	-	187,465
City Hall	-	175,986	118,956	15,350	310,292
Hotel/Motel	-	147,500	5,000	7,500	160,000
Civil Service	-	14,250	-	-	14,250
Civil Rights	-	20,000	-	-	20,000
Subtotal	714,979	1,246,960	129,192	37,750	2,128,881
TOTAL	13,092,157	3,594,396	413,952	761,850	17,862,355
% OF TOTAL	73%	20%	2%	4%	100%

GENERAL FUND REVENUES

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
<u>Police</u>					
001.110.1.4510	Records Revenues	-	-	-	8,700
001.110.1.4770	Court Fines	197,444	206,633	225,000	198,000
001.110.1.4775	Parking Fines	2,061	2,215	1,350	2,000
001.110.2.4441	Cigarette Compliance Checks	1,200	1,250	1,100	1,100
001.110.2.4442	Grant - Narcotics Task Force	18,138	14,540	17,202	17,202
001.110.2.4443	Grant-Domestic Violence	-	-	-	-
001.110.2.4445	Traffic Safety Grant	<u>26,641</u>	<u>25,095</u>	<u>25,830</u>	<u>19,373</u>
	Subtotal	245,484	249,733	270,482	246,375
<u>Fire</u>					
001.150.1.4500	Township Fire	21,605	18,772	27,000	23,000
001.150.1.4501	Housing Inspection Fees	-	-	-	-
001.150.1.4502	Housing Insp Assessments	-	-	-	-
001.150.1.4503	Misc Insp Charges	1,288	2,879	2,000	2,300
001.150.1.4504	Ambulance Service	5,772	5,967	10,500	9,900
001.150.1.4505	Reimb-Township Fleet Ins.	2,132	2,180	1,963	2,240
001.150.1.4506	Sale of Surplus Goods	-	-	200	200
001.150.1.4507	Misc Fire Reimb:	-	-	-	-
	Medical Oxygen	-	-	80	100
	Haz Mat Fees	-	-	1,200	-
	Township Repair Fees	<u>-</u>	<u>-</u>	<u>700</u>	<u>1,400</u>
	Subtotal	30,796	29,798	43,643	39,140
<u>Traffic Safety</u>					
001.240.1.4500	Traffic Signal Maint (Hia)	<u>-</u>	<u>-</u>	<u>250</u>	<u>250</u>
	Subtotal	-	-	250	250
<u>Engineering</u>					
001.260.1.4500	Engr Permits/Licenses	12,716	17,082	13,000	15,000
001.260.1.4501	Engr Inspection Fees	1,541	387	1,500	750
001.260.1.4503	Engr Permits/Licenses CC	<u>900</u>	<u>920</u>	<u>1,000</u>	<u>1,000</u>
	Subtotal	15,157	18,389	15,500	16,750

GENERAL FUND REVENUES

Library

001.410.1.4300	Inter-Library Loan	-	1,251	-	500
001.410.1.4531	Damage & Loss	1,694	1,916	3,000	2,500
001.410.1.4551	Duplicating Receipts	7,204	7,783	8,500	8,500
001.410.1.4552	Fax Revenues	4	-	250	250
001.410.1.4553	Microfilm Copies	-	-	-	-
001.410.1.4765	Fines	67,770	56,706	65,000	75,000
001.410.2.4435	State Open Access	127,887	118,006	90,000	95,000
001.410.2.4465	County Borrowers	115,991	123,590	100,000	84,000
001.410.2.4480	Contracting Cities	-	-	-	40,000
001.410.4.4310	Comm. Room Rental	688	300	250	250
	Subtotal	321,238	309,553	267,000	306,000

Parks

001.430.1.4500	Park Pavilion Reservations	15,520	18,165	21,000	21,000
001.430.1.4501	Ballfield Reservations	16,278	21,280	20,325	20,385
001.430.1.4502	Weed/Snow/Tree Removal	7,988	14,244	6,500	9,000
001.430.1.4503	Ballfield Maintenance	-	-	-	-
001.430.1.4504	Thomas Park Safe Room	4,925	4,610	5,400	4,800
001.430.1.4505	Community Gardens	-	625	675	675
001.430.1.4730	Park Pavilion Deposits	-	-	-	-
001.430.1.4750	Farmers Market	3,320	2,560	3,400	2,025
001.430.4.4310	Low Park Rent	16,500	16,500	16,500	16,500
001.430.4.4781	Misc Park Revenue	155	185	200	200
	Subtotal	64,685	78,169	74,000	74,585

Recreation

001.440.1.4555	Recreation Fees	50,193	56,692	61,500	62,500
001.440.1.4560	Rec Advertising	600	475	900	900
001.440.1.4562	Sales Tax Collections	(1,040)	812	1,000	1,000
001.440.1.4563	Low Park Concessions	27,001	50,716	46,500	48,000
	Subtotal	76,754	108,695	109,900	112,400

Cemetery

001.450.1.4500	Cemetery Charges	14,400	18,300	16,500	20,450
001.450.1.4501	Monument Fee	-	1,000	2,000	2,500
001.450.1.4740	Sale of Cemetery Lots	14,700	27,915	18,850	22,750
	Subtotal	29,100	47,215	37,350	45,700

Arts & Environment Center

001.460.1.4500	A&E Center Reservations	40,720	44,308	45,300	51,740
	Subtotal	40,720	44,308	45,300	51,740

Swimming Pool

001.470.1.4500	Swim Class Registrations	40,954	38,993	41,000	40,000
001.470.1.4501	Pool Admissions	101,524	103,670	120,000	113,900
001.470.1.4502	Pool Locker Fees	217	237	400	300
001.470.1.4503	Sales Tax Collections	(1,744)	(59)	1,000	1,000
001.470.1.4504	Pool-Concessions	2,100	700	1,400	1,400
	Subtotal	143,050	143,541	163,800	156,600

Arts Council

001.499.4.4781	Arts Council	535	939	700	950
	Subtotal	535	939	700	950

GENERAL FUND REVENUES

Building Inspection

001.530.1.4132	Bldg Permits/Licenses	277,511	273,950	325,000	270,000
001.530.1.4133	Bldg Permits/Licenses-CC	222,678	267,010	275,000	330,000
001.530.1.4501	Housing Inspection Fees	34,024	35,842	32,000	32,000
001.530.1.4502	Housing Insp Assessments	-	-	-	-
	Subtotal	534,212	576,801	632,000	632,000

Planning & Development

001.540.1.4500	Planning & Develop. Fees	13,780	11,264	15,000	12,000
001.540.1.4503	Planning & Dev. Fees-CC	50	286	-	-
	Subtotal	13,830	11,550	15,000	12,000

Finance

001.620.1.4100	Beer Licenses	-	79	-	-
001.620.1.4105	Cigarette Permits	2,800	2,625	2,700	2,700
001.620.1.4175	Public Amusement Licenses	1,246	480	1,200	500
001.620.1.4185	Bicycle Licenses	-	-	-	-
001.620.1.4190	Misc Permits/Licenses	8,485	3,113	5,000	4,000
001.620.1.4501	Liquor Inspection Fees	-	-	-	-
001.620.1.4502	False Alarms	513	563	500	500
001.620.1.4551	Duplication Revenue	295	113	250	250
001.620.1.4600	Outside Assessments	-	-	-	-
001.620.1.4745	Sale of Fixed Assets	4,942	54,287	25,000	25,000
001.620.1.4746	Sale of Bricks	-	-	-	-
001.620.1.4765	Alcohol Penalties	2,000	2,500	1,000	1,500
001.620.1.4766	Cigarette Penalties	1,394	2,313	1,500	1,500
001.620.2.4400	FEMA Reimb. (Flood)	-	-	-	-
001.620.2.4401	FEMA Reimb. (Prop Acq)	-	-	-	-
001.620.2.4436	Quarterly Alcohol Payments	26,971	24,050	25,000	25,000
001.620.2.4720	Insurance Reimbursement	971	-	-	-
	Subtotal	49,616	90,123	62,150	60,950

Property Taxes

001.620.4.4001	Property Tax	10,005,018	10,667,106	11,009,129	11,117,812
001.620.4.4002	Tort Liability	196,404	213,396	216,020	217,429
001.620.4.4003	Ag Land	6,433	8,871	9,702	9,510
001.620.4.4004	Commercial Backfill	-	-	-	473,357
001.620.4.4006	Transit Levy	196,239	201,711	211,500	220,200
001.620.4.4008	Civic Center Levy	166,735	177,783	183,485	185,297
001.620.4.4029	Library Levy	49,401	52,675	54,370	54,907
	Subtotal	10,620,229	11,321,542	11,684,206	12,278,512

General Revenues

001.620.4.4065	Cable TV Franchise Fee	332,934	331,288	335,000	335,000
001.620.4.4085	Hotel/Motel Tax	163,986	154,999	165,000	175,000
001.620.4.4300	Interest - Gen.	66,320	68,968	70,000	70,000
001.620.4.4301	Interest - Road Use Tax	5,931	7,925	5,000	6,000
001.620.4.4302	Interest - Perpetual Care	306	304	300	300
001.620.4.4310	Rents/Leases	68,310	99,490	55,000	80,000
001.620.4.4781	Misc Revenues	6,389	10,633	7,500	8,500
	Subtotal	644,175	673,606	637,800	674,800

TOTAL REVENUES		12,829,583	13,703,960	14,059,081	14,708,752
-----------------------	--	-------------------	-------------------	-------------------	-------------------

GENERAL FUND REVENUES

Transfers In

001.620.4.4830	From Trust & Agency	2,690,038	3,313,441	3,073,201	2,226,621
001.620.4.4831	From Road Use	496,222	-	-	-
001.620.4.4832	From Pensions	25,000	25,000	25,000	25,000
001.620.4.4833	From Tax Stabilization	135,000	-	-	-
001.620.4.4834	From Sanitary Sewer	193,987	-	-	-
001.620.4.4835	From Stormwater Mgmt.	136,501	-	-	-
001.620.4.4836	From Solid Waste	95,876	136,501	-	-
001.620.4.4836	From Urban Forest	-	-	-	18,960
001.620.4.4836	From Equipment Reserve	-	-	-	-
TOTAL TRANSFERS IN		3,772,624	3,474,942	3,098,201	2,270,581
TOTAL REVENUES & TRANSFERS IN		16,602,207	17,178,902	17,157,282	16,979,333

POLICE DEPARTMENT

SUMMARY

The FY 15-16 budget is set to continue services for the Police Department while operating out of the new building and adjusting to the operational costs. Continued participation in the Federal drug task force and DARE/School Resource Officer programs is reflected in the budget.



Training costs reflect an increase as the department has the expectations of adding six full-time employees in the upcoming year.

A “rental of property” line item has been maintained to account for costs of repeater leasing on the new communications system.

Also included in this year’s budget, “Technology Services”, are the maintenance fees associated with the Linn County Wide Radio System that includes both police and fire utilizing this system. This fee resulted in an \$82,958 increase in this budget category.

Police expenditures include funding from the Equipment Reserve Fund for replacing three patrol cars, two unmarked vehicles, one canine patrol car and one utility truck. Computers are expected to be replaced, as is operating gear for the department. The communications upgrade will be completed within this fiscal year.

The department is proposing additional staffing; three full-time police officers and three full-time civilian communications operators. An additional patrol officer would be assigned to each patrol shift and one communications operator will be added to each shift.

POLICE DEPARTMENT

Positions:

	FY 13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
Chief	1	1	1	1
Captain	1	1	1	1
Lieutenant	3	3	3	3
Sergeant	7	7	7	7
Corporal	8	8	8	8
Patrol Officer	21	22	25	25
Confidential Admin. Asst.	1	1	1	1
Records Clerk	1	1	1	1
Communications Operator	6	6	9	9
Part-Time Records/Comm.				
Custodian	1	1	1	1
Civilian Evidence Tech				
TOTAL FTE	50	51	57	57

FY14-15 Accomplishments:

- Provided a presentation to City Council on substance abuse, prevention, enforcement and educational issues, internet crimes against children and computer crime investigations
- Maintained department involvement in community education and networking programs
- Developed and implemented departmental training plan
- Completed two in-service training programs
- Provided department wide training in high risk liability areas such as use of force, pursuit, sexual and racial harassment
- Provided periodic review of department general orders, one-third of all general orders to be reviewed and re-issued

FY15-16 Goals & Initiatives:

- Make a presentation to City Council on substance abuse, prevention, enforcement and educational issues, internet crimes against children and computer crime investigations
- Continue to maintain department involvement in community education and networking programs
- Develop and implement departmental training plan
- Complete two in-service training programs
- Provide department wide training in high risk liability areas such as use of force, pursuit, sexual and racial harassment
- Provide periodic review of department general orders, one-third of all general orders to be reviewed and re-issued

POLICE DEPARTMENT

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.1.110.6010 Regular Salaries	3,055,700	3,192,855	3,370,695	3,733,084
001.1.110.6020 Part-Time Pay	770	-	-	-
001.1.110.6040 Overtime Pay	232,456	208,650	195,902	216,782
001.1.110.6110 FICA	74,780	75,912	77,551	92,126
001.1.110.6130 IPERS	39,317	41,867	40,321	52,389
001.1.110.6141 Pension	693,742	837,868	895,222	881,537
001.1.110.6150 Health Insurance	553,378	609,600	587,481	-
001.1.110.6151 Wellness Program	1,407	1,519	2,295	2,464
001.1.110.6152 Life Insurance	3,710	3,967	4,076	4,337
001.1.110.6153 Long Term Disability	4,479	4,825	4,805	4,807
001.1.110.6160 Workers Compensation	16,348	13,694	12,833	13,316
001.1.110.6170 Unemployment	-	-	11,220	12,045
001.1.110.6180 Allowances	36,902	38,038	31,882	34,032
001.1.110.6190 Education Benefits	34,518	37,025	37,020	41,970
001.1.110.6199 Tuition Reimbursement	-	-	5,765	5,765
Subtotal	4,747,506	5,065,820	5,277,068	5,094,654
Operating Expenditures				
001.1.110.6210 Dues/Memberships	2,031	2,025	2,600	2,725
001.1.110.6220 Subscript. & Edu. Materials	-	-	-	3,000
001.1.110.6230 Training & Conferences	22,565	27,273	30,000	30,000
001.1.110.6240 Travel Expenses	23,240	25,457	24,000	24,000
001.1.110.6260 Employee Health Screening	-	-	-	165
001.1.110.6310 Building Maint. & Repairs	9,781	9,843	25,890	6,550
001.1.110.6320 Grounds Maint. & Repairs	-	-	-	500
001.1.110.6331 Vehicle Maintenance	9,160	8,325	9,000	9,400
001.1.110.6332 Vehicle Repairs - Internal	8,958	7,976	8,000	4,200
001.1.110.6333 Vehicle Repairs - External	-	-	-	4,165
001.1.110.6334 Tires	-	-	-	8,000
001.1.110.6350 Other Equip Repair	26,946	27,199	45,305	9,936
001.1.110.6370 Utilities	35,164	96,716	112,000	-
001.1.110.6371 Electric/Gas Utility	-	-	-	114,772
001.1.110.6373 Communications Utility	73,058	58,490	72,000	46,000
001.1.110.6374 Water/Sewer Utility	-	-	-	325
001.1.110.6402 Advertising/Publications	-	-	-	-
001.1.110.6408 General Insurance	36,362	52,009	57,101	58,814
001.1.110.6409 Janitorial Service Contracts	-	-	-	-
001.1.110.6410 Office Equipment Contracts	-	-	-	6,720
001.1.110.6411 Legal Services	11,779	19,811	21,668	-
001.1.110.6414 Printing/Binding	3,895	7,032	7,000	-
001.1.110.6416 Rental of Property	-	4,539	30,950	31,726
001.1.110.6419 Technology Service	-	-	-	238,844
001.1.110.6420 Sustenance - Care Persons	3,275	-	2,050	2,100
001.1.110.6421 Reproduction Services	1,300	937	1,300	-
001.1.110.6422 Laundry Services	-	-	-	-
001.1.110.6425 Building Maint. Contracts	-	-	-	26,630
001.1.110.6426 Grounds Maint. Contracts	-	-	-	-
001.1.110.6499 Other Contractual Services	-	-	-	8,525
001.1.110.6504 Minor Equipment	5,779	6,500	6,500	1,400

POLICE DEPARTMENT

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
001.1.110.6505	Other Equip Maint Supplies	3,040	2,817	3,150	3,240
001.1.110.6506	Office Supplies	8,239	8,670	8,800	3,965
001.1.110.6507	Operating Supplies	28,990	31,599	37,000	35,000
001.1.110.6508	Postage/Shipping	1,766	1,215	2,100	1,800
001.1.110.6510	Forms/Printing Services	-	-	-	7,500
001.1.110.6511	Janitorial Supplies	3,611	3,508	3,600	3,600
001.1.110.6513	Vehicle Operating Supplies	105,288	89,684	105,000	105,000
001.1.110.6514	Medical Supplies	1,276	1,282	1,300	1,360
001.1.110.6515	Books	2,979	2,996	3,000	-
001.1.110.6560	Pre-employment Screening	-	-	-	4,620
001.1.110.6561	Uniforms	-	-	-	-
001.1.110.6590	Events & Meetings	-	-	-	1,500
001.1.110.6599	Misc Commodities	2,359	2,500	2,500	2,575
	Subtotal	430,840	498,404	621,814	808,657
 Capital Outlay					
001.1.110.6710	Automotive Equipment	-	-	-	-
001.1.110.6721	Furniture/Fixtures	-	-	2,500	-
001.1.110.6724	Computer Software	-	-	-	24,765
001.1.110.6725	Office Equipment	-	-	-	-
001.1.110.6726	Computer Hardware	-	-	-	-
001.1.110.6727	Other Equipment	-	-	-	6,000
001.1.110.6750	Buildings	-	-	-	-
	Subtotal	-	-	2,500	30,765
 Transfers & Other Expenditures					
001.1.110.6910	Equipment Reserve	280,000	280,000	250,000	250,000
001.1.110.6911	Employee Benefit	10,780	11,000	-	-
	Subtotal	290,780	291,000	250,000	250,000
 POLICE DEPARTMENT TOTAL		5,469,125	5,855,223	6,151,382	6,184,076

FIRE DEPARTMENT

SUMMARY

The Marion Fire Department's 2015-2016 budget request varies considerably from the last few years due to the city's top priority being the construction of Fire Station #3. Hiring of additional firefighters is necessary to properly staff the new station. Therefore, hiring of staff for Station #3 must begin this year so as trained firefighters will be ready when the building is complete. To alleviate costs, it has been proposed to hire three firefighters this coming fiscal year, three firefighters the next fiscal year and three firefighters the year the building is to be completed (estimate of 2018).



The Fire Department has remained stagnant in its growth over the last several years, and the city has grown substantially over those years. The Fire Prevention Bureau is in need of additional staff as much of the bureau's duties have been transferred over to the shift personnel, which has impacted the training hours of the firefighters.

Also, Fire Station #2 is now going on 24 years old, and our staff has outgrown the building. The deployment study currently being conducted, is revealing that Station #2 should remain the department's headquarters as the city grows, as the present location of #2 will be centralized within the community. Therefore, expansion of Station #2 is necessary. A new aerial truck will be purchased with L.O.S.T. funds during the 2016-2017 fiscal year and the overhead doors of Station #2 will not accommodate a modern-day aerial apparatus. Station #2 needs a fifth apparatus bay added to the east. Office space was built for 1991 staff needs and present staff is sharing office space and has had to make accommodations by eliminating a conference room. This alteration created no or limited space for necessary administrative, as well as departmental activities. Station #2 needs to expand the office area as well as provide a fitness area for the fire personnel.

Other initiatives of the department include the implementation of technology, ruggedized tablets and software, to enhance our emergency response, the addition of a security system for the stations, software to improve our data collection, and software to improve the productivity of the inspectors as well as provide on-scene site plans to properly plan the mitigation of an emergency event.

	FY 13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
Chief	1.00	1.00	1.00	1.00
Assistant Chief	1.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00
Captain	4.00	4.00	4.00	4.00
Lieutenant	3.00	3.00	3.00	3.00
Training/Safety Officer	1.00	1.00	1.00	1.00
Firefighter	18.00	18.00	21.00	21.00
Administrative Assistant	0.50	0.50	0.50	0.50
Civilian – Fire Prevention	0.00	0.00	0.50	0.00
TOTAL FTE	29.50	29.50	33.00	32.50

FIRE DEPARTMENT

FY14-15 Accomplishments:

- Held the third annual Citizen's Fire Academy, which continues to support the Council's strategic goal of community engagement. It again was successful in finding persons interested in becoming volunteers for the department.
- Completed the courses to recertify Iowa Paramedic Specialists to the newly required National Paramedic certification status. This enhances the Council's goal of increasing the provision of public safety.
- Completed the internal accreditation requirements to become an "Applicant Agency" in the international accreditation process. Being an applicant agency has allowed us to begin the process of the deployment study for Station #3 without having the additional cost of hiring a consultant to provide a separate study. This accomplishment supports the Council's goal of finance control and stepping closer to the establishment of Station #3.
- Plans were specified and submitted for two new fire pumpers which will be completed by the end of this fiscal year. This supports the Council's goal of increasing public safety. Having one of the pumpers financed by Marion Township provided financial savings to the city as well as providing a pumper for the new Station #3 at no additional cost.
- Expanded the wellness initiatives by utilizing a firefighter that is a certified fitness trainer to provide fitness training to all fire personnel. No additional cost for the enhanced training meets the Council's goal of a healthy city as well as finance goals.
- Smooth transition was accomplished in a major change-up of the administrative staff of the department. The fire chief of fifteen years retired creating a domino effect in which four promotions were conducted for four of the five administrative positions. These actions provided a natural transition for the Council's objective of expanding employee capabilities.
- Increased public contacts by over 1,000 persons in our public education programs which are provided by all personnel of the department. This accomplishment supports the Council's goal of community engagement.
- The Paid-On-Call firefighters (volunteers) voted to increase the mandatory requirement for annual training hours from 24 hours per year to 30 hours per year. The State of Iowa requires volunteers to have 24 hours of firefighter training per year, and Marion volunteers wanted to exceed the state requirements. This supports the council's goal in increasing public safety.

FY15-16 Goals & Initiatives:

- Complete the deployment study for Station #3 and undertake the land acquisition process for an appropriate site for the development of the station. This is a progressive step toward the Council's goal in the establishment of Fire Station #3.
- Begin research and investigate the LEED (Leadership in Environmental and Energy Design) possibilities for Fire Station #3. This process will support the Council's efforts in city facilities being energy independent and enhancing the Council's sponsorship of providing a third fire station for the growing community.
- Update the fire department's strategic plan that was last updated in 2011. This will enhance the department's public safety initiative and support the Council's strategic goals of public safety.
- Develop a recruitment program to boost the applicant pool in the areas of diversity and military veterans. This supports the Council's goal of advancing the programs for veterans. Boosting the numbers in the applicant pool may also enrich the applicant qualifications for those hired to staff Station #3.
- Complete the 'Standards of Cover' for the Accreditation process to evaluate and improve the emergency response capabilities of the department. This supports the Council's ongoing priority of public safety.
- Develop and provide a comprehensive Officer Development Program which can be delivered in-house and in partnership with other area career fire departments. This program will prepare the department for the anticipated alteration of the administrative staff when Station #3 is in-service. This enhances the Council's goal of moving forward with Fire Station #3.
- Investigate and research the development of a fire training facility which can be a site to also be used for driving and equipment operations by other city departments. The training facility will be considered to include airport emergency response training as well as available technology to simulate multiple types of emergency response. This would support the council's goal of exploring the capabilities of city departments if the city should pursue airport development. The investigative and research process would also look into the training facility being of little or no cost to the city.

FIRE DEPARTMENT

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.1.150.6010 Regular Salaries	1,880,755	1,915,773	2,000,025	2,161,573
001.1.150.6020 Part-Time Pay	36,348	36,757	47,163	47,675
001.1.150.6040 Overtime Pay	25,147	40,961	50,821	50,821
001.1.150.6110 FICA	27,753	28,371	31,271	33,558
001.1.150.6130 IPERS	2,337	2,438	1,801	1,801
001.1.150.6141 Pension	490,899	577,004	610,283	602,689
001.1.150.6150 Health Insurance	360,704	366,516	337,178	-
001.1.150.6151 Wellness Program	1,056	1,084	1,305	1,373
001.1.150.6152 Life Insurance	1,508	1,573	1,557	1,623
001.1.150.6153 Long Term Disability	1,479	1,557	1,549	1,552
001.1.150.6160 Workers Compensation	11,770	9,630	9,026	9,584
001.1.150.6170 Unemployment	-	-	6,160	6,710
001.1.150.6180 Allowances	19,570	18,525	19,600	20,545
001.1.150.6190 Education Benefits	10,894	12,623	20,569	22,459
001.1.150.6199 Tuition Reimbursement	-	-	-	11,130
Subtotal	2,870,220	3,012,810	3,138,308	2,973,093
Operating Expenditures				
001.1.150.6210 Dues/Memberships	969	801	910	1,080
001.1.150.6220 Subscript. & Edu. Materials	-	-	-	4,000
001.1.150.6230 Training & Conferences	11,193	8,100	10,750	7,250
001.1.150.6240 Travel Expenses	4,515	2,701	7,600	3,790
001.1.150.6260 Employee Health Screening	-	-	-	16,500
001.1.150.6310 Bldg Maint/Repairs	3,771	1,067	3,650	2,300
001.1.150.6320 Grounds Maint. & Repairs	-	-	-	1,200
001.1.150.6331 Vehicle Maintenance	2,873	1,379	4,600	6,000
001.1.150.6332 Vehicle Repairs - Internal	3,729	8,319	9,800	7,500
001.1.150.6333 Vehicle Repairs - External	-	-	-	2,000
001.1.150.6334 Tires	-	-	-	2,000
001.1.150.6350 Other Equip Repairs	8,367	6,506	10,560	3,900
001.1.150.6370 Utilities	13,271	18,494	18,395	-
001.1.150.6371 Electric/Gas Utility	-	-	-	17,825
001.1.150.6373 Communications Utility	3,611	3,835	4,011	4,100
001.1.150.6374 Water/Sewer Utility	-	-	-	960
001.1.150.6408 General Insurance	22,291	23,390	26,727	25,000
001.1.150.6409 Janitorial Service Contracts	-	-	-	-
001.1.150.6410 Office Equipment Contracts	-	-	-	1,200
001.1.150.6419 Technology Services	-	-	-	9,400
001.1.150.6421 Reproduction Services	366	358	500	-
001.1.150.6422 Laundry Services	99	104	100	110
001.1.150.6425 Building Maint. Contracts	-	-	-	1,035
001.1.150.6426 Grounds Maint. Contracts	-	-	-	-
001.1.150.6499 Other Contractual Services	-	-	-	200
001.1.150.6504 Minor Equipment	769	696	850	800
001.1.150.6505 Other Equip Supplies	4,988	4,893	4,850	2,800
001.1.150.6506 Office Supplies	1,098	896	1,200	1,000
001.1.150.6507 Operating Supplies	6,339	5,886	6,900	6,200
001.1.150.6508 Postage/Shipping	668	688	800	800
001.1.150.6510 Forms/Printing Services	-	-	-	1,000

FIRE DEPARTMENT

		ACTUAL	ACTUAL	BUDGET	BUDGET
		<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
001.1.150.6511	Janitorial Supplies	4,936	4,335	6,000	3,000
001.1.150.6513	Vehicle Operating Supplies	12,053	12,811	18,500	15,000
001.1.150.6514	Medical Supplies	-	-	-	3,600
001.1.150.6515	Books	1,615	1,777	2,600	-
001.1.150.6560	Pre-employment Screening	-	-	-	1,800
001.1.150.6561	Uniforms	-	-	-	-
001.1.150.6590	Events & Meetings	-	-	-	1,200
001.1.150.6599	Misc Commodities	16,311	16,583	16,060	1,800
	Subtotal	<u>123,831</u>	<u>123,620</u>	<u>155,363</u>	<u>156,350</u>
Capital Outlay					
001.1.150.6724	Computer Software	-	-	-	-
001.1.150.6725	Office Equipment	-	-	-	-
001.1.150.6726	Computer Hardware	-	-	-	-
001.1.150.6727	Other Equipment	9,051	8,694	-	-
001.1.150.6729	Misc. Improvements	-	-	-	-
	Subtotal	<u>9,051</u>	<u>8,694</u>	<u>-</u>	<u>-</u>
Transfers & Other Expenditures					
001.1.150.6910	To Equipment Reserve	185,000	197,500	197,500	197,500
001.1.150.6911	To Employee Benefits	6,160	6,160	-	-
	Subtotal	<u>191,160</u>	<u>203,660</u>	<u>197,500</u>	<u>197,500</u>
FIRE DEPARTMENT TOTAL		3,194,261	3,348,784	3,491,171	3,326,943

ANIMAL CONTROL

SUMMARY

The City of Marion contracts with the City of Cedar Rapids for animal control services. The budget anticipates no change in the level of service and with slightly higher costs related to this activity. As Marion grows this number can be expected to increase.

Positions:

NONE.

ANIMAL CONTROL

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Operating Expenditures				
001.1.190.6413 Payment to Agencies	<u>42,382</u>	<u>43,843</u>	<u>41,500</u>	<u>41,500</u>
ANIMAL CONTROL TOTAL	42,382	43,843	41,500	41,500

STREET LIGHTING

SUMMARY

Street lighting and maintenance costs are covered under this account.

The overall cost of street lighting remains at \$230,000 for the coming fiscal year. While additional lights will be added, the advent of more LED lights (more energy efficient) will act as a counterbalance on costs.

Positions:

NONE.

STREET LIGHTING

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Operating Expenditures				
001.2.230.6370 Utilities	214,598	221,456	230,000	-
001.2.230.6371 Electric/Gas Utility	-	-	-	230,000
001.2.230.6430 Misc Contractual	3,341	112,887	-	-
001.2.230.6499 Other Contractual Services	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
STREET LIGHTING TOTAL	217,939	334,342	230,000	230,000

TRAFFIC SAFETY

SUMMARY

This budget is limited to covering traffic signal utility costs.

Costs for utilities are expected to increase from FY 14-15 due to a larger number of city-owned lights.

The budget anticipates continuing to provide traffic signal maintenance services for the City of Hiawatha on a fee-for-service basis.

Positions:

NONE.

TRAFFIC SAFETY

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Operating Expenditures				
001.2.240.6370 Utilities	27,988	33,939	31,000	-
001.2.240.6371 Electric/Gas Utility	-	-	-	36,000
001.2.240.6430 Misc Contractual	-	-	-	-
001.2.240.6499 Other Contractual Services	-	-	-	-
TRAFFIC SAFETY TOTAL	27,988	33,939	31,000	36,000

ENGINEERING DEPARTMENT

SUMMARY

Engineering Department provides administrative duties for Capital Project / annual construction program development and construction, subdivision plan review and inspection, city map / GIS development and maintenance, ROW permitting, traffic regulation, grant administration, bridge inspections, traffic signal assistance, NPDES / stormwater management, as well as extensive assistance to other departments.



Challenges include continued growth in federal mandates to regulate stormwater run-off and public education.

Currently the 3 Engineering Technicians are spread very thin for project and subdivision construction inspection. With expected project growth due to LOST and growth in subdivision development, an additional Technician is being requested by Engineering so inspection intensity does not continue to fall leaving large areas uninspected.

Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
City Engineer	0.65	0.65	0.65	0.65
Assistant City Engineer	0.90	0.95	0.95	0.65
Project Engineer	0.65	0.65	0.65	0.65
Storm Water Coordinator	0.00	0.625	0.625	0.00
Technician II	1.95	1.95	1.95	1.95
Administrative Assistant	0.65	0.65	0.65	0.65
Part-Time	0.47	0.47	0.47	0.47
TOTAL FTE	5.27	5.72	5.72	5.02

ENGINEERING DEPARTMENT

FY14-15 Accomplishments:

- Weekly status newsletter updating Engineering project status (300+ recipients)
- New Project Engineer hired
- Preliminary approval of alternative funding sources for 29th Ave and 35th St intersection (\$164,220 Traffic Safety Improvement Program Funding by IDOT)
- Completed construction of S 11th Street.
- Completed HWY US 151/IA 13 Traffic Signal Modifications
- Completed 29th Ave and 10th St Traffic Signal Improvement Project
- Completed Valleyview Drive Reconstruction Project
- Completed Boyson Road Lighting Project
- Completed 7th Avenue Improvements from 12th to 13th Street
- Completed Legion Park Parking Lot Project
- Completed Winslow Road Reconstruction from Bridge Creek Ct to Settlers Drive
- Continued negotiation of Tower Terrace easement and construction agreements acquisitions
- Provide traveling public with well-designed transportation facilities and ADA compliance for pedestrians when possible
- Continued implementation of the City's 2013 American with Disabilities Act Transition Plan.

FY15-16 Goals & Initiatives:

- Continue distribution of Weekly Project Status Newsletter
- Implement design for remainder of Central Corridor
- Begin construction of roundabout at 7th Avenue and 7th Street
- Transition from Cedar Rapids Metropolitan Standards to Statewide Urban Design Standards (SUDAS)
- Complete reconstruction of 35th Street
- Complete construction of Irish Drive
- Complete reconstruction of Hillview Drive
- Complete construction of Armar Drive
- Complete Grant Wood Trail IA 13 Underpass
- Continue with design and construction of Tower Terrace Road phases.
- Add inspection staff to improve project construction quality control.

ENGINEERING

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>	
Personnel Services					
001.2.260.6010	Regular Salaries	378,369	374,588	373,880	386,041
001.2.260.6020	Part-Time Pay	13,096	14,931	16,000	16,000
001.2.260.6040	Overtime Pay	16,487	11,286	24,000	24,000
001.2.260.6110	FICA	30,252	35,081	32,845	33,472
001.2.260.6130	IPERS	33,703	36,841	35,531	36,777
001.2.260.6150	Health Insurance	39,795	41,689	39,844	-
001.2.260.6151	Wellness Program	336	314	218	189
001.2.260.6152	Life Insurance	350	419	420	345
001.2.260.6153	Long Term Disability	1,504	1,584	1,509	1,309
001.2.260.6160	Workers Compensation	2,860	2,125	9,365	7,502
001.2.260.6170	Unemployment	-	293	1,255	1,112
001.2.260.6180	Allowances	434	98	552	450
001.2.260.6190	Education Benefits	-	-	-	1,800
001.2.260.6199	Tuition Reimbursement	-	-	-	-
	Subtotal	517,186	519,248	535,417	508,997
Operating Expenditures					
001.2.260.6210	Dues/Memberships	2,319	2,553	2,538	2,415
001.2.260.6220	Subscript.& Edu Materials	-	-	-	85
001.2.260.6230	Training & Conferences	19,920	14,970	8,313	9,500
001.2.260.6240	Travel Expenses	2,672	5,214	4,288	5,000
001.2.260.6260	Employee Health Screening	-	-	-	150
001.2.260.6331	Vehicle Maintenance	44	403	1,225	1,225
001.2.260.6332	Vehicle Repairs - Internal	1,223	-	446	-
001.2.260.6333	Vehicle Repairs - External	-	-	-	446
001.2.260.6334	Tires	-	-	-	-
001.2.260.6350	Other Equip Repairs	16,911	6,440	15,250	-
001.2.260.6373	Communications Utility	5,128	5,672	7,438	-
001.2.260.6408	General Insurance	3,321	3,281	4,988	5,135
001.2.260.6410	Office Equipment Contracts	-	-	-	180
001.2.260.6419	Technology Services	-	-	-	18,854
001.2.260.6499	Other Contractual Services	-	-	-	-
001.2.260.6506	Office Supplies	5,936	4,951	3,238	4,000
001.2.260.6507	Operating Supplies	1,368	2,471	1,181	1,500
001.2.260.6508	Postage/Shipping	-	-	-	-
001.2.260.6510	Forms/Printing Services	-	-	-	60
001.2.260.6513	Vehicle Operating Supplies	5,459	4,984	8,400	6,500
001.2.260.6560	Pre-employment Screening	-	-	-	-
001.2.260.6590	Events & Meetings	-	-	-	-
001.2.260.6599	Misc Commodities	331	1,007	875	725
	Subtotal	64,632	51,946	58,178	55,775
Capital Outlay					
001.2.260.6710	Vehicles	-	-	-	-
001.2.260.6721	Furniture/Fixtures	-	-	-	-
001.2.260.6724	Computer Software	-	-	-	12,792
001.2.260.6725	Office Equipment	-	-	-	-
001.2.260.6726	Computer Hardware	-	-	-	-

ENGINEERING

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
001.2.260.6727 Other Equipment	-	-	-	-
Subtotal	-	-	-	12,792
 Transfers & Other Expenditures				
001.2.260.6910 Equipment Reserve	45,000	45,000	45,000	45,000
001.2.260.6911 Employee Benefits	<u>1,244</u>	<u>1,244</u>	-	-
Subtotal	46,244	46,244	45,000	45,000
 ENGINEERING TOTAL	 628,062	 617,438	 638,595	 622,564

LIBRARY

SUMMARY

Mission Statement

The Marion Public Library (MPL) promotes cultural engagement, lifelong learning, and personal development for audiences of all backgrounds and ages by providing collections and services that educate, inform, enrich, and entertain. The Library supports community engagement and serves as a public commons where Marion's residents connect and share ideas. It is dedicated to the principles of professional service, equal opportunity, and intellectual freedom.



Highlights

Library circulation leveled off after dropping last year given the opening of the new Cedar Rapids library. Door count, use of the library on a daily basis, is returning to pre-CRPL opening levels. Use of the public access computers still shows evidence of the digital divide. Marion-based circulation and use continues to grow as the City grows. Our circulation and level of general use still ranks the library as second among its ten peer city libraries. Total circulation is still over 800,000 items per year. Our collection is close to 200,000 items. Use of media and digital resources continues to grow, but not at the expense of print. Print is the preferred medium for children and young adults.

Programming attendance, especially children's program attendance, continues to grow. According to the 2010 census, 28.65 percent of Marion's population is under 19 years of age. We continue to look for resources to expand children and young adult services in response. This user base will only grow. 27.1% of Marion's population is between 20 and 39 years of age. Young families are moving to Marion and demanding library services for themselves and their children.

Strategic changes in staffing have allowed to make better use of staff skills and maintain high levels of customer service in the face of increasing demands. We continue to see an increasing diversity of needs and users. In response we have developed processes for identifying community change and adjusting collection and programming activities accordingly.

Much of the past year has been devoted to planning for the expansion and renovation of the building as called for by the City Imagine 8 Visioning Process. Several citizen committees have helped to identify needs and consider the costs and benefits of alternative means of meeting those needs. The documents related to this planning process, as well as news and updates can be found on the library's website under the heading "Inspire: Building Marion's Future."

LIBRARY

Positions:

	FY13-14 Actual	FY14-15 Approved	FY15-16 Requested	FY15-16 Approved
Director	1.00	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00	1.00
Reference Librarian	1.00	1.00	1.00	1.00
Circulation & Access Svc Manager		1.00	1.00	1.00
Program Coordinator	3.00	3.00	2.00	2.00
Library Assistant	4.00	3.00	4.00	4.00
Administrative Assistant	1.00	1.00	1.00	1.00
Part-Time	8.62	8.62	9.24	9.05
TOTAL FTE	19.62	18.62	20.24	20.05

FY14-15 Accomplishments:

- Evaluated Juvenile Non-Fiction Collection and developed collection guidelines
- Evaluated and re-designed offerings for elementary students-work with Metro Library Network libraries
- Evaluated Young Adult programming
- Evaluated and weeded Young Adult collection
- Used CollectionHQ to build a more responsive collection
- Implemented CRPL IT network services support
- Enhanced targeted adult programming
- Enhanced part-time library assistant positions
- Created detailed specification for renovation that inform and set criteria for design

FY15-16 Goals & Initiatives:

- Use annual reviews to generate new ideas and service initiatives
- Develop means to solicit paraprofessional and part-time staff ideas and contributions to services
- Assess needs for and evaluate content, direction and purposes of children's programming
- Early Literacy Program/Story Time
- Identify new opportunities for marketing programs and creating awareness of library services for young adults in the community
- Offer a variety of needed information/IT literacy classes
- Identify Metro Library Network organizational and planning issues

LIBRARY

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.4.410.6010 Regular Salaries	647,659	672,980	716,813	747,965
001.4.410.6020 Part-Time Pay	200,196	225,826	241,495	246,325
001.4.410.6110 FICA	65,500	68,249	73,311	76,063
001.4.410.6130 IPERS	74,010	79,203	85,577	88,790
001.4.410.6150 Health Insurance	133,585	149,750	133,109	-
001.4.410.6151 Wellness	556	660	450	450
001.4.410.6152 Life Insurance	1,134	1,209	1,226	1,227
001.4.410.6153 Long Term Disability	2,609	2,698	2,675	2,677
001.4.410.6160 Workers Compensation	1,741	1,356	2,909	2,921
001.4.410.6170 Unemployment	-	-	1,980	1,980
001.4.410.6180 Allowances	-	-	-	-
001.4.410.6190 Education Benefits	9,000	9,000	9,000	9,000
001.4.410.6199 Tuition Reimbursement	-	-	-	-
Subtotal	1,135,990	1,210,929	1,268,544	1,177,398
Operating Expenditures				
001.4.410.6210 Dues/Memberships	37,234	33,074	32,500	1,200
001.4.410.6220 Subscript. & Edu. Materials	-	-	-	35,500
001.4.410.6230 Training & Conferences	770	1,850	1,300	1,300
001.4.410.6240 Travel Expenses	1,940	2,246	2,500	2,500
001.4.410.6260 Employee Health Screening	-	-	-	-
001.4.410.6310 Building Maint. & Repairs	50,702	50,254	51,000	35,900
001.4.410.6320 Grounds Maint. & Repairs	-	-	-	-
001.4.410.6350 Other Equip Repair	11,399	6,880	6,000	-
001.4.410.6370 Utilities	44,716	45,076	52,000	-
001.4.410.6371 Electric/Gas Utility	-	-	-	48,000
001.4.410.6373 Communications Utility	1,276	1,197	1,400	1,400
001.4.410.6374 Water/Sewer Utility	-	-	-	675
001.4.410.6402 Advertising/Publications	1,043	1,298	1,500	1,500
001.4.410.6408 General Insurance	10,238	11,291	11,500	12,830
001.4.410.6409 Janitorial Service Contracts	-	-	-	23,585
001.4.410.6410 Office Equipment Contracts	-	-	-	8,700
001.4.410.6411 Legal Services	-	-	-	-
001.4.410.6413 Payments to Agencies	55,153	64,634	63,000	56,500
001.4.410.6414 Printing/Binding	376	986	1,000	-
001.4.410.6419 Technology Services	-	-	-	40,870
001.4.410.6425 Building Maint. Contracts	-	-	-	14,500
001.4.410.6426 Grounds Maint. Contracts	-	-	-	-
001.4.410.6430 Misc Contractual	23,395	20,353	33,800	-
001.4.410.6499 Other Contractual Services	-	-	-	5,425
001.4.410.6506 Office Supplies	1,091	1,228	2,000	2,000
001.4.410.6507 Operating Supplies	26,470	28,110	29,900	29,900
001.4.410.6508 Postage/Shipping	5,061	4,253	5,250	5,000
001.4.410.6510 Forms/Printing Services	-	-	-	1,250
001.4.410.6511 Janitorial Supplies	4,551	3,043	6,000	4,500
001.4.410.6514 Medical Supplies	-	-	-	-
001.4.410.6560 Pre-employment Screening	-	-	-	-
001.4.410.6590 Events & Meetings	-	-	-	500

LIBRARY

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
001.4.410.6599	Misc Commodities	761	1,383	1,400	1,000
	Subtotal	276,176	277,157	302,050	334,535
Capital Outlay					
001.4.410.6721	Furniture/Fixtures	-	-	-	-
001.4.410.6724	Computer Software	-	-	-	-
001.4.410.6725	Office Equipment	-	-	-	-
001.4.410.6726	Computer Hardware	-	-	-	-
001.4.410.6727	Other Equipment	-	-	-	-
001.4.410.6729	Misc Improvements	3,111	-	-	-
001.4.410.6770	Library Materials	212,048	205,218	209,000	214,000
	Subtotal	215,159	205,218	209,000	214,000
Transfers & Other Expenditures					
001.4.410.6910	Equipment Reserve	45,000	45,000	45,000	45,000
001.4.410.6911	Employee Benefits	1,980	1,980	-	-
	Refunds	-	-	-	-
	Subtotal	46,980	46,980	45,000	45,000
LIBRARY TOTAL		1,674,305	1,740,284	1,824,594	1,770,933

PARKS

SUMMARY

The Parks Department maintains over 620 acres of public ground; this includes a cemetery, 12 major parks, 29 green spaces, and 3 Baseball/Softball complexes. The department also maintains 81 pieces of playground equipment, 9 pavilions, 8 restrooms, 3 concession stands, 20 ball diamonds, 1 swimming pool, and 3 splash pads.



In the winter months the department is responsible for snow removal on over 8.5 miles of city-owned sidewalks and more than 7.5 miles of 8 ft. side path trails along major roadways. The Boyson trail system and Lowe Park trails are also maintained throughout the winter. Snow removal of city facilities and city owned properties is also the responsibility of the department.

In 2014 the Arts & Environment Center budget was incorporated into the Parks budget, costs associated with the operation of the facility and amphitheater are included in this budget. Responsibilities associated with the mowing of right of ways shifted from Public Services to Parks in July of 2014; the budget reflects the operating costs associated with this activity. Mowing and turf maintenance of city facilities has also been identified as part of this budget.

The department is responsible for responding to nuisances related to tall grass, weeds, unshoveled sidewalks and all tree related issues. With the growth of the community the department has realized a substantial increase in the number of complaints received. The budget provides for staffing to address these items.

Ongoing improvements to the 6th Avenue corridor and the development of linear park settings along the cities major roadways has required dedicating park staff to maintain and beautify these areas. This budget provides staffing to accommodate these new responsibilities.

Positions:

	FY 13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
Parks Director	0.00	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00
Administrative Assistant	0.70	2.00	2.00	2.00
Utility II	2.00	1.00	2.00	1.00
Equipment Operator	3.00	3.00	3.00	3.00
Part-Time	7.04	9.06	10.06	9.06
TOTAL FTE	13.92	18.06	20.06	18.06

PARKS

FY14-15 Accomplishments:

- Lowe Park Amphitheater completed
- Legion Park parking lot and trail head reconstruction
- Splash Pad constructed in Gill Park
- Master Trails Plan completed
- Tree City USA designation (21 Years)
- 131 trees planted in city parks and along street rights-of-way
- Construction of two new pavilions in Thomas Park
- Tower Terrace and Alburnett Rd roundabout landscaping
- Boyson trail system repaired after June floods
- Thomas & Legion Parks repaired after June floods
- Lowe Park parking lots crack sealed and resurfaced

FY15-16 Goals & Initiatives:

- Implementation of an Urban Forestry Division within the Parks & Recreation Department
- Certified Municipal Arborist on staff
- Construction of a trail bridge in Donnelly Park
- Development of the Irish Drive entrance into Lowe Park
- Development of park roadways, parking lots, and playground area in Lowe Park
- Installation of outdoor fitness equipment in Hanna Park
- Park System Master Plan development
- Tree planting and beautification 35th Street right-of-way
- Tree planting and beautification Tower Terrace Rd
- Lighting Thomas Park basketball court/ice rink
- Legion Park pavilion construction

PARKS

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.4.430.6010 Regular Salaries	431,586	498,509	582,682	698,833
001.4.430.6020 Part-Time Pay	137,000	171,368	208,811	245,384
001.4.430.6040 Overtime Pay	2,693	8,608	6,000	10,000
001.4.430.6110 FICA	43,417	51,226	61,008	72,998
001.4.430.6130 IPERS	47,251	57,834	71,216	85,212
001.4.430.6150 Health Insurance	82,316	92,238	113,971	-
001.4.430.6151 Wellness Program	367	464	405	495
001.4.430.6152 Life Insurance	349	570	754	914
001.4.430.6153 Long Term Disability	1,681	2,011	2,310	2,759
001.4.430.6160 Workers Compensation	14,349	11,054	23,265	23,627
001.4.430.6170 Unemployment	-	-	2,420	2,860
001.4.430.6180 Allowances	675	750	750	1,050
001.4.430.6190 Education Benefits	-	-	1,800	1,800
001.4.430.6199 Tuition Reimbursement	-	-	-	-
Subtotal	761,684	894,632	1,075,392	1,145,932
Operating Expenditures				
001.4.430.6210 Dues/Memberships	292	157	893	700
001.4.430.6220 Subscriptions & Edu.	-	-	-	620
001.4.430.6230 Training & Conferences	324	450	1,429	2,000
001.4.430.6240 Travel Expenses	226	-	2,286	2,500
001.4.430.6260 Employee Health Screening	-	-	-	1,500
001.4.430.6310 Building Maint. & Repairs	800	1,946	10,428	11,500
001.4.430.6320 Grounds Maint. & Repairs	-	-	-	17,200
001.4.430.6331 Vehicle Maintenance	1,892	1,360	2,571	2,700
001.4.430.6332 Vehicle Repairs - Internal	425	640	2,742	-
001.4.430.6333 Vehicle Repairs - External	-	-	-	3,200
001.4.430.6334 Tires	-	-	-	1,300
001.4.430.6350 Other Equipment Repairs	3,011	1,952	3,800	4,000
001.4.430.6370 Utilities	33,931	38,241	57,537	-
001.4.430.6371 Electric/Gas Utility	-	-	-	56,431
001.4.430.6373 Communications Utility	3,207	2,559	7,128	5,950
001.4.430.6374 Water/Sewer Utility	-	-	-	21,650
001.4.430.6408 General Insurance	12,556	13,532	17,929	25,964
001.4.430.6409 Janitorial Service Contracts	-	-	-	18,000
001.4.430.6410 Office Equipment Contracts	-	-	-	4,550
001.4.430.6411 Legal Services	-	-	-	-
001.4.430.6414 Printing/Binding	56	-	1,686	-
001.4.430.6415 Rental of Equipment	10,865	2,214	5,999	7,000
001.4.430.6416 Rental of Property	4,494	4,263	4,456	5,200
001.4.430.6418 Taxes	-	978	-	1,100
001.4.430.6419 Property Taxes Payable	924	940	857	-
001.4.430.6419 Technology Service Contract	-	-	-	6,800
001.4.430.6422 Laundry Services	3,499	3,553	3,371	-
001.4.430.6425 Building Maint. Contracts	-	-	-	13,614
001.4.430.6426 Grounds Maint. Contracts	-	-	-	39,200
001.4.430.6430 Misc Contractual	36,156	38,458	70,500	-
001.4.430.6499 Other Contractual Services	-	-	-	3,300
001.4.430.6504 Minor Equipment	3,013	2,028	2,914	3,000

PARKS

		ACTUAL	ACTUAL	BUDGET	BUDGET
		<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
001.4.430.6505	Other Equipment Supplies	6,786	5,853	6,085	7,300
001.4.430.6506	Office Supplies	259	346	2,543	2,600
001.4.430.6507	Operating Supplies	2,201	1,749	2,657	3,500
001.4.430.6508	Postage/Shipping	195	28	1,671	1,700
001.4.430.6510	Forms/Printing Services	-	-	-	1,600
001.4.430.6511	Janitorial Supplies	12,417	11,332	24,500	7,200
001.4.430.6513	Vehicle Operating Supplies	29,773	35,071	34,000	37,198
001.4.430.6514	Medical Supplies	105	205	657	500
001.4.430.6527	Park Maintenance Supplies	21,509	23,353	22,282	28,000
001.4.430.6560	Pre-employment Screening	-	-	-	1,500
001.4.430.6561	Uniforms	-	-	-	4,550
001.4.430.6590	Events & Meetings	-	-	-	200
001.4.430.6599	Misc Commodities	(825)	3,820	2,100	1,650
	Subtotal	<u>188,092</u>	<u>195,029</u>	<u>293,019</u>	<u>356,477</u>
Capital Outlay					
001.4.430.6721	Furniture	2,720	1,949	-	-
001.4.430.6724	Computer Software	-	-	-	-
001.4.430.6725	Office Equipment	-	-	-	-
001.4.430.6726	Computer Hardware	-	1,520	1,500	-
001.4.430.6727	Other Equipment	4,525	1,699	-	7,950
001.4.430.6729	Misc Improvements	-	3,770	4,500	2,500
001.4.430.6750	Buildings	-	-	-	-
	Subtotal	<u>7,245</u>	<u>8,938</u>	<u>6,000</u>	<u>10,450</u>
Transfers & Other Expenditures					
001.4.430.6910	Equipment Reserve	75,000	75,000	128,000	128,000
001.4.430.6911	Employee Benefits	1,980	1,980	-	-
	Subtotal	<u>76,980</u>	<u>76,980</u>	<u>128,000</u>	<u>128,000</u>
PARKS TOTAL		1,034,001	1,175,579	1,502,411	1,640,859

RECREATION

SUMMARY

The Recreation Division of the Parks Department has oversight of all recreation and sport programs offered by the city, and supports the mission of the Arts Council. The recreation staff assists with the planning and scheduling of many city events, and oversees the day to day operations of the Art and Environments Center which includes senior activities and dining, master gardener activities, community gardens and meeting support.



The Recreation Division maintains a monthly email newsletter that currently reaches over 1,900 residents. The annual mailing list for our annual brochure will hit 2,730 households. The Recreation Division continues to develop new and exciting recreational opportunities for area youth and adults alike; over 21 new programs were developed in FY 2014/15.

In 2014, the Klopfenstein Amphitheater for the Performing Arts located in Lowe Park came on line. The recreation staff will assist with the day to day operations and event development for this park amenity.

New partnerships have been formed with the Marion Library, Linn County DNR, Westfield Tennis Center, and Blue Zones to name a few. With these partnerships we are able to offer many new programs for youth, adults, and families.

Positions:

	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Requested	FY 15-16 Approved
Recreation/Aquatics Coordinator	0.80	0.80	0.80	0.80
Recreation Supervisor	0.70	0.80	0.80	0.80
Part-Time	1.88	2.80	1.84	2.80
TOTAL FTE	3.38	4.40	3.44	4.40

RECREATION

FY14-15 Accomplishments:

- Recreation Supervisor went full-time
- Offered eight new youth programs, five adult, and eight family activities
- Developed a partnership for a youth tennis program with Westfield Tennis Club
- Partnered with Linn County DNR to provide archery lessons, a creature feature activity, Fish Iowa, and a full moon nature walk.
- Cork N Canvas art nights offered for adults and children
- E-Newsletter distribution list increased by 477, totaling 1,908
- Credit Cards taken on site

FY15-16 Goals & Initiatives:

- Continue development of youth programming
- Increase the number of program offerings for the adult and senior population
- Organize and coordinate a chartered bus trip to a regional entertainment attraction (i.e. baseball/football game, theme park, convention, etc.)
- Organize and host 2 outdoor movie nights at the Klopfenstein Amphitheater for the Performing Arts at Lowe Park
- Collaborate with Marion Blue Zones Project on more joint programming efforts
- Continue program development with partnered groups and agencies, such as: Linn County Conservation, Westfield Tennis, Hiawatha Parks and Recreation, and Marion Blue Zones
- Organize and host an outdoor youth/adult 3 on 3 basketball tournament at Thomas Park
- Increase programming of the Klopfenstein Amphitheater for the Performing Arts at Lowe Park with more community special events

RECREATION

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services					
001.4.440.6010	Regular Salaries	58,389	61,674	100,178	113,522
001.4.440.6020	Part-Time Pay	31,235	53,115	43,234	37,369
001.4.440.6040	Over-Time Pay	60	3	-	-
001.4.440.6110	FICA	6,620	8,770	11,392	11,964
001.4.440.6130	IPERS	5,504	8,419	12,807	13,475
001.4.440.6150	Health Insurance	11,376	11,502	21,676	-
001.4.440.6151	Wellness	18	18	72	72
001.4.440.6152	Life Insurance	86	91	182	182
001.4.440.6153	LTD	235	250	436	436
001.4.440.6160	Workers Compensation	2,491	2,335	5,546	4,924
001.4.440.6170	Unemployment	-	-	352	352
001.4.440.6190	Education Benefit	-	-	-	-
001.4.440.6199	Tuition Reimbursement	-	-	-	-
	Subtotal	116,015	146,178	195,875	182,296
Operating Expenditures					
001.4.440.6210	Dues/Memberships	68	73	261	260
001.4.440.6220	Subscript. & Edu. Materials	-	-	-	100
001.4.440.6230	Training & Conferences	279	280	600	600
001.4.440.6240	Travel Expenses	1,256	1,156	2,000	2,100
001.4.440.6260	Employee Health Screening	-	-	-	-
001.4.440.6310	Building Maint. & Repairs	-	-	-	-
001.4.440.6320	Grounds Maint. & Repairs	-	-	-	-
001.4.440.6373	Communications	613	709	725	1,480
001.4.440.6408	General Insurance	801	873	904	1,000
001.4.440.6409	Janitorial Service Contracts	-	-	-	-
001.4.440.6410	Office Equipment Contracts	-	-	-	-
001.4.440.6413	Payments to Agencies	-	0	200	-
001.4.440.6414	Printing/Binding	1,784	1,200	2,200	-
001.4.440.6419	Technology Services	-	-	-	2,152
001.4.440.6422	Laundry Services	18,441	14,662	22,250	-
001.4.440.6425	Building Maint. Contracts	-	-	-	-
001.4.440.6426	Ground Maint. Contracts	-	-	-	-
001.4.440.6430	Misc Contractual	1,645	798	1,200	-
001.4.440.6499	Other Contractual Services	-	-	-	8,700
001.4.440.6506	Office Supplies	273	418	600	600
001.4.440.6507	Operating Supplies	2,843	3,855	4,500	5,560
001.4.440.6508	Postage & Shipping	2,140	1,417	2,200	1,450
001.4.440.6510	Forms/Printing Services	-	-	-	2,500
001.4.440.6511	Janitorial Supplies	1,014	1,045	1,700	1,700
001.4.440.6514	Medical Supplies	209	49	400	400
001.4.440.6560	Pre-employment Screening	-	-	-	-
001.4.440.6561	Uniforms	-	-	-	17,200
001.4.440.6590	Events & Meetings	-	-	-	200
001.4.440.6599	Misc Commodities	16,338	22,832	28,000	25,000
	Subtotal	47,702	49,367	67,740	71,002
Capital Outlay					
001.4.440.6721	Furniture	-	-	-	-

RECREATION

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
001.4.440.6724 Computer Software	-	-	-	-
001.4.440.6725 Office Equipment	-	980	-	-
001.4.440.6726 Computer Hardware	-	-	750	-
001.4.440.6727 Other Equipment	-	1,808	-	2,250
001.4.440.6729 Misc Improvements	-	-	-	-
001.4.440.6750 Buildings	-	-	-	-
Subtotal	-	2,788	750	2,250
 Transfers & Other Expenditures				
001.4.440.6910 To Equipment Replacement	450	850	1,500	1,500
001.4.440.6911 To Employee Benefits	176	176	-	-
Subtotal	626	1,026	1,500	1,500
 RECREATION TOTAL	 164,343	 199,358	 265,865	 257,048

CEMETERY

SUMMARY

This budget provides for the operation and maintenance of the city-owned Oak Shade Cemetery.

Mowing, grave opening/closing and cemetery records software will be the only operating expenditures identified in the cemetery budget; all other operating expenditures are identified in the Parks budget. Park staff will continue to manage all other aspects of cemetery maintenance.



The budget reflects the final phase of improvements to cemetery roads

Positions:

NONE.

FY14-15 Accomplishments:

- Cemetery road upgrades
- Cemetery records software update completed
- Friends of Cemetery assist park staff with spring and fall clean-up of cemetery grounds

FY15-16 Goals & Initiatives:

- Completion of the cemetery road repair project
- Friends of the Cemetery removal of shrubs and bushes around headstones
- Replanting of oak trees in greenspace areas

CEMETERY

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Operating Expenditures				
001.4.450.6310 Building Maint & Repairs	300	3,859	-	-
001.4.450.6320 Grounds Maint & Repairs	-	-	-	-
001.4.450.6370 Utilities	1,169	1,167	-	-
001.4.450.6371 Electric/Gas Utility	-	-	-	-
001.4.450.6374 Water/Sewer Utility	-	-	-	-
001.4.450.6408 General Insurance	326	330	-	-
001.4.450.6419 Technology Services	-	-	-	1,100
001.4.450.6425 Building Maint. Contracts	-	-	-	-
001.4.450.6426 Grounds Maint. Contracts	-	-	-	40,600
001.4.450.6430 Misc Contractual	41,221	49,334	60,000	-
001.4.450.6499 Other Contractual Services	-	-	-	15,000
001.4.450.6511 Janitorial Supplies	-	164	-	-
001.4.450.6599 Misc Commodities	214	37	-	-
Subtotal	43,230	54,890	60,000	56,700
CEMETERY TOTAL	43,230	54,890	60,000	56,700

ARTS AND ENVIRONMENT CENTER

SUMMARY

The Lowe Park Arts & Environment Center continues to serve as a hub for many community activities, from weddings to business meetings. The Arts Council calls this building home, as do many seniors for activities such as dining, dancing, and card playing. The building is also home to the Recreation Division.



Staffing and operating expenditures for the facility are reflected in the Parks budget. Funding for operation and maintenance of this building is partially derived from the Civic Center tax levy.

Positions:

	FY13-14 Actual	FY14-15 Actual	FY 15-16 Requested
Director	1.00	0.00	0.00
Administrative Assistant	1.00	0.00	0.00
Custodian	0.00	0.00	0.00
Part-Time	0.20	0.00	0.00
TOTAL FTE	2.20	0.00	0.00

ARTS AND ENVIRONMENT CENTER

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services					
001.4.460.6010	Regular Salaries	120,646	64,494	-	-
001.4.460.6020	Part-Time Pay	10,611	18,196	-	-
001.4.460.6040	Overtime Pay	243	-	-	-
001.4.460.6110	FICA	17,254	6,098	-	-
001.4.460.6130	IPERS	10,341	6,190	-	-
001.4.460.6150	Health Insurance	28,439	28,756	-	-
001.4.460.6151	Wellness Program	35	22	-	-
001.4.460.6152	Life Insurance	167	114	-	-
001.4.460.6153	Long Term Disability	411	248	-	-
001.4.460.6160	Workers Compensation	339	253	-	-
001.4.460.6170	Unemployment	-	-	-	-
001.4.460.6180	Allowances	-	-	-	-
001.4.460.6190	Education Benefits	450	-	-	-
	Subtotal	188,936	124,369	-	-
Operating Expenditures					
001.4.460.6210	Dues/Memberships	200	495	-	-
001.4.460.6230	Training/Registration	49	420	-	-
001.4.460.6240	Travel/Conference	443	125	-	-
001.4.460.6310	Bldg Repair/Maintenance	4,989	4,180	-	-
001.4.460.6350	Other Equip. Repair/Maint.	468	60	-	-
001.4.460.6370	Utilities	20,571	23,092	-	-
001.4.460.6373	Communications	2,692	2,305	-	-
001.4.460.6408	General Insurance	4,698	7,613	-	-
001.4.460.6413	Payments to Agencies	-	-	-	-
001.4.460.6414	Printing/Binding	1,366	1,001	-	-
001.4.460.6422	Laundry/Uniforms	-	300	-	-
001.4.460.6430	Misc Contractual	31,252	28,814	-	-
001.4.460.6506	Office Supplies	1,767	2,093	-	-
001.4.460.6508	Postage/Shipping	1,400	903	-	-
001.4.460.6511	Bldg/Grounds Supplies	2,792	4,170	-	-
001.4.460.6514	Medical Supplies	104	70	-	-
001.4.460.6599	Misc Commodities	225	-	-	-
	Subtotal	73,014	75,639	-	-
Capital Outlay					
001.4.460.6721	Furniture/Fixtures	-	1,740	-	-
001.4.460.6726	Computer Equipment	-	771	-	-
001.4.460.6727	Other Equipment	4,463	-	-	-
	Subtotal	4,463	2,511	-	-
Transfers & Other Expenditures					
001.4.460.6910	Equipment Reserve	5,500	5,500	-	-
001.4.460.6911	Employee Benefits	440	440	-	-
	Subtotal	5,940	5,940	-	-
ARTS & ENVIRONMENT CENTER TOTAL		272,352	208,460	-	-

SWIMMING POOL

SUMMARY

The Recreation Division has oversight of the Marion Municipal Swimming Pool and offers swimming lessons throughout the season. The Marion Sharks Swim Team is also coached by the pool staff.



The pool operates for three months each summer; this budget covers the operational costs for this period.

In 2014 the department completed upgrading the pool water distribution system. The department will continue to evaluate the pool infrastructure needs in 2015 and make repairs as necessary. The budget reflects replacement of diving boards as part of the ongoing improvements. The budget also reflects increases in part-time pay; this will allow the department to remain competitive with other area pools.

Positions:

	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Requested	FY 15-16 Approved
Recreation/Aquatics Coordinator	0.20	0.20	0.20	0.20
Recreation Supervisor	0.00	0.20	0.20	0.20
Part-Time	6.30	7.48	7.48	7.48
TOTAL FTE	6.50	7.88	7.88	7.88

FY14-15 Accomplishments:

- Upgraded pool water distribution system
- Sunshades installed
- Lounge chairs added to pool amenities
- Splash pad controller updated
- East fence moved to expand layout area
- Recreation Supervisor obtained Certified Pool Operator status
- Expanded season by one week

FY15-16 Goals & Initiatives:

- Upgrade pool water heater with high efficiency unit.
- Seal coat and paint parking lot stalls
- Paint exterior of pool
- Repair asphalt trail
- Stain benches (outside fence area)
- Develop playground plan for park grounds.
- Identify utility saving options; conduct a pool lighting audit.

SWIMMING POOL

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.4.470.6010 Regular Salaries	14,597	15,419	24,909	26,187
001.4.470.6020 Part-Time Pay	103,591	112,618	121,300	122,320
001.4.470.6110 FICA	9,027	9,775	11,185	11,361
001.4.470.6130 IPERS	2,017	2,065	2,224	2,339
001.4.470.6150 Health Insurance	2,844	2,876	5,419	-
001.4.470.6151 Wellness	4	4	18	18
001.4.470.6152 Life Insurance	22	23	46	46
001.4.470.6153 Long Term Disability	59	63	109	109
001.4.470.6160 Workers Compensation	3,629	2,491	6,016	5,377
001.4.470.6170 Unemployment	-	-	88	88
Subtotal	135,789	145,334	171,314	167,845
Operating Expenditures				
001.4.470.6210 Dues/Memberships	68	73	100	100
001.4.470.6220 Subscript. & Edu. Materials	-	-	-	100
001.4.470.6230 Training & Conferences	(1,065)	761	800	800
001.4.470.6240 Travel Expenses	310	285	850	800
001.4.470.6260 Employee Health Screening	-	-	-	-
001.4.470.6310 Building Maint. & Repairs	1,218	7,576	9,000	4,600
001.4.470.6320 Grounds Maint. & Repairs	-	-	-	1,000
001.4.470.6350 Other Equipment Repairs	2,530	8,545	6,000	6,000
001.4.470.6370 Utilities	21,471	16,467	23,500	-
001.4.470.6371 Electric/Gas Utility	-	-	-	23,500
001.4.470.6373 Communications Utility	1,168	1,210	1,250	700
001.4.470.6374 Water/Sewer Utility	-	-	-	6,000
001.4.470.6408 General Insurance	9,529	9,609	9,950	10,366
001.4.470.6409 Janitorial Service Contracts	-	-	-	-
001.4.470.6413 Payments to Agencies	3,734	2,354	3,500	2,920
001.4.470.6414 Printing/Binding	528	800	800	-
001.4.470.6419 Technology Service Contract	-	-	-	-
001.4.470.6421 Reproduction Services	870	762	900	-
001.4.470.6422 Laundry Services	2,527	1,297	2,800	-
001.4.470.6425 Building Maint. Contracts	-	-	-	8,000
001.4.470.6426 Grounds Maint. Contracts	-	-	-	-
001.4.470.6501 Chemicals	-	-	-	17,000
001.4.470.6504 Minor Equipment	-	-	-	300
001.4.470.6506 Office Supplies	379	413	500	500
001.4.470.6507 Operating Supplies	14,223	13,294	17,000	-
001.4.470.6508 Postage/Shipping	608	217	600	400
001.4.470.6510 Forms/Printing Services	-	-	-	1,650
001.4.470.6511 Janitorial Supplies	5,438	2,682	6,100	1,400
001.4.470.6514 Medical Supplies	639	565	750	750
001.4.470.6560 Pre-employment Screening	-	-	-	-
001.4.470.6561 Uniforms	-	-	-	1,900
001.4.470.6590 Events & Meetings	-	-	-	100
001.4.470.6599 Misc Commodities	1,291	1,165	2,000	1,600
Subtotal	65,463	68,075	86,400	90,486

SWIMMING POOL

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Capital Outlay				
001.4.470.6721 Furniture	-	-	-	-
001.4.470.6724 Computer Software	-	-	-	-
001.4.470.6725 Office Equipment	-	-	-	-
001.4.470.6726 Computer Hardware	-	-	-	-
001.4.470.6727 Other Equipment	-	-	4,600	-
001.4.470.6750 Buildings	-	-	-	-
Subtotal	-	-	4,600	-
Transfers & Other Expenditures				
001.4.470.6910 Equipment Reserve	19,000	19,000	26,500	26,500
001.4.470.6911 Employee Benefits	700	700	-	-
Subtotal	19,700	19,700	26,500	26,500
SWIMMING POOL TOTAL	220,953	233,109	288,814	284,831

ARTS COUNCIL

SUMMARY

The Arts Council encourages and provides various art programs and events such as art classes, special events, music programs, etc. The Arts Council also coordinates the display of artwork on a rotating basis at the Arts & Environment Center. Over the past several years, there has been a steady increase in events and activities offered by the Arts Council. The seven-member Council along with numerous volunteers coordinates workshops, artist receptions and community musical events.



Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested
Art Council Clerk	0.25	0.00	0.00
TOTAL FTE	0.25	0.00	0.00

FY14-15 Accomplishments:

- Sponsored one amphitheater performance (Picnic on the Prairie)
- Assisted with Swamp Fox Festival
- Sponsored Coffeehouse Nights
- Sponsored art workshops
- Hosted art exhibits, artist receptions and school receptions
- Hosted Red Chamber music reception
- Reviewed Public Art Master Plan
- Sculpture trail committee formed
- Assisted with holiday craft activities

FY15-16 Goals & Initiatives:

- Sponsor two amphitheater performances
- Schedule art workshops
- Schedule (6) rotating art exhibits
- Implement Art Sculpture Trail Plan
- Prepare art exhibits
- Sponsor Coffeehouse Night performances
- Assist with Swamp Fox events at Lowe Park
- Host Red Cedar Chamber Music

ARTS COUNCIL

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.4.499.6020 Part-Time Pay	-	-	-	-
001.4.499.6110 FICA	-	-	-	-
001.4.499.6130 IPERS	-	-	-	-
001.4.499.6150 Health Insurance	-	-	-	-
001.4.499.6151 Wellness	-	-	-	-
001.4.499.6152 Life Insurance	-	-	-	-
001.4.499.6153 Long Term Disability	-	-	-	-
001.4.499.6160 Workers Compensation	-	-	-	-
001.4.499.6170 Unemployment	-	-	-	-
Subtotal	-	-	-	-
Operating Expenditures				
001.4.499.6408 General Insurance	215	232	240	655
001.4.499.6414 Printing	99	339	1,000	-
001.4.499.6419 Technology Services Contracts	-	-	-	1,872
001.4.499.6430 Misc Contractual	2,755	2,575	7,200	-
001.4.499.6499 Other Contractual Services	-	-	-	7,000
001.4.499.6506 Office Supplies	102	156	450	450
001.4.499.6507 Operating Supplies	1,106	998	1,200	700
001.4.499.6508 Postage/Shipping	300	150	350	350
001.4.499.6510 Forms/Printing Services	-	-	-	1,000
001.4.499.6590 Events & Meetings	-	-	-	700
001.4.499.6599 Misc Commodities	563	401	1,000	800
Subtotal	5,139	4,850	11,440	13,527
Capital Outlay				
001.4.499.6727 Other Equipment	371	2,400	-	1,500
Subtotal	371	2,400	-	1,500
ARTS COUNCIL TOTAL	5,509	7,250	11,440	15,027

BUILDING INSPECTION

SUMMARY

The Marion Building Inspection Department consists of three separate but overlapping areas of responsibility: building inspection, code enforcement and housing. Building inspection services include review and approvals of all construction projects, including new residential and commercial buildings, additions, remodeling, and changes of use. All phases of construction are inspected by combination inspectors who check for



compliance with local codes. Inspectors confirm building structure, fire and life safety provisions, building accessibility, energy conservation, electrical systems, mechanical systems, plumbing, zoning setbacks, and surface water drainage. The Building Inspection Department is the coordination hub of construction projects between the Building Inspection Department, Fire Department, Planning and Development Department, and Engineering Department.

The Code Enforcement Division receives and tracks citizen requests and enforces City Property Maintenance and Nuisance Codes. Violations of any city ordinance may become nuisance concerns subject to review and ruling of the Marion Nuisance Enforcement Property Maintenance Advisory Board. Services in this area have become increasingly more proactive over the past several years under the policy direction of the City Council.

The Marion Housing Code is enforced through scheduled inspections of all residential rental property in Marion and through specific situations identified by citizen requests or City employee observations of potentially unsafe situations. There are approximately 4000 dwelling units in our residential rental inspection program.

BUILDING INSPECTION

Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
Building Inspections Director	1.00	1.00	1.00	1.00
Assistant Building Inspections Director	1.00	1.00	1.00	1.00
Code Compliance Coordinator	1.00	1.00	1.00	1.00
Building Inspector	3.00	3.00	3.00	3.00
Administrative Assistant	2.00	2.00	2.00	2.00
Seasonal	0.13	0.13	0.13	0.13
TOTAL FTE	8.13	8.13	8.13	8.13

FY14-15 Accomplishments:

- Each of the Inspectors in the Building Inspection Department attended training specific to their jobs, towards maintaining existing or obtaining new nationally recognized certifications.
- Adopted the 2015 International Building, Fire, Mechanical and Plumbing Codes.
- Participated in an investigation of potential coordination of the building permit software with GIS and other City department's data into a single program to improve efficiencies and enhance the abilities of each department.
- Initiated efforts through monthly gatherings and educational opportunities which has increased communications and coordination amongst all jurisdictions in the Metro area.
- Maintained an accurate and efficient program of public safety inspections and customer service at a time of increasing construction activity, rental housing inspections and Code Compliance issues.
- Maintained a proactive Code Compliance Division, including City acquisition of some abated nuisance properties.

FY15-16 Goals & Initiatives:

- Complete certification of all inspectors for residential and commercial electrical to meet the State of Iowa mandate.
- Move the building permit software to a web-based system to be available to inspectors in the field and viewable by contractors and citizens.
- Outfit each Building Department inspector with tablets and network service to access a web-based permit software system.
- Update language in the Housing Ordinance to reflect changes directed by Council.
- Maintain increased communications and coordination amongst all jurisdictions in the Metro area through regular meetings and various continuing education programs

BUILDING INSPECTION

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.5.530.6010 Regular Salaries	477,150	505,806	542,223	575,240
001.5.530.6020 Part-Time	11,142	-	-	-
001.5.530.6040 Overtime Pay	-	-	1,000	1,000
001.5.530.6110 FICA	37,200	38,062	41,557	44,082
001.5.530.6130 IPERS	42,234	45,066	49,019	52,021
001.5.530.6150 Health Insurance	99,537	106,616	108,381	-
001.5.530.6151 Wellness Program	191	228	360	360
001.5.530.6152 Life Insurance	520	659	676	676
001.5.530.6153 Long Term Disability	1,897	2,047	2,070	2,072
001.5.530.6160 Workers Compensation	6,728	5,024	18,494	16,883
001.5.530.6170 Unemployment	-	-	1,815	1,815
001.5.530.6180 Allowances	450	450	450	450
001.5.530.6190 Education Benefits	4,300	4,500	5,700	6,300
001.5.530.6199 Tuition Reimbursement	-	-	-	-
Subtotal	681,349	708,458	771,745	700,899
Operating Expenditures				
001.5.530.6210 Dues/Memberships	1,352	1,497	2,000	2,000
001.5.530.6220 Subscript.& Edu. Materials	-	-	-	-
001.5.530.6230 Training & Conferences	3,241	2,917	6,000	4,500
001.5.530.6240 Travel Expenses	4,322	8,356	9,000	8,500
001.5.530.6260 Employee Health Screening	-	-	-	-
001.5.530.6331 Vehicle Maintenance	103	1,014	300	500
001.5.530.6332 Vehicle Repairs - Internal	67	54	1,000	-
001.5.530.6333 Vehicle Repairs - External	-	-	-	1,000
001.5.530.6334 Tires	-	-	-	600
001.5.530.6350 Other Equipment Repair	270	723	1,000	1,600
001.5.530.6373 Communications Utility	3,410	3,287	3,500	3,500
001.5.530.6408 General Insurance	1,915	2,211	2,800	2,800
001.5.530.6411 Legal Services	-	-	-	-
001.5.530.6414 Printing/Binding	833	901	750	-
001.5.530.6419 Technology Services	-	-	-	13,048
001.5.530.6430 Misc Contractual	17,455	3,980	5,000	-
001.5.530.6499 Other Contractual Services	-	-	-	5,000
001.5.530.6504 Minor Equipment	2,115	771	1,600	1,600
001.5.530.6505 Permit Service Charges	8,887	11,685	19,000	12,000
001.5.530.6506 Office Supplies	796	1,300	1,400	1,400
001.5.530.6510 Forms/Printing Services	-	-	-	750
001.5.530.6513 Vehicle Operating Supplies	2,890	2,894	4,000	3,750
001.5.530.6515 Books	445	18	750	-
001.5.530.6560 Pre-employment Screening	-	-	-	-
001.5.530.6590 Events & Meetings	-	-	-	500
001.5.530.6599 Misc Commodities	1,084	-	1,000	1,100
Subtotal	49,185	41,608	59,100	64,148
Capital Outlay				
001.5.530.6721 Furniture/Fixtures	-	-	-	-
001.5.530.6724 Computer Software	-	-	-	10,560
001.5.530.6725 Office Equipment	-	-	-	720

BUILDING INSPECTION

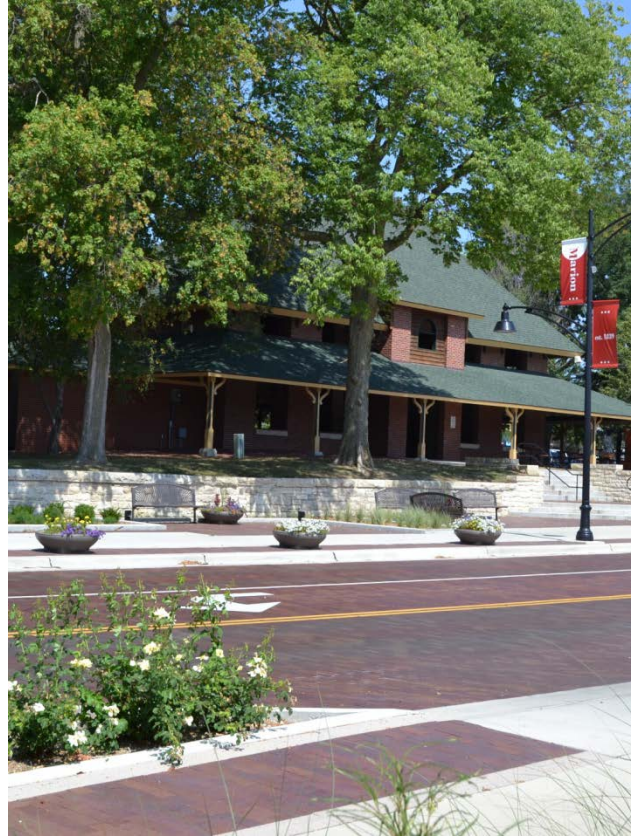
	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
001.5.530.6726 Computer Hardware	-	-	-	-
001.5.530.6727 Other Equipment	<u>280</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	280	-	-	11,280
 Transfers & Other Expenditures				
001.5.530.6910 To Equipment Reserve	28,000	28,000	28,000	28,000
001.5.530.6911 To Employee Benefits	<u>1,595</u>	<u>1,815</u>	<u>-</u>	<u>-</u>
Subtotal	29,595	29,815	28,000	28,000
 BUILDING INSPECTION TOTAL	 760,409	 779,880	 858,845	 804,327

PLANNING & DEVELOPMENT

SUMMARY

The City of Marion Planning and Development Department coordinates long range and current planning activities within the City. The Department develops and maintains the City Comprehensive Plan and Future Land Use Map which is the basis for all land development and zoning in the Community. The Department maintains the City Zoning Code and is responsible for ensuring all development is completed consistent with both the Comprehensive Plan and the City Zoning Code.

The Department serves as the administrator to the City Planning and Zoning Commission, the Zoning Board of Adjustment and the Historic Preservation Commission. The Planning and Zoning Commission is a recommending body to the City Council on all matters regulated by the Zoning Code or the City Subdivision Ordinance.



The day to day activities of the department are primarily associated with the review of new development; residential, commercial and industrial subdivision plats, rezoning requests, Variances requests and processing of conditional use permits. The Department reviews and processes site plans for new residential development, and all commercial and industrial buildings. The Department is responsible for all platting matters and many right of way issues, including the review of encroachments, vacation of miscellaneous or unused right of way, acquisition plats and many of the development agreements associated with the provisions for public infrastructure.

Other duties that the Department is responsible for include; Environmental Site Assessments and property acquisitions related to the Central Corridor project, preparation of sub area plans, processing annexation requests, trails planning, historic preservation activities, and miscellaneous ordinance development.

More recently the department had a staff member take on an administrative roll with overseeing trail implementation. The department staff was an integral part of the adoption of the Master Trails Plan and later one staff member took on the roll as Bicycle and Pedestrian Coordinator. The Coordinator has become the staff contact for the Bicycle and Pedestrian Advisory Committee, taken steps towards implementing trail segments identified in the Master Trails Plan, and attended a number of community events to heighten the awareness of public trails in Marion.

PLANNING & DEVELOPMENT

Positions:

	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Requested	FY 15-16 Approved
Director	1.00	1.00	1.00	1.00
Assistant Director	1.00	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
TOTAL FTE	4.00	4.00	4.00	4.00

FY14-15 Accomplishments:

- All property purchases associated with the 7th Avenue and 7th Street Roundabout were purchased in accordance with Federal Guidelines.
- Completion of the Bike and Pedestrian Plan and creation of the Bike and Pedestrian Advisory Committee.
- Completion of two key annexations adding over 400 acres to the City; the North 10th Street Annexation and the Echo Hill Annexation.
- 2.3 million dollars has been allocated to complete the Indian Creek Trail between Donnelly Park and Tower Terrace Road.

FY15-16 Goals & Initiatives:

- Update the Central Corridor Plan to include 7th avenue and the Marion Uptown District
- Adopt Design Standards for Marion Uptown District and the Residential and Commercial Zoning District
- Complete the construction of the Highway 13 Bike Trial Underpass.
- Implement recommendation of the Bicycle and Pedestrian Advisory Committee; including the development of bike lane along 10th Street and sharrow and bike boulevards in various locations.
- Develop Policy and Ordinance in support of Blue Zones initiative; specifically an Urban Agricultural Ordinance and a complete streets policy
- To obtain Bronze Status as a Bicycle Friendly Community

PLANNING & DEVELOPMENT

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.5.540.6010 Regular Salaries	285,354	319,944	342,099	357,025
001.5.540.6020 Part-Time	-	-	-	-
001.5.540.6110 FICA	23,938	23,911	25,303	26,102
001.5.540.6130 IPERS	24,494	28,291	30,710	32,043
001.5.540.6150 Health Insurance	39,657	49,104	54,190	-
001.5.540.6151 Wellness Program	76	167	225	225
001.5.540.6152 Life Insurance	368	441	442	442
001.5.540.6153 Long Term Disability	1,141	1,287	1,287	1,288
001.5.540.6160 Workers Compensation	661	494	1,028	1,039
001.5.540.6170 Unemployment	-	-	1,100	1,100
001.5.540.6180 Allowances	-	-	180	-
001.5.540.6190 Education Benefits	1,800	1,800	6,000	1,800
001.5.540.6199 Tuition Reimb.	-	-	-	5,000
Subtotal	377,489	425,439	462,566	426,064
Operating Expenditures				
001.5.540.6210 Dues/Memberships	1,482	1,602	1,500	1,500
001.5.540.6220 Subscript. & Edu. Materials	-	-	-	-
001.5.540.6230 Training & Conferences	2,601	5,352	3,000	3,000
001.5.540.6240 Travel Expenses	4,073	3,668	4,750	5,000
001.5.540.6260 Employee Health Screening	-	-	-	-
001.5.540.6350 Other Equip Repairs	48	629	1,900	100
001.5.540.6373 Communications Utility	-	-	-	-
001.5.540.6402 Advertising/Publications	-	-	-	-
001.5.540.6408 General Insurance	283	280	407	407
001.5.540.6411 Legal Services	-	36,915	5,000	-
001.5.540.6413 Payment to Agencies	12,869	12,869	13,000	13,000
001.5.540.6414 Printing/Binding	-	-	200	-
001.5.540.6419 Technology Services	-	-	-	3,472
001.5.540.6499 Other Contractual Services	-	-	-	-
001.5.540.6506 Office Supplies	235	589	500	500
001.5.540.6507 Operating Expenditures	-	-	-	-
001.5.540.6510 Forms/Printing Services	-	-	-	5,000
001.5.540.6515 Books	-	167	200	-
001.5.540.6560 Pre-employment Screening	-	-	-	-
001.5.540.6590 Events & Meetings	-	-	-	-
001.5.540.6599 Misc Commodities	974	124	700	300
Subtotal	22,566	62,195	31,157	32,279
Capital Outlay				
001.5.540.6721 Furniture/Fixtures	-	-	-	-
001.5.540.6724 Computer Software	-	-	-	1,723
001.5.540.6725 Office Equipment	-	-	-	-
001.5.540.6726 Computer Hardware	-	-	-	-
Subtotal	-	-	-	1,723
Transfers & Other Expenditures				
001.5.540.6910 Equipment Replacement	2,600	2,600	2,600	2,600

PLANNING & DEVELOPMENT

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
001.5.540.6911 Employee Benefit	<u>1,100</u>	<u>1,100</u>	<u>-</u>	<u>-</u>
Subtotal	3,700	3,700	2,600	2,600
PLANNING & DEVELOPMENT TOTAL	403,755	491,334	496,323	462,666

LEGISLATIVE

SUMMARY

This budget provides for Mayor/City Council stipends and operating costs directly related to City Council activities. In addition, several programs or activities not associated with a specific department or fund are budgeted out of this account.

The budget continues an allocation towards the city's pledge to MEDCO for full-time economic development services. Funding for the city's annual Economic Alliance pledge is also included in this budget.

The budget anticipates a 4% increase in regular fixed route bus service and paratransit costs, and a slight increase for neighborhood transit services. Funding for these services is financed by the transit property tax levy. Mayor and council stipends are projected to stay the same.

Budget for the printing/distribution of the city-wide newsletter is upgraded to four issues per year. The website budget remains larger than normal until new ongoing costs are known after the update.

Travel and training is maintained at higher than historical levels to allow the council to better meet their strategic planning goal of becoming more legislatively active and to provide training opportunities for new council members. The budget allows for 2 council members to attend the National League of Cities Conference, one member to travel to Washington D.C., and up to 5 council members to attend the Iowa League of Cities Conference.

Positions:

	FY 13-14 Actual	FY14-15 Actual	FY 15-16 Requested
Mayor	1.00	1.00	1.00
Council Members	6.00	6.00	6.00
TOTAL FTE	7.00	7.00	7.00

LEGISLATIVE

		ACTUAL	ACTUAL	BUDGET	BUDGET
		<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Personnel Services					
001.6.610.6020	Stipends	38,400	38,147	37,200	38,400
001.6.610.6110	FICA	1,747	1,728	2,846	2,938
001.6.610.6130	IPERS	1,665	1,715	1,424	1,470
001.6.610.6160	Workers Comp	<u>77</u>	<u>55</u>	<u>115</u>	<u>115</u>
	Subtotal	41,889	41,644	41,585	42,923
Operating Expenditures					
001.6.610.6210	Dues/Memberships	12,057	4,508	13,575	13,815
001.6.610.6220	Subscript. & Edu. Materials	-	-	-	-
001.6.610.6230	Training & Conferences	1,005	1,556	3,025	3,025
001.6.610.6240	Travel Expenses	4,648	1,384	10,550	10,550
001.6.610.6373	Communications Utility	-	-	-	-
001.6.610.6411	Legal Services	12,323	7,717	33,200	-
001.6.610.6413	Payments to Agencies	293,381	290,788	357,043	395,715
001.6.610.6414	Printing/Binding	19,223	24,773	8,000	-
001.6.610.6419	Technology Services	-	-	-	-
001.6.610.6423	Flood Protection Grant	-	-	-	-
001.6.610.6430	Misc Contractual	7,200	63,486	32,000	32,000
001.6.610.6499	Other Contractual Services	-	-	-	8,000
001.6.610.6510	Forms/Printing Services	-	-	-	-
001.6.610.6528	Property Tax Rebates	6,629	1,273	2,400	2,400
001.6.610.6590	Events & Meetings	-	-	-	-
001.6.610.6599	Misc Commodities	<u>1,647</u>	<u>2,485</u>	<u>3,000</u>	<u>3,000</u>
	Subtotal	358,112	397,970	462,793	468,505
Capital Outlay					
001.6.610.6721	Furniture/Fixtures	-	-	-	-
001.6.610.6724	Computer Software	-	-	-	-
001.6.610.6725	Office Equipment	-	-	-	-
001.6.610.6726	Computer Hardware	-	-	-	-
001.6.610.6729	Misc Improvements	1,178	-	1,000	4,000
001.6.610.6751	Land Acquisition	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Subtotal	1,178	-	1,000	4,000
Transfers & Other Expenditures					
001.6.610.6910	Equipment Replacement	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
	Subtotal	4,000	4,000	4,000	4,000
LEGISLATIVE TOTAL		405,179	443,615	509,378	519,428

CITY MANAGER

SUMMARY

Expenses for city administration and human resources are accounted for in this budget.

Staff costs continue to be directly billed to utility accounts the department supports as well as to the general fund.



Positions:

	FY13-14 Actual	FY 14-15 Actual	FY 15-16 Requested	FY 15-16 Approved
City Manager	0.60	0.60	0.60	0.56
Human Resources Coordinator	0.70	0.70	0.70	0.66
Assistant to the City Manager	0.70	0.70	0.70	0.66
Communications Coordinator	0.70	0.70	0.70	0.66
IT Manager	0.70	0.70	0.70	0.66
IT Support Analyst	0.00	0.70	0.70	0.66
Administrative Assistant	0.70	0.70	0.70	0.70
TOTAL FTE	4.10	4.80	4.80	4.56

FY14-15 Accomplishments:

- Maintained AA1 Bond Rating
- Initial phase of community branding process complete
- Groundbreakings for Legacy Manufacturing and EIPlast
- Began ImaginArt in the Alleys Project
- Home Base Iowa Designation

FY15-16 Goals & Initiatives:

- Continue to roll out community branding
- Complete 10-year staffing plan
- Update financial policy

CITY MANAGER

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.6.615.6010 Regular Salaries	291,725	338,709	358,002	411,077
001.6.615.6020 Part-Time Pay	2,643	-	-	-
001.6.615.6040 Overtime Pay	-	-	-	-
001.6.615.6110 FICA	20,914	24,159	25,519	31,246
001.6.615.6130 IPERS	17,480	22,195	28,769	28,936
001.6.615.6142 Retirement	7,187	6,977	8,152	8,318
001.6.615.6150 Health Insurance	45,940	53,064	50,731	-
001.6.615.6151 Wellness Program	127	298	503	578
001.6.615.6152 Life Insurance	373	461	488	559
001.6.615.6153 Long Term Disability	1,148	1,357	1,409	1,683
001.6.615.6160 Workers Compensation	489	335	1,074	1,198
001.6.615.6170 Unemployment	-	-	994	1,140
001.6.615.6180 Allowances	-	-	-	-
001.6.615.6190 Education Benefits	3,390	3,600	3,384	3,384
001.6.615.6199 Tuition Reimbursement	-	-	-	-
Subtotal	391,415	451,156	479,026	488,119
Operating Expenditures				
001.6.615.6210 Dues/Memberships	7,385	12,460	7,210	13,000
001.6.615.6220 Subscript. & Edu. Materials	-	-	-	-
001.6.615.6230 Training & Conferences	5,197	7,838	14,050	9,000
001.6.615.6240 Travel Expenses	9,099	9,974	10,555	10,500
001.6.615.6260 Employee Health Screening	-	-	-	-
001.6.615.6350 Other Equipment Repair	8,298	3,832	7,850	4,000
001.6.615.6373 Communications Utility	2,445	2,440	17,700	2,800
001.6.615.6402 Advertising	-	22	200	200
001.6.615.6408 General Insurance	637	629	1,800	1,400
001.6.615.6410 Office Equipment Contracts	-	-	-	-
001.6.615.6411 Legal Services	-	-	-	-
001.6.615.6419 Technology Services	-	-	-	12,057
001.6.615.6430 Misc Contract Work	-	4,338	-	-
001.6.615.6499 Other Contractual Services	-	-	-	-
001.6.615.6506 Office Supplies	495	1,002	1,100	800
001.6.615.6507 Operating Expenditures	-	-	-	-
001.6.615.6510 Forms/Printing Services	-	-	-	-
001.6.615.6515 Books	-	-	100	100
001.6.615.6560 Pre-employment Screening	-	-	-	-
001.6.615.6590 Events & Meetings	-	-	-	-
001.6.615.6599 Misc Commodities	4,516	156	250	250
Subtotal	38,072	42,690	60,815	54,107
Capital Outlay				
001.6.615.6721 Furniture/Fixtures	-	-	-	-
001.6.615.6724 Computer Software	-	-	-	-
001.6.615.6725 Office Equipment	-	-	-	-
001.6.615.6726 Computer Hardware	-	-	-	-
001.6.615.6727 Other Equipment	5,534	1,688	-	-
Subtotal	5,534	1,688	-	-

CITY MANAGER

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Transfers & Other Expenditures				
001.6.615.6910 Equipment Reserve	9,000	9,000	9,000	9,000
001.6.615.6911 Employee Benefit	<u>902</u>	<u>902</u>	<u>-</u>	<u>-</u>
Subtotal	9,902	9,902	9,000	9,000
 CITY MANAGER TOTAL	 444,923	 505,436	 548,841	 551,226

FINANCE

SUMMARY

This budget provides funding for all of the services of the Finance/City Clerk Departments, including processing all City invoices for payment, processing all City revenues, managing bank accounts and investments, issuing City permits and licenses (excluding building permits), maintaining and safeguarding City records, etc. The Finance Department is also billed out directly to the non-general fund departments the staff supports.



Positions:

	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Requested	FY 15-16 Approved
Finance Director	0.65	0.53	0.53	0.53
Finance Manager	0.00	0.14	0.14	0.55
Financial Clerk	1.30	1.50	1.50	0.55
Administrative Assistant	0.49	0.33	0.33	0.55
TOTAL FTE	2.44	2.49	2.49	2.18

FY14-15 Accomplishments:

- Maintained Aa1 Bond Rating from Moody's Investors Service.
- Maintained compliance with City's Financial and Investment policies and the State Code of Iowa.
- Successful completion of the annual audit.

FY15-16 Goals & Initiatives:

- Maintain or improve the City's Aa1 Bond Rating from Moody's Investors Service.
- Maintain compliance with City's Financial and Investment policies and the State Code of Iowa.
- Implement new Financial Software
- Be more financially transparent.
- Continue to preserve and microfilm older Ordinance, Resolution and Minutes Books as Grant Funds are available.

FINANCE

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services					
001.6.620.6010	Regular Salaries	148,459	143,696	135,705	156,276
001.6.620.6020	Part-time	18,419	19,698	9,833	-
001.6.620.6040	Overtime Pay	7	-	250	250
001.6.620.6110	FICA	12,079	11,659	10,305	8,646
001.6.620.6130	IPERS	14,175	14,301	7,152	7,587
001.6.620.6150	Health Insurance	16,682	22,572	20,589	-
001.6.620.6151	Wellness Program	115	95	223	223
001.6.620.6152	Life Insurance	215	204	221	221
001.6.620.6153	Long Term Disability	606	575	563	564
001.6.620.6160	Workers Compensation	249	165	432	450
001.6.620.6170	Unemployment	-	-	640	475
001.6.620.6180	Allowances	-	-	-	4,200
001.6.620.6190	Education Benefits	-	-	-	-
001.6.620.6199	Tuition Reimb	-	-	-	5,045
	Subtotal	211,006	212,965	185,913	183,937
Operating Expenditures					
001.6.620.6210	Dues & Memberships	2,194	2,328	2,100	1,000
001.6.620.6220	Subscriptions & Edu. Materials	-	-	-	1,400
001.6.620.6230	Training & Conferences	988	1,163	1,800	3,190
001.6.620.6240	Travel Expenses	2,772	2,949	3,000	4,800
001.6.620.6260	Employee Health Screening	-	-	-	-
001.6.620.6310	Building Maint. & Repairs	-	-	-	-
001.6.620.6320	Grounds Maint. & Repairs	-	-	-	-
001.6.620.6350	Other Equip Repairs	7,901	7,714	7,000	500
001.6.620.6402	Adv/Legal Publications	13,196	14,425	15,000	18,000
001.6.620.6405	Court/Recording Fees	718	1,303	2,000	2,000
001.6.620.6406	Tort Liability Claims	23,804	7,375	55,000	55,000
001.6.620.6408	General Insurance	13,586	14,056	19,500	20,085
001.6.620.6411	Legal Services	42,750	35,900	39,375	-
001.6.620.6419	Technology Services Contracts	-	-	-	3,472
001.6.620.6499	Other Contractual Services	-	-	-	44,000
001.6.620.6506	Office Supplies	949	1,258	1,500	1,500
001.6.620.6510	Forms/Printing Services	-	-	-	-
001.6.620.6560	Pre-employment Screening	-	-	-	-
001.6.620.6590	Events & Meetings	-	-	-	-
001.6.620.6599	Misc Commodities	414	23	200	200
	Subtotal	109,272	88,493	146,475	155,147
Capital Outlay					
001.6.620.6724	Computer Software	-	-	-	1,036
001.6.620.6725	Office Equipment	-	-	-	-
001.6.620.6726	Computer Hardware	-	-	-	200
	Subtotal	-	-	-	1,236

FINANCE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Transfers & Other Expenditures				
001.6.620.6910 Transfer: Eq Res	1,900	1,900	1,900	1,900
001.6.620.6911 Transfer: Emp. Ben.	<u>594</u>	<u>594</u>	<u>-</u>	<u>-</u>
Subtotal	2,494	2,494	1,900	1,900
FINANCE TOTAL	322,772	303,952	334,288	342,220

ELECTIONS

SUMMARY

This budget pays for the cost of city elections.

The budget includes projected election costs as a regular city election is scheduled for November.

Positions:

NONE.

ELECTIONS

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Operating Expenditures				
001.6.630.6413 Payment to Agencies	-	22,529	-	24,000
ELECTIONS TOTAL	-	22,529	-	24,000

LEGAL SERVICES

SUMMARY

This budget pays for contracted legal services on a retainer basis for the City Attorney and hourly compensation for Assistant City Attorneys, Prosecuting Attorney and miscellaneous litigation handled by outside legal counsel. Legal services are also paid from the tort liability line item and levy.

Positions:

NONE.

LEGAL SERVICES

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Operating Expenditures				
001.6.640.6210 Dues/Memberships	11,641	11,654	13,704	12,000
001.6.640.6220 Subscript. & Edu. Materials	-	-	-	800
001.6.640.6230 Training & Conferences	-	-	-	-
001.6.640.6240 Travel Expenses	118	180	125	140
001.6.640.6411 Legal Services	182,514	182,521	162,000	172,000
001.6.640.6499 Other Contractual Services	-	-	-	-
001.6.640.6506 Office Supplies	2,500	2,500	2,525	2,525
001.6.640.6507 Operating Supplies	-	-	-	-
001.6.640.6510 Forms/Printing Services	-	-	-	-
001.6.640.6515 Books	128	-	1,000	-
001.6.640.6599 Misc Commodities	-	-	-	-
Subtotal	196,900	196,855	179,354	187,465
 LEGAL SERVICES TOTAL	 196,900	 196,855	 179,354	 187,465

CITY HALL

SUMMARY

This account provides for operating expenses, repairs and maintenance of City Hall.

City Hall will be 10 years old in the coming budget year. Capital improvements needed to maintain the building are in the Capital Projects budget, rather than showing here as a capital outlay. Increases were seen in several line items based on continuing experience with the building.



Positions:

None

CITY HALL

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services				
001.6.650.6020 Part-Time	-	-	-	-
001.6.650.6110 FICA	-	-	-	-
001.6.650.6130 IPERS	-	-	-	-
001.6.650.6160 Workers Compensation	-	-	-	-
001.6.650.6170 Unemployment	-	-	-	-
Subtotal	-	-	-	-
Operating Expenditures				
001.6.650.6240 Travel	63	-	-	-
001.6.650.6310 Bldg Maint./Repair	3,095	2,091	17,000	17,000
001.6.650.6320 Grounds Maint./Repair	-	-	-	-
001.6.650.6350 Other Equip Repair/Maint	53,304	110,286	33,200	5,000
001.6.650.6370 Utilities	25,476	28,827	30,750	-
001.6.650.6371 Electric/Gas Utility	-	-	-	31,350
001.6.650.6373 Communication Utility	20,914	21,185	22,000	22,000
001.6.650.6374 Water/Sewer Utility	-	-	-	350
001.6.650.6408 General Insurance	6,931	7,870	7,175	8,100
001.6.650.6409 Janitorial Service Contracts	-	-	-	16,150
001.6.650.6410 Office Equipment Contracts	-	-	-	21,000
001.6.650.6415 Rental of Equipment	1,188	1,463	1,200	1,200
001.6.650.6419 Technology Services	-	-	-	18,786
001.6.650.6425 Building Maint. Contracts	-	-	-	2,800
001.6.650.6426 Grounds Maint. Contracts	-	-	-	-
001.6.650.6430 Misc Contractual	25,911	22,893	135,000	-
001.6.650.6499 Other Contractual Services	-	-	-	-
001.6.650.6506 Office Supplies	6,277	6,556	14,250	14,250
001.6.650.6508 Postage/Shipping	7,900	4,824	14,250	12,000
001.6.650.6510 Forms/Printing Services	-	-	-	-
001.6.650.6511 Janitorial Supplies	1,492	1,853	1,000	1,000
001.6.650.6590 Events & Meetings	-	-	-	-
001.6.650.6599 Misc Commodities	1,255	561	5,750	5,000
Subtotal	153,806	208,409	281,575	175,986
Capital Outlay				
001.6.650.6721 Furniture	-	-	-	-
001.6.650.6724 Computer Software	-	-	-	11,200
001.6.650.6725 Office Equipment	-	1,550	-	-
001.6.650.6726 Computer Hardware	-	-	-	107,756
001.6.650.6729 Misc Improvements	-	40,911	31,705	-
Subtotal	-	42,461	31,705	118,956
Transfers & Other Expenditures				
001.6.650.6910 To Equipment Reserve	15,350	15,350	15,350	15,350
001.6.650.6911 To Employee Benefits	-	-	-	-
Subtotal	15,350	15,350	15,350	15,350
CITY HALL TOTAL	169,156	266,220	328,630	310,292

HOTEL/MOTEL

SUMMARY

This account is a clearinghouse account for the Hotel/Motel tax revenues collected in the City.

Projected FY 15-16 Hotel/Motel funding is \$150,000. Because an application process is used to disperse these funds, specific projects are not highlighted.

HOTEL/MOTEL

		ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
	Beginning Balance	30,656	46,255	100,367	115,367
001.620.4.4085	Revenue	163,986	201,254	165,000	175,000
	Transfers In	-	-	-	-
	Total Available	194,642	247,509	265,367	290,367
	Expenditures	140,887	139,642	142,500	152,500
	Transfers Out	7,500	7,500	7,500	7,500
	Ending Balance	46,255	100,367	115,367	130,367
Operating Expenditures					
001.6.670.6402	Advertising	-	-	-	-
001.6.670.6411	Legal Services	-	-	10,000	10,000
001.6.670.6413	Payments to Agencies	135,887	125,184	122,500	-
001.6.670.6499	Other Contractual Services	-	-	-	132,500
001.6.670.6599	Misc Commodities	-	14,458	5,000	5,000
	Subtotal	135,887	139,642	137,500	147,500
Capital Outlay					
001.6.670.6729	Misc Improvements	5,000	-	5,000	5,000
	Subtotal	5,000	-	5,000	5,000
Transfers & Other Expenditures					
001.6.670.6912	Debt Service	7,500	7,500	7,500	7,500
	Subtotal	7,500	7,500	7,500	7,500
HOTEL/MOTEL TOTAL		148,387	147,142	150,000	160,000

CIVIL SERVICE COMMISSION

SUMMARY

Civil Service expenses are covered in this budget. The police and fire departments as well as some other department employees are covered by Iowa's Civil Service Law, which governs hiring, promotion, disciplinary actions and dismissal. The commission has responsibility for overseeing the hiring process and is the level of appeal for dismissal for covered employees.

Health coverage (required by law) for police and fire employees with service-related disabilities is now being reflected in the Health Insurance Fund.

Positions:

NONE.

CIVIL SERVICE COMMISSION

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Personnel Services					
001.6.680.6150	Health Insurance	81,514	103,171	83,208	-
	Subtotal	81,514	103,171	83,208	-
Operating Expenditures					
001.6.680.6210	Dues/Memberships	190	195	180	200
001.6.680.6402	Advertising/Publications	651	2,352	1,800	3,000
001.6.680.6411	Legal Services	60	-	1,500	1,500
001.6.680.6507	Operating Supplies	1,790	4,789	9,550	9,550
001.6.680.6590	Events & Meetings	-	-	-	-
	Subtotal	2,691	7,335	13,030	14,250
CIVIL SERVICE COMMISSION TOTAL		84,205	110,506	96,238	14,250

CIVIL RIGHTS COMMISSION

SUMMARY

The purpose of the Marion Civil Rights Commission is to:

- Administer Chapter 31 of the Municipal Code of the City of Marion, which covers the civil rights laws of the State of Iowa within the corporate limits of the City of Marion;
- Initiate, receive, investigate, conciliate, and determine the merits of discrimination complaints;
- Serve as a source of information relative to civil rights;
- Report to the Mayor and City Council on work performed by the Commission.

Positions:

NONE.

CIVIL RIGHTS COMMISSION

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Operating Expenditures				
001.6.690.6210 Dues/Memberships	-	-	-	15,000
001.6.690.6402 Advertising/Publications	-	-	-	-
001.6.690.6411 Legal Services	-	-	-	-
001.6.680.6413 Payment to Agencies				5,000
001.6.690.6506 Office Supplies	-	-	-	-
001.6.690.6507 Operating Supplies	-	-	-	-
001.6.690.6590 Events & Meetings	-	-	-	-
Subtotal	-	-	-	20,000
CIVIL RIGHTS COMMISSION TOTAL	-	-	-	20,000

EQUIPMENT RESERVE

SUMMARY

This reserve fund is a sinking fund used to pay for vehicle and equipment replacement for General Fund departments. General Fund departments and programs transfer funds based on their Asset Replacement Schedules into the Equipment Reserve Fund each year.

Items programmed for funding out of this program are identified on the attached schedule.

Positions:

NONE.

EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	3,025,909	3,112,984	3,280,798	3,169,366
Revenue	33,189	23,123	33,000	22,000
Transfers In	715,800	728,700	802,350	756,450
Total Available	3,774,898	3,864,807	4,116,148	3,947,816
Expenditures	661,914	584,008	946,782	965,878
Transfers Out	-	-	-	-
Ending Balance	3,112,984	3,280,799	3,169,366	2,981,938
REVENUES				
005.699.1.4745 Sale of Equipment	-	-	-	-
005.699.2.4710 Misc reimbursement	-	-	-	-
005.699.2.4720 Insurance Reimbursement	-	-	-	-
005.699.3.4440 Grant Revenue	-	-	-	-
005.699.4.4250 Local Option Sales Tax	-	-	-	-
005.699.4.4300 Interest Earned	33,189	23,123	33,000	22,000
Subtotal	33,189	23,123	33,000	22,000
TRANSFERS IN				
005.699.4.4830 Transfers In	715,800	728,700	802,350	756,450
TOTAL REVENUES & TRANSFERS IN	748,989	751,823	835,350	778,450
EXPENDITURES				
<u>Police - 005.1.110</u>				
6710	Vehicles			
	-	21,540	27,685	28,516
	215,196	135,486	133,190	102,889
	-	28,551	44,931	47,667
	-	-	23,732	25,177
	-	-	80,968	-
Subtotal	215,196	185,577	310,506	204,249
6721	Furniture			
	-	-	-	-
Subtotal	-	-	-	-

EQUIPMENT RESERVE

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
6725	Office Equipment				
	Battery Backup for Servers	-	-	1,626	-
	Cell Phone Analytical Device	-	-	-	12,820
	Computer Monitors	-	-	5,294	2,596
	Computer Network Equipme	9,900	-	10,751	-
	Computers	26,283	68,629	-	13,346
	Computers & Servers	-	-	23,267	12,463
	Digital Video Recorder	-	-	-	580
	MDCs	68,889	-	-	-
	Miscellenous Office Equipme	-	7,781	-	-
	Printers for MDCs	-	-	-	6,727
	Range Simulator Computer/Projector	-	-	-	68,436
	Server Back-Up Array	-	-	10,801	-
	U1 Panasonic Toughbook-ha	-	-	10,775	-
	Wireless IP Surveillance Can	-	3,013	-	-
	Subtotal	105,072	79,423	62,514	116,968
6727	Other Equipment				
	APR Masks	-	-	-	6,400
	Body Armor HEAT Members	-	-	20,612	-
	Bullet Resistant Vests	-	-	-	32,305
	Chemical Munitions	-	-	3,196	-
	Communication Headsets	-	360	-	-
	Crisis Phone for Negotiator	-	-	-	11,155
	Defibrilators	-	-	25,803	-
	Dust Print Lifter	-	760	-	-
	Exercise Treadmill	-	5,278	-	-
	GPS tracking unit	-	5,900	-	-
	Helmets HEAT Members	-	-	5,022	-
	Kennel for Canine Patrol Car	-	-	1,830	1,885
	Laser/Handheld Radars	-	2,925	-	-
	Miscellaneous	7,642	-	-	-
	Officer Body Cameras	-	14,714	-	16,800
	PBT Alco Sensors	-	-	3,254	-
	Polygraph Instrument	-	-	4,057	-
	SCBA Units	-	-	-	12,914
	Shotguns	-	-	6,918	-
	Speed/Message Trailer	-	20,577	-	-
	Tasers	8,768	-	-	-
	Throat Microphones	-	6,770	-	-
	Traffic Radars	-	-	10,517	-
	Subtotal	16,410	57,283	81,209	81,459
POLICE TOTAL		336,679	322,283	454,229	402,676
Fire - 005.1.150					
6710	Vehicles				
	Engine Equipment	-	-	17,500	-
	Tire Replacement	-	-	2,200	-
	Vehicles	41,679	-	-	60,000
	Subtotal	41,679	-	19,700	60,000

EQUIPMENT RESERVE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
6721 Furniture				
Mattress & Boxsprings	-	-	-	-
Subtotal	-	-	-	-
6725 Office Equipment				
Computer Equipment	-	-	4,000	2,000
Copy Machine	841	1,007	1,200	-
Office Furniture	-	-	29,000	-
Subtotal	841	1,007	34,200	2,000
6727 Other Equipment				
Appliances	1,027	2,651	-	-
Battery Chargers	-	1,125	-	-
Bunker Gear	81,362	19,524	-	-
Door Replacement/Repair	-	4,765	-	-
FIRE Grant Equipment Matcl	-	-	10,000	20,000
Fire Hose	-	618	3,300	-
Furniture	-	4,200	5,400	-
High Visibility Equipment	-	-	5,600	-
Lighting Upgrade	-	-	15,000	-
Pagers	-	568	-	-
Rescue Equipment	-	14,705	-	4,750
Station Generator	-	-	18,500	-
Thermal Imagers	-	10,750	-	-
TNT High Pressure Rescue	-	-	-	42,500
Workout Equipment	-	230	-	-
Subtotal	82,389	59,134	57,800	67,250
6750 Buildings				
Roof Replacement	-	-	-	-
Subtotal	-	-	-	-
FIRE TOTAL	124,909	60,141	111,700	129,250
<u>Engineering - 005.2.260</u>				
6721 Furniture				
Furniture	-	-	-	-
Subtotal	-	-	-	-
6727 Other Equipment				
Color Printer	-	-	5,120	-
Computers	5,116	2,618	12,970	7,690
Plotter	-	-	12,300	-
Total Station	-	-	60,420	-
Traffic Counters	6,009	-	11,000	-
Truck	-	-	23,500	-
Subtotal	11,125	2,618	125,310	7,690
ENGINEERING TOTAL	11,125	2,618	125,310	7,690
<u>Library - 005.4.410</u>				
6721 Furniture				
Office Chairs	-	-	-	-
Subtotal	-	-	-	-

EQUIPMENT RESERVE

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
6727	Other Equipment				
	Appliances	-	529	-	-
	Book Trucks	-	1,280	-	-
	Cisco Firewall/Network Eq.	-	-	-	6,500
	Computers	2,951	12,646	-	600
	Phone System	-	3,220	-	-
	Printer - Receipt	1,293	-	-	-
	Shelves	-	1,645	-	-
	Various Equip./ Repairs	17,673	1,894	15,000	500
	Subtotal	21,916	21,214	15,000	7,600
LIBRARY TOTAL		21,916	21,214	15,000	7,600
<u>Parks - 005.4.430</u>					
6310	Building Maintenance & Repairs				
	AED Lowe AE	-	-	-	1,800
	Pavilions	-	40,007	-	280,000
	Playground Equipment	35,556	1,635	10,000	5,000
	Projector Lowe AE	-	-	-	1,000
	Tables/Chairs AE	-	-	-	5,000
	Thomas Tennis/Basketball C	-	39,301	-	-
	Subtotal	35,556	80,942	10,000	292,800
6727	Other Equipment				
	Computers	-	-	1,500	-
	Ford F-350 Dumptruck w/plow	-	-	-	50,000
	Ford F-150 with Plow	-	-	27,000	-
	Ford F-550 Chasis	40,985	-	-	-
	Gas Trimmers	-	-	1,900	-
	Gator	-	-	9,000	-
	JD 1445 Mower	-	759	-	33,062
	JD Tractor	-	23,100	-	-
	Land Pride Mower 14ft.	-	-	-	15,000
	Loader Tractor	-	-	51,000	-
	Mower	-	-	18,000	-
	Paint Machine	-	3,450	-	-
	Park Signs	-	3,910	-	-
	Polaris Ranger	-	-	-	13,500
	Power Washer	-	-	-	1,200
	Skidloader	-	42,232	-	-
	Trailer	-	5,600	-	-
	Water Wheels	-	-	19,000	-
	Zero Turn Mower	-	-	8,600	-
	Subtotal	40,985	79,051	136,000	112,762
PARKS TOTAL		76,541	159,992	146,000	405,562

EQUIPMENT RESERVE

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
<u>Pool - 005.4.470</u>					
6727	Other Equipment				
	Chloride Feeder	4,000	-	-	-
	Controller	-	7,393	-	-
	Duraflex Diving Board	-	-	-	4,500
	Main Pool Heater	-	-	17,000	-
	Miscelleaneous Pool	6,709	-	-	-
	Outdoor Tables and Chairs	-	-	2,000	-
	Paint pool	39,685	-	-	-
	Splash Pad Controller	-	-	7,500	-
	Vacuum	-	3,805	-	-
	Water Heater	-	5,200	-	-
	Subtotal	50,394	16,398	26,500	4,500
POOL TOTAL		50,394	16,398	26,500	4,500
<u>Cemetery - 005.4.450</u>					
6727	Other Equipment	-	-	-	-
CEMETERY TOTAL		-	-	-	-
<u>Building - 005.5.530</u>					
6710	Vehicles				
	Inspection Vehicles	-	-	-	-
	Subtotal	-	-	-	-
6727	Other Equipment				
	Code Books	-	892	2,629	-
	Computer Equipment	13,571	-	12,212	2,000
	Inspection Vehicles	23,539	-	-	-
	Permit Software	-	-	7,500	-
	Subtotal	37,110	892	22,341	2,000
BUILDING TOTAL		37,110	892	22,341	2,000
<u>Planning & Development - 005.5.540</u>					
6721	Furniture				
	Furniture	-	-	-	3,000
	Subtotal	-	-	-	3,000
6727	Other Equipment				
	Computers	3,241	-	1,072	-
	Software Update - ArcView	-	-	500	-
	Subtotal	3,241	-	1,572	-
PLANNING & DEVELOPMENT TOTAL		3,241	-	1,572	3,000
<u>City Manager - 005.6.615</u>					
6721	Furniture				
	Furniture	-	-	800	-
	Subtotal	-	-	800	-

EQUIPMENT RESERVE

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
6727	Other Equipment				
	Computers	-	469	9,000	2,400
	Typewriter	-	-	-	-
	Subtotal	-	469	9,000	2,400
CITY MANAGER TOTAL		-	469	9,800	2,400
<u>Finance - 005.6.620</u>					
6727	Other Equipment				
	Computers	-	-	4,400	-
	Subtotal	-	-	4,400	-
FINANCE TOTAL		-	-	4,400	-
<u>City Hall - 005.6.650</u>					
6725	Office Equipment				
	Cisco Phone System	-	-	4,772	-
	Cisco Switches	-	-	11,500	-
	Email Security	-	-	3,600	-
	IBM Warranty	-	-	700	-
	Training Room Projector	-	-	-	1,200
	Vmware	-	-	9,359	-
	Subtotal	-	-	29,930	1,200
6727	Other Equipment				
	Other Equipment	-	-	-	-
	Subtotal	-	-	-	-
CITY HALL TOTAL		-	-	29,930	1,200
TOTAL EXPENDITURES		661,914	584,008	946,782	965,878
TRANSFERS OUT		-	-	-	-
EXPENDITURES AND TRANSFERS OUT		661,914	584,008	946,782	965,878

SPECIAL CENSUS RESERVE

SUMMARY

Some sources of revenue are distributed on a per capita basis, such as the road use tax collected by the State of Iowa. As a fast growing community, Marion can benefit financially from doing a special census in between the nationwide censuses done every decade. The expense of completing a special census has grown considerably over the last 20 years. This account has been set up to establish a dedicated reserve to help cover the cost of a special census in the next several years. Actual schedule for the census will be determined with the aid of the census bureau.

Positions:

NONE.

SPECIAL CENSUS RESERVE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	150,425	225,873	301,674	251,824
Revenues	647	801	150	150
Transfers In	75,000	75,000	-	-
Total Available	226,073	301,674	301,824	251,974
Expenditures	200	-	-	160,000
Transfers Out	-	-	50,000	60,000
Ending Balance	225,873	301,674	251,824	31,974
REVENUES				
006.635.4.4300 Interest Earned	<u>647</u>	<u>801</u>	<u>150</u>	<u>150</u>
Subtotal	647	801	150	150
TRANSFERS IN				
006.635.4.4830 From General Fund	<u>75,000</u>	<u>75,000</u>	<u>-</u>	<u>-</u>
Subtotal	75,000	75,000	-	-
EXPENDITURES				
006.6.635.6424 Special Census	<u>200</u>	<u>-</u>	<u>-</u>	<u>160,000</u>
Subtotal	200	-	-	160,000
TRANSFERS OUT				
006.6.635.6912 To Debt Service	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>60,000</u>
Subtotal	400	-	50,000	60,000

TAX STABILIZATION

SUMMARY

The Tax Stabilization Fund had been established to provide a funding mechanism to reduce future property tax impacts. In an unusual budget year, this reserve can be used to smooth out spikes in property taxes.

The fund made an operating transfer to the general fund last year to help smooth out the property tax spike caused by the 2011 bond. That is not needed this year, so no expenditures are projected.

Positions:

NONE.

TAX STABILIZATION

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	372,169	290,653	290,653	265,653
Revenues	-	-	-	-
Transfers In	53,484	-	-	-
Total Available	425,653	290,653	290,653	265,653
Expenditures	-	-	-	-
Transfers Out	135,000	-	25,000	35,000
Ending Balance	290,653	290,653	265,653	230,653
REVENUES				
007.695.4.4000 Reimb - Property Tax Credit	-	-	-	-
007.695.4.4300 Interest Earned	-	-	-	-
Subtotal	-	-	-	-
TRANSFERS IN				
007.695.4.4830 General Fund	-	-	-	-
007.695.4.4830 Debt Service	53,484	-	-	-
Subtotal	53,484	-	-	-
REVENUES & TRANSFERS IN	53,484	-	-	-
TRANSFERS OUT				
007.6.695.6913 Debt Service Fund	-	-	25,000	35,000
007.6.695.6913 General Fund	135,000	-	-	-
007.6.695.6913 Capital Projects Fund	-	-	-	-
Subtotal	135,000	-	25,000	35,000
EXPENDITURES & TRANSFERS OUT	135,000	-	25,000	35,000

ROAD USE

SUMMARY

Road Use funds the largest division (Streets) within the Public Services Department. Significant growth with annexations and new developments has resulted in an increase in maintenance responsibilities.

This year will require review of staffing to compensate for growth while allowing for the current levels of service to be maintained. The Department will be submitting requests for additional personnel in this budget.



In June of 2014 new federal sign reflectivity mandates were implemented requiring staff to initiate the change out of regulatory and directional signage within Marion. The new requirement will involve the replacement of a significant portion of the street signage in the city.

The Public Services Department will be developing plans for permanent facilities in the next year that will allow for continued growth and the operational advancement of the Department.

Proposed in this budget are newly created internal positions that is the result of the reorganization of the Department. The positions will be technically skilled positions with supervisory responsibilities.

ROAD USE

Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
City Manager's Office		0.28		0.32
Finance Department	0.40	0.44		0.50
Director	0.40	0.35	0.35	0.35
Operations Manager	0.40	0.40		0.40
Supervisor	2.00	2.00	8.40	2.00
Assistant Supervisor	1.00	1.00		1.00
Operator Tech	2.00	2.00	2.00	2.00
Mechanic	0.95	1.95	0.95	1.95
Equipment Operator	10.20	10.20	8.70	11.20
Equipment Operator II	1.00	1.00		1.00
Administrative Assistant	0.73	0.73	1.00	0.90
Part-Time	2.15	2.15	2.15	2.15
TOTAL FTE	20.83	22.5	23.55	23.77

FY14-15 Accomplishments:

- Completed Work Schedule on time and within budget.
- Developed alternative fleet and facilities financing models.
- Continued implementation of alternative fuels infrastructure.
- Completed Master Facilities Plan for Eco Industrial Park.
- Implemented revised safety and training program recommendations.

FY15-16 Goals & Initiatives:

- Complete work schedule on time and within budget.
- Implement finance models for fleet and facility development.
- Initiate design and construction of new facilities for Public Service.
- Propose and implement new utility proposals.
- Implement review and restructure of Department as necessary.

ROAD USE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	1,074,238	1,801,706	2,771,969	2,858,038
Revenue	3,329,588	3,471,715	3,216,040	3,264,432
Transfers In	571,222	75,000	10,000	10,000
 Total Available	 4,975,048	 5,348,421	 5,998,009	 6,132,470
Expenditures	2,339,630	2,302,042	2,859,972	3,114,291
Transfers Out	833,712	274,410	280,000	260,000
 Ending Balance	 1,801,706	 2,771,969	 2,858,038	 2,758,179
 REVENUES				
110.210.2.4430 State Road Use Tax	3,329,588	3,471,715	3,216,040	3,264,432
Subtotal	3,329,588	3,471,715	3,216,040	3,264,432
 TRANSFERS IN				
110.210.4.4830 From Trust & Agency	496,222	-	-	-
110.210.4.4830 Urban Forest Utility	75,000	75,000	10,000	10,000
Subtotal	571,222	75,000	10,000	10,000
 TOTAL REVENUES & TRANSFERS IN	 3,900,810	 3,546,715	 3,226,040	 3,274,432
 EXPENDITURES				
<u>Personnel Services</u>				
110.2.210.6010 Salaries	878,963	956,601	1,110,877	1,268,814
110.2.210.6020 Part-Time Pay	9,399	9,897	50,000	45,000
110.2.210.6040 Overtime	28,939	92,818	60,000	65,000
110.2.210.6110 FICA	71,101	77,964	91,963	103,559
110.2.210.6130 IPERS	79,264	93,193	107,350	117,972
110.2.210.6150 Health Insurance	252,865	226,669	222,389	296,228
110.2.210.6151 Wellness Program	782	826	882	1,082
110.2.210.6152 Life Insurance	629	1,070	12,200	14,475
110.2.210.6153 Long Term Disability	3,552	3,871	4,205	4,824
110.2.210.6160 Workers Compensation	47,613	41,854	90,354	80,614
110.2.210.6170 Unemployment	-	-	4,289	5,019
110.2.210.6180 Allowances	1,904	1,973	4,013	4,388
110.2.210.6199 Tuition Reimbursement	-	-	2,000	2,216
Subtotal	1,375,011	1,506,735	1,760,522	2,009,191
 <u>Other Expenditures</u>				
110.2.210.6210 Dues/Memberships	494	1,269	500	500
110.2.210.6220 Subscript. & Edu. Materials	-	-	-	500
110.2.210.6230 Training & Conferences	732	198	800	1,200
110.2.210.6240 Travel Expenses	4,045	1,394	4,000	4,000
110.2.210.6260 Employee Health Screening	-	-	-	3,500
110.2.210.6310 Bldg Maint. & Repairs	4,511	12,052	8,200	8,500
110.2.210.6320 Grounds Maint. & Repairs	-	-	-	1,200

ROAD USE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>	
110.2.210.6331	Vehicle Maintenance	12,636	32,087	16,400	20,000
110.2.210.6332	Vehicle Repairs - Internal	21,343	33,005	20,000	18,000
110.2.210.6333	Vehicle Repairs - External	-	-	-	6,000
110.2.210.6334	Tires	-	-	-	8,000
110.2.210.6350	Other Equip Repair/Maint	15,344	23,770	18,000	18,000
110.2.210.6370	Utilities	24,064	33,889	37,000	-
110.2.210.6371	Electric/Gas Utility	-	-	-	15,500
110.2.210.6373	Communications Utility	2,957	3,661	4,500	4,500
110.2.210.6374	Water/Sewer Utility	-	-	-	19,000
110.2.210.6408	General Insurance	31,530	33,932	40,000	37,500
110.2.210.6409	Janitorial Service Contracts	-	-	-	3,800
110.2.210.6410	Office Equipment Contracts	-	-	-	1,200
110.2.210.6411	Legal Services	2,239	3,681	7,000	9,500
110.2.210.6414	Printing/Binding	860	-	900	-
110.2.210.6415	Rental of Equipment	1,120	400	1,000	1,000
110.2.210.6419	Technology Services	-	-	-	7,000
110.2.210.6422	Laundry Services	10,258	10,368	11,000	13,000
110.2.210.6425	Building Maint. Contracts	-	-	-	6,000
110.2.210.6426	Grounds Maint. Contracts	-	-	-	500
110.2.210.6430	Misc Contractual	6,285	5,933	8,000	-
110.2.210.6499	Other Contractual Services	-	-	-	3,500
110.2.210.6504	Minor Equipment	1,440	6,359	4,000	4,000
110.2.210.6505	Other Equip Supplies	6,342	8,108	7,000	7,000
110.2.210.6506	Office Supplies	794	1,020	1,800	1,800
110.2.210.6507	Operating Supplies	2,205	3,370	6,000	6,000
110.2.210.6508	Postage/Shipping	134	236	600	800
110.2.210.6509	Traffic Signs/Posts	19,802	38,753	35,000	60,000
110.2.210.6510	Forms/Printing Services	-	-	-	1,200
110.2.210.6511	Janitorial Supplies	649	1,256	1,500	1,500
110.2.210.6513	Vehicle Operating Supplies	106,015	119,844	123,000	126,500
110.2.210.6514	Medical Supplies	-	31	250	400
110.2.210.6516	Saw Blades	130	609	2,000	2,000
110.2.210.6517	Grader/Plow Blades	12,127	3,550	15,000	15,000
110.2.210.6518	Winter Salt/Sand	80,926	74,182	130,000	150,000
110.2.210.6519	Sweeper Brooms	1,338	-	6,000	7,500
110.2.210.6520	Traffic Paint/Beads	29,570	10,186	32,000	38,000
110.2.210.6521	Street Maintenance Supplies	9,452	12,907	10,000	10,000
110.2.210.6522	Concrete	100,592	108,474	115,000	115,000
110.2.210.6523	Aggregates	21,513	31,511	45,000	53,000
110.2.210.6524	Asphalt	89,589	87,190	120,000	125,000
110.2.210.6525	Crack Seal Material	-	-	-	5,000
110.2.210.6560	Pre-employment Screening	-	-	-	1,000
110.2.210.6590	Events & Meetings	-	-	-	2,000
110.2.210.6599	Misc Commodities	1,229	1,960	7,000	-
	Subtotal	622,264	705,182	838,450	944,100
 Capital Outlay					
110.8.210.6721	Furniture	-	-	-	1,000
110.8.210.6723	Heavy Motor Equipment	-	-	-	-
110.8.210.6724	Computer Software	-	-	-	-
110.8.210.6725	Office Equipment	-	-	-	1,000

ROAD USE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
110.8.210.6726 Computer Hardware	9,544	6,492	12,000	4,000
110.8.210.6727 Other Equipment	780	22,250	30,000	30,000
110.8.210.6728 Shop Equipment	5,453	14,566	16,000	25,000
110.8.210.6750 Buildings	5,200	15,945	50,000	100,000
110.8.210.6752 Property Acquisition	116,164	-	-	-
110.8.210.6761 Subdivision Major Streets	-	8,193	-	-
110.8.210.6763 Misc Street Repairs	199,746	22,677	150,000	-
110.8.210.6764 Misc Curb Repairs	-	-	-	-
110.8.210.6772 35th Ave Ext. Alignment	-	-	-	-
110.8.210.6778 Marion Blvd remediation	<u>5,468</u>	<u>-</u>	<u>3,000</u>	<u>-</u>
Subtotal	342,355	90,124	261,000	161,000
 TOTAL EXPENDITURES	 2,339,630	 2,302,042	 2,859,972	 3,114,291
 TRANSFERS OUT:				
110.2.210.6911 To Employee Benefits Fund	49,410	49,410	55,000	60,000
110.2.210.6912 To Debt Service	-	-	-	-
110.2.210.6913 To Road Use Replacement	288,080	225,000	225,000	200,000
110.2.210.6913 To General Fund (Engr)	<u>496,222</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	833,712	274,410	280,000	260,000
 EXPENDITURES & TRANSFERS OUT	 3,173,342	 2,576,452	 3,139,972	 3,374,291

ROAD USE REPLACEMENT

SUMMARY

This reserve fund is used to replace for Street Division vehicle equipment. The Road Use Fund budget includes an annual allocation to this fund based on the department's Asset Replacement Schedule.

Positions:

NONE.

ROAD USE REPLACEMENT

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	641,235	565,929	831,518	561,338
Revenue	1,822	1,967	1,800	1,800
Transfers In	468,080	315,000	225,000	200,000
Total Available	1,111,137	882,896	1,058,318	763,138
Expenditures	545,208	51,378	496,980	300,000
Transfers Out	-	-	-	-
Ending Balance	565,929	831,518	561,338	463,138
REVENUES				
111.215.4.4300 Interest Earned	1,822	1,967	1,800	1,800
111.215.2.4400 FEMA Reimbursements	-	-	-	-
Subtotal	<u>1,822</u>	<u>1,967</u>	<u>1,800</u>	<u>1,800</u>
TRANSFERS IN				
111.215.4.4830 From Road Use	468,080	315,000	225,000	200,000
TOTAL REVENUES & TRANSFERS IN	469,902	316,967	226,800	201,800
EXPENDITURES				
111.8.215.6723 Heavy Motor Equipment	545,208	51,378	396,980	200,000
111.8.215.6725 Office Equipment	-	-	-	-
111.8.215.6727 Other Equipment	-	-	-	-
111.8.215.6728 Shop Equipment	-	-	-	-
111.8.215.6750 Buildings	-	-	100,000	100,000
TOTAL EXPENDITURES	<u>545,208</u>	<u>51,378</u>	<u>496,980</u>	<u>300,000</u>

EMPLOYEE BENEFITS

SUMMARY

The Employee Benefits Fund is a reserve fund covering the city's accrued liabilities for employee benefits. If an employee retires or otherwise leaves, vacation balances, etc. are paid out of this fund. It also covers costs for those years where a 27th payroll occurs because of the timing of pay periods. The fund saw a much higher than normal level of activity over the last 2 budget years with the temporary enhancement of the early retirement system. It will need to be monitored closely as several departments have longtime staff members that are eligible nearing typical retirement age.

Positions:

NONE.

EMPLOYEE BENEFITS

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	1,306,961	1,129,285	1,024,283	1,030,783
Revenue	50,485	50,251	20,000	25,000
Transfers In	125,208	125,758	106,500	113,500
Total Available	1,482,654	1,305,294	1,150,783	1,169,283
Expenditures	-	-	-	-
Transfers Out	-	-	-	-
Ending Balance	1,482,654	1,305,294	1,150,783	1,169,283
REVENUES				
112.685.4.4300 Interest Earned	50,485	50,251	20,000	25,000
TRANSFERS IN				
112.685.4.4830 Transfers In	125,208	125,758	106,500	113,500
REVENUES & TRANSFERS IN	175,693	176,009	126,500	138,500
EXPENDITURES				
112.6.650.6051 27th Payroll	-	-	-	-
Employee Cash-Outs				
112.1.110.6050 Police	96,141	37,329	30,000	25,000
112.1.150.6050 Fire	53,005	159,940	30,000	-
112.2.210.6050 Road Use	26,802	-	-	25,000
112.2.260.6050 Engineering	6,225	56,252	15,000	-
112.4.410.6050 Library	-	-	-	20,000
112.4.430.6050 Parks	135,145	25,387	15,000	-
112.5.530.6050 Building	1,988	2,102	15,000	-
112.5.540.6050 Planning	32,887	-	-	-
112.6.615.6050 City Manager	-	-	15,000	-
112.6.620.6050 Finance	1,176	-	-	-
112.9.815.6050 Sewer Rental	-	-	-	25,000
112.9.840.6050 Solid Waste	-	-	-	-
TOTAL EXPENDITURES	353,369	281,011	120,000	95,000

TRUST AND AGENCY

SUMMARY

Several different types of employee benefits are financed through property taxes, with the collections and disbursements reflected in the trust and agency fund. Tax revenues are entered into this account and then transferred to the General Fund.

This fund is also used to account for special "in and out" transactions where revenues and expenditures are expected to equalize during the fiscal year. Examples of such programs are Asset Forfeiture, Trees Forever funding and certain small state/federal grant programs.

Positions:

NONE.

TRUST AND AGENCY

	ACTUAL	ACTUAL	BUDGET	BUDGET
	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Beginning Balance	284,437	440,591	533,820	548,645
Revenue	3,460,667	3,566,064	3,362,155	4,253,784
Transfers In	-	-	-	-
Total Available	3,745,104	4,006,655	3,895,975	4,802,429
Expenditures	118,253	159,394	63,200	35,200
Transfers Out	3,186,260	3,313,441	3,284,130	4,629,555
Ending Balance	440,591	533,820	548,645	137,674
REVENUES				
120.110.2.4300 Interest Earned	251	298	400	400
120.110.2.4400 Asset Forfeiture-Fed	58,428	128,078	9,000	9,000
120.110.2.4440 Asset Forfeiture-State	-	-	-	-
120.110.2.4445 Byrne Grant	-	-	-	-
120.110.2.4704 DARE Funding	-	-	500	500
120.110.2.4705 Private Funding	-	-	-	-
120.110.2.4706 Canine Unit	20,961	10,501	2,000	8,000
120.110.2.4707 Canine Unit Trust	15,162	9,423	-	-
120.110.2.4708 Canine Interest	159	55	-	-
120.150.2.4440 Fire Grant	-	-	-	-
120.150.3.4441 Fire FEMA Grant	-	-	-	-
120.410.2.4440 Enrich Iowa - Library	7,422	8,449	-	-
120.410.2.4442 Other Library Grants	45,200	40,000	35,000	35,000
120.410.2.4705 Outloud Sponsorships	-	-	-	-
120.430.1.4755 Parks Donations	-	-	250	250
120.430.1.4761 Swamp Fox Festival	28,558	33,798	22,000	22,000
120.430.1.4762 Program Activities	1,201	1,254	500	500
120.430.1.4763 Pictures/Donations	-	2,432	-	-
120.430.2.4440 Tree Grants	1,000	8,500	7,500	7,500
120.430.2.4705 Donations - Trees	150	1,550	375	375
120.470.1.4755 Pool Pop Machine	-	-	500	500
120.499.1.4782 Arts Council Grant	-	-	-	-
120.610.2.4781 Donations	-	-	-	-
120.610.2.4441 Plasma Arc Grant	-	-	-	-
120.610.2.4442 Imagin8/Great Places Grant	175,000	-	-	-
120.620.4.4000 Property Tax	3,107,175	3,319,516	3,284,130	4,169,759
120.650.2.4441 Misc City Hall Grants	-	2,036	-	-
120.650.4.4755 City Hall Concessions	-	171	-	-
TOTAL REVENUES	3,460,667	3,566,064	3,362,155	4,253,784
EXPENDITURES				
<u>Other Expenditures</u>				
120.1.110.6598 Private Funding	-	-	-	-
120.1.110.6599 Trading Cards	-	-	-	-
120.1.110.6727 Asset Forfeiture-Federal	12,132	44,064	20,000	20,000
120.1.110.6728 Asset Forfeiture-State	-	-	-	-

TRUST AND AGENCY

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
120.1.110.6729	Misc. Improvements	-	-	-	-
120.1.110.6793	Byrne Grant	720	-	-	-
120.1.110.6795	Canine Replacement Exp.	-	18,327	-	-
120.4.410.6730	Grant Expenses (Giacolletto)	-	34,598	-	-
120.4.430.6506	Arts Council	-	-	-	-
120.4.430.6507	Swamp Fox	23,631	25,641	28,000	-
120.4.430.6508	Marions 175th	-	(3,530)	-	-
120.4.430.6513	Picture/Donations	-	2,133	-	-
120.6.610.6729	Plasma Arc Project	-	-	-	-
	Subtotal	36,484	121,233	48,000	20,000
	Capital Outlay				
120.1.110.6796	DARE Expenses	-	-	700	700
120.1.110.6799	Canine Unit	23,860	16,758	6,500	6,500
120.1.150.6730	FEMA Fire Grant Expenses	55,886	-	-	-
120.4.410.6725	Enrich Iowa - Library	-	8,975	-	-
120.4.430.6722	Donations - Trees	240	50	500	500
120.4.430.6729	Tree Grants	1,783	7,420	7,500	7,500
120.6.650.6730	City Hall Grant Expenses	-	4,958	-	-
120.6.650.6731	Artplace Grant	-	-	-	-
	Subtotal	81,769	38,161	15,200	15,200
	TOTAL EXPENDITURES	118,253	159,394	63,200	35,200
	TRANSFERS OUT				
120.9.910.6910	Gen. Fund - General Benefits	3,186,260	3,313,441	3,284,130	2,226,621
120.9.910.6910	To Health Insurance	-	-	-	2,402,934
	Subtotal	3,186,260	3,313,441	3,284,130	4,629,555
	EXPENDITURES & TRANSFERS OUT	3,304,513	3,472,835	3,347,330	4,664,755

LOCAL OPTION SALES TAX

SUMMARY

In November 2013, voters in the Cedar Rapids area metro block approved a 10 year extension of the local option sales tax by a 62 percent margin. The extension will be in effect from July 2014 to June 2024.



While the contiguous cities in the metro area voted as a block, each city specified how the funds would be used. Per the Local Option Sales Tax Spending Plan, Marion is now required to spend 70 percent of the funds on infrastructure improvements and 30 percent on community improvements.

Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
Assistant City Engineer	0.00	0.30	0.30	0.30
Project Engineer	0.00	1.00	1.00	1.00
Inspector Technician	0.00	0.00	1.00	1.00
TOTAL	0.00	1.30	2.30	2.30

FY14-15 Accomplishments:

- 35th Avenue Reconstruction
- Engineer Selected for Donnelly Bridge Replacement
- Bids accepted for replacement pumper truck for fire department
- Irish Drive Extension
- 29th Avenue Widening
- Boyson Trail Lighting
- Willowood Pool Improvements
- Fire Department Accreditation and Deployment Study

FY15-16 Goals & Initiatives:

- Winslow Reconstruction
- Legion Park Pavilion
- Donnelly Park Bridge
- Tower Terrace Extension
- Alburnett Road Extension
- West 8th Ave Rebuild

LOCAL OPTION SALES TAX

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	-	-	-	39,240
Revenue	-	-	4,002,000	4,102,000
Transfers In			-	-
Total Available	-	-	4,002,000	4,141,240
Expenditures	-	-	161,710	205,233
Transfers Out	-	-	3,801,050	3,922,322
Ending Balance	-	-	39,240	13,685
REVENUES				
121.715.1.4250 Collections	-	-	4,000,000	4,100,000
121.715.4.4300 Interest Earned	-	-	<u>2,000</u>	<u>2,000</u>
Subtotal	-	-	4,002,000	4,102,000
TOTAL REVENUES	-	-	4,002,000	4,102,000
EXPENDITURES				
<u>Personnel Services</u>				
121.8.715.6010 Regular Salaries	-	-	101,951	154,120
121.8.715.6020 Part Time Pay	-	-	-	-
121.8.715.6040 Overtime Pay	-	-	-	-
121.8.715.6110 FICA	-	-	7,799	11,790
121.8.715.6130 IPERS	-	-	9,104	13,763
121.8.715.6150 Health Insurance	-	-	17,612	-
121.8.715.6151 Wellness Program	-	-	59	104
121.8.715.6152 Life Insurance	-	-	148	262
121.8.715.6153 Long Term Disability	-	-	432	738
121.8.715.6160 Workers Comp	-	-	4,049	5,390
121.8.715.6170 Unemployment	-	-	286	506
121.8.715.6180 Allowances	-	-	157	157
121.8.715.6190 Education Benefits	-	-	-	-
121.8.715.6199 Tuition Reimbursement	-	-	-	-
Subtotal	-	-	141,596	186,830
<u>Other Expenditures</u>				
121.8.715.6210 Dues/Memberships	-	-	725	638
121.8.715.6220 Subscript. & Edu. Materials	-	-	-	-
121.8.715.6230 Training & Conferences	-	-	2,375	3,742
121.8.715.6240 Travel Expenses	-	-	1,225	1,304
121.8.715.6260 Employee Health Screening	-	-	-	-
121.8.715.6331 Vehicle Maintenance	-	-	175	50
121.8.715.6332 Vehicle Repairs - Internal	-	-	64	-
121.8.715.6333 Vehicle Repairs - External	-	-	-	-
121.8.715.6334 Tires	-	-	-	-
121.8.715.6350 Other Equipment Repair	-	-	3,500	1,610
121.8.715.6373 Communications Utility	-	-	2,125	1,418
121.8.715.6408 General Insurance	-	-	713	410

LOCAL OPTION SALES TAX

		ACTUAL	ACTUAL	BUDGET	BUDGET
		<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
121.8.715.6411	Legal Services	-	-	-	-
121.8.715.6419	Technology Services	-	-	-	-
121.8.715.6499	Other Consulting Services	-	-	-	-
121.8.715.6506	Office Supplies	-	-	925	1,238
121.8.715.6507	Operating Supplies	-	-	338	618
121.8.715.6508	Postage/Shipping	-	-	-	-
121.8.715.6510	Forms/Printing	-	-	-	-
121.8.715.6513	Vehicle Operating Supplies	-	-	1,200	623
121.8.715.6514	Medical Supplies	-	-	-	-
121.8.715.6560	Pre-employment Screening	-	-	-	-
121.8.715.6590	Events & Meetings	-	-	-	-
121.8.715.6599	Misc Commodities	-	-	250	252
	Subtotal	-	-	13,614	11,903
 <u>Capital Outlay</u>					
121.8.715.6721	Furniture	-	-	1,500	1,500
121.8.715.6724	Computer Software	-	-	-	-
121.8.715.6725	Office Equipment	-	-	2,500	2,500
121.8.715.6726	Computer Hardware	-	-	-	-
121.8.715.6727	Other Equipment	-	-	-	-
121.8.715.6729	Misc Improvements	-	-	2,500	2,500
121.8.715.6750	Buildings	-	-	-	-
	Subtotal	-	-	6,500	6,500
 TOTAL EXPENDITURES		-	-	161,710	205,233
 TRANSFERS OUT					
121.8.715.6910	To Equipment Reserve	-	-	1,050	2,100
121.8.715.6913	To Capital Projects	-	-	3,800,000	3,900,000
121.8.715.6913	To Health Insurance	-	-	-	20,222
	Subtotal	-	-	3,801,050	3,922,322
 EXPENDITURES & TRANSFERS OUT		-	-	3,962,760	4,127,555

TAX INCREMENT FINANCING

SUMMARY

Revenues and expenditures related to Tax Increment Financing (TIF) Projects are included in this fund.

This fund reflects the impacts of the repayment of TIF-supported borrowing for infrastructure and project rebates.

Positions:

NONE.

TAX INCREMENT FINANCING

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	258,797	939,716	841,006	781,332
Revenue	1,683,612	1,361,996	1,536,892	2,399,789
Transfers In	-	321,951	-	-
Total Available	1,942,409	2,623,663	2,377,898	3,181,121
Expenditures	672,974	945,020	820,782	382,986
Transfers Out	329,719	837,637	775,784	2,085,750
Ending Balance	939,716	841,006	781,332	712,385
REVENUES				
125.550.4.4050 Wholesale Feeds Phase I	-	-	-	-
125.550.4.4051 Marion Hospitality	-	-	-	-
125.550.4.4052 Rapids Equipment	-	-	-	-
125.550.4.4053 Berthel Fisher	-	-	-	-
125.550.4.4054 Rural Electric Corp.	-	-	-	-
125.550.4.4055 Winslow Road URA	90,231	90,335	93,342	93,490
125.550.4.4056 MTG Fasteners	8,112	-	-	-
125.550.4.4058 Guardian	17,010	14,096	14,096	-
125.550.4.4059 Legacy	-	-	-	-
125.550.4.4061 iCOR	-	-	-	-
125.550.4.4062 Cabinet Creations	-	-	-	-
125.550.4.4063 Vector	-	-	-	-
125.550.4.4064 Ideal Window	-	-	-	-
125.550.4.4065 Wholesale Feeds	40,210	-	-	-
125.550.4.4066 Central Corridor URA	51,650	158,771	173,262	210,678
125.550.4.4067 Involta	41,278	44,369	44,469	39,344
125.550.4.4068 IDOT Reimb - MEDCO	49,778	-	-	-
125.550.4.4069 Collins Road East URA	1,298,535	901,495	785,496	1,740,491
125.550.4.4070 Farmer's State Bank	5,396	4,146	3,456	-
125.550.4.4071 ESCO	29,119	103,844	64,367	-
125.550.4.4072 Hanna Plumbing	828	1,330	1,259	-
125.550.4.4074 St Lukes (M&E)	51,465	41,858	41,859	-
125.550.4.4073 Tower Terrace URA	-	-	262,731	315,786
125.550.4.4075 Chocolate Shop	-	1,752	1,752	-
125.550.4.4076 Lincolnview Square	-	-	50,803	-
125.550.4.4077 Genesis Equities	-	-	-	-
125.550.4.4078 EIPlast	-	-	-	-
Subtotal	1,683,612	1,361,996	1,536,892	2,399,789
TRANSFERS IN				
125.550.4.4830 Transfers In	-	321,951	-	-
TOTAL REVENUES & TRANSFERS IN	1,683,612	1,683,947	1,536,892	2,399,789
EXPENDITURES				

TAX INCREMENT FINANCING

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
125.5.550.6459 Legacy	-	-	-	176,000
125.5.550.6460 Guardian	17,010	14,096	14,096	-
125.5.550.6465 Wholesale Feeds	40,210	-	-	-
125.5.550.6466 InVolta	41,424	44,468	44,469	39,344
125.5.550.6467 St. Luke's	51,465	41,858	41,859	34,372
125.5.550.6468 MEDCO Holding	500,000	400,000	600,000	-
125.5.550.6469 MTG Fasteners	8,112	-	-	-
125.5.550.6470 Farmers State Bank	5,396	4,146	3,456	2,196
125.5.550.6471 ESCO Group	8,529	37,370	64,347	56,955
125.5.550.6472 Hanna Plumbing	828	1,330	-	1,062
125.5.550.6473 Tower Terrace Rd West	-	-	-	-
125.5.550.6474 Chocolate Shop	-	1,752	1,752	1,393
125.5.550.6475 Lincolnview Square	-	-	50,803	71,664
125.5.550.6476 31st Street (Smith)	-	-	-	-
125.5.550.6477 3rd Avenue (Riley)	-	-	-	-
125.5.550.6478 PDS Investments	-	250,000	-	-
125.5.550.6479 Capital Commercial	-	150,000	-	-
125.5.550.6480 Genesis Equities	-	-	-	-
125.5.550.6481 EIPlast	-	-	-	-
Subtotal	672,974	945,020	820,782	382,986
TRANSFERS OUT				
125.9.910.6910 To Debt Service	329,719	837,637	775,784	2,085,750
EXPENDITURES & TRANSFERS OUT	1,002,693	1,782,657	1,596,566	2,468,736

COMMUNITY DEVELOPMENT BLOCK GRANT

SUMMARY

Revenues and expenditures related to the federal Community Development Block Grant programs are channeled through this fund. The City of Marion, in partnership with Uptown Marion, was awarded \$500,000 by the Iowa Economic Development Authority to fund improvements to Uptown building facades. The funds will be invested into 15 individual properties throughout the Uptown Marion District. The City will contribute \$250,000 to this project to cover architecture and planning and design expenditures.

Positions:

NONE.

COMMUNITY DEVELOPMENT BLOCK GRANT

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	-	-	(2,934)	(2,934)
Revenue	20,000	300	150,000	350,000
Transfers In	-	-	-	-
Total Available	20,000	300	147,066	347,066
Expenditures	20,000	3,234	150,000	350,000
Transfers Out	-	-	-	-
Ending Balance	-	(2,934)	(2,934)	(2,934)
REVENUES				
160.520.2.4440 Housing Rehab Grant	-	-	-	-
160.520.2.4441 State Housing Grant	-	-	-	-
160.520.2.4442 Mainstreet CDBG Grant	-	300	150,000	350,000
160.520.4.4300 Interest Earned	-	-	-	-
160.520.4.4726 Revolving Loan Repay.	-	-	-	-
160.520.4.4727 Rev Loan Source Mgt	-	-	-	-
160.520.4.4730 Rev Loan Custom Cabinets	-	-	-	-
160.520.4.4732 EDSA Grant - Kwik-Way	-	-	-	-
TOTAL REVENUES	<u>-</u>	<u>300</u>	<u>150,000</u>	<u>350,000</u>
EXPENDITURES				
160.5.520.6801 Revolving Loan Disburse.	-	-	-	-
160.5.520.6802 Housing Rehab Program	-	-	-	-
160.5.520.6803 2008 Housing Grant	-	-	-	-
160.5.520.6804 Mainstreet Façade Improv.	-	3,234	150,000	350,000
TOTAL EXPENDITURES	<u>-</u>	<u>3,234</u>	<u>150,000</u>	<u>350,000</u>

PENSION

SUMMARY

The pension fund is a carryover balance from the days before Marion was mandated to join the statewide police and fire retirement system. Before the state took over, cities had the option of running their own pension funds locally. At the time of the conversion, the city elected to carry this balance and use the interest to pay toward the cost of providing police and fire pensions. In recent years interest has been low, so a small part of the principal balance has been used as well.

Positions:

NONE.

PENSION

	ACTUAL 12-13	ACTUAL 13-14	BUDGET 14-15	BUDGET 15-16
Beginning Balance	753,670	737,263	720,082	703,582
Revenue	8,593	7,819	8,500	6,800
Transfers In	-	-	-	-
Total Available	762,263	745,082	728,582	710,382
Expenditures	-	-	-	-
Transfers Out	25,000	25,000	25,000	25,000
Ending Balance	737,263	720,082	703,582	685,382
REVENUES				
180.110.4.4300 Interest Earned	8,593	7,819	8,500	6,800
EXPENDITURES				
180.4.110.6599 Misc Commodities	-	-	-	-
TRANSFERS OUT				
180.4.110.6913 Transfers Out	25,000	25,000	25,000	25,000
EXPENDITURES & TRANSFERS OUT	25,000	25,000	25,000	25,000

DEBT SERVICE

SUMMARY

This fund provides for principal and interest payments on the city's existing bonded indebtedness.

Debt service payments are projected to increase this year as city completed a reworking of TIF obligations and took on new direct debt. Repayment of an internal loan for the Genesis Wellness project is reflected as well, although this is the final year. This budget also shows revenues coming in as transfers from the TIF fund for those projects being repaid through new incremental taxes in the city's various TIF districts.

Positions:

NONE.

DEBT SERVICE

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	189,345	293,925	247,706	247,705
Revenue	5,979,767	2,805,213	3,243,516	3,198,136
Transfers In	521,021	1,030,179	1,043,326	2,334,884
Total Available	6,690,133	4,129,317	4,534,548	5,780,725
Expenditures	6,235,040	3,827,411	4,232,644	5,716,568
Transfers Out	161,168	54,200	54,200	54,200
Ending Balance	293,925	247,706	247,705	9,957
REVENUES				
200.710.1.4600 Assessments	17,085	12,159	12,000	10,000
200.710.4.4000 Debt Service Levy	3,231,803	2,788,352	3,226,516	3,183,136
200.710.4.4300 Interest Earned	4,841	4,702	5,000	5,000
200.710.4.4434 Reimb - Personal Prop Tax	-	-	-	-
200.710.4.4820 Bond Proceeds	2,726,037	-	-	-
Subtotal	5,979,767	2,805,213	3,243,516	3,198,136
TRANSFERS IN				
200.710.4.4830 Sewer Rental (99 GOB)	-	10,844	10,844	-
200.710.4.4830 Sewer Rental (01 GOB)	17,872	10,470	10,470	-
200.710.4.4830 Sewer Replace. (14 GOB)	-	-	-	24,000
200.710.4.4830 Stormwater Mgmt (03 GOB)	41,143	38,780	38,780	36,295
200.710.4.4830 Stormwater Mgmt (05 GOB)	29,787	29,948	29,948	30,286
200.710.4.4830 Stormwater Mgmt (12 GOB)	95,000	95,000	95,000	95,000
200.710.4.4830 TIF Fund (09 GOB)	244,719	302,871	242,919	243,306
200.710.4.4830 TIF Fund (12 GOB)	85,000	534,766	532,865	464,912
200.710.4.4830 TIF Fund (14 GOB)	-	-	-	238,585
200.710.4.4830 TIF Fund (15 GOB)	-	-	-	1,070,000
200.710.4.4830 Capital Projects	-	-	-	30,000
200.710.4.4830 Hotel/Motel (11 GOB)	7,500	7,500	7,500	7,500
200.710.4.4830 Tax Stabilization	-	-	25,000	35,000
200.710.4.4830 Special Census Reserve	-	-	50,000	60,000
200.710.4.4830 Road Use (Pub Wks Fac.)	-	-	-	-
200.710.4.4830 Sewer Rental (Pub Wks Fac.)	-	-	-	-
200.710.4.4830 Refuse (Pub Wks Fac.)	-	-	-	-
Subtotal	521,021	1,030,179	1,043,326	2,334,884
REVENUES & TRANSFERS IN	6,500,788	3,835,392	4,286,842	5,533,020
EXPENDITURES				
Corp. Purpose 12-1-03				
200.7.710.6812 Principal	1,425,000	-	-	-
200.7.710.6862 Interest	50,630	-	-	-
Subtotal	1,475,630	-	-	-

DEBT SERVICE

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
<u>City Hall 12-1-04</u>					
200.7.710.6813	Principal	235,000	-	-	-
200.7.710.6863	Interest	8,348	-	-	-
	Subtotal	243,348	-	-	-
<u>Corp. Purpose 12-1-05</u>					
200.7.710.6814	Principal	1,775,000	-	-	-
200.7.710.6864	Interest	65,750	-	-	-
	Subtotal	1,840,750	-	-	-
<u>Corp. Purpose 12-1-07</u>					
200.7.710.6816	Principal	495,000	515,000	540,000	-
200.7.710.6866	Principal	121,660	104,088	85,548	-
	Subtotal	616,660	619,088	625,548	-
<u>Refunding A 04-30-09</u>					
200.7.710.6817	Principal	265,000	275,000	-	-
200.7.710.6867	Interest	13,653	7,425	-	-
	Subtotal	278,653	282,425	-	-
<u>Corp. Purpose B 12-15-09</u>					
200.7.710.6818	Principal	195,000	200,000	205,000	210,000
200.7.710.6868	Interest	45,819	41,919	37,919	33,306
	Subtotal	240,819	241,919	242,919	243,306
<u>Corp. Purpose C 12-15-09</u>					
200.7.710.6819	Principal	350,000	360,000	370,000	380,000
200.7.710.6869	Interest	194,775	184,275	173,475	162,375
	Subtotal	544,775	544,275	543,475	542,375
<u>Corp. Purpose 2-13-12A</u>					
200.7.710.6820	Principal	440,000	510,000	520,000	520,000
200.7.710.6870	Interest	261,032	191,994	181,794	171,394
	Subtotal	701,032	701,994	701,794	691,394
<u>Corp. Purpose 2-13-12B</u>					
200.7.710.6821	Principal	100,000	230,000	440,000	445,000
200.7.710.6871	Interest	119,657	90,044	85,444	76,644
	Subtotal	219,657	320,044	525,444	521,644
<u>Refunding 2-7-13 A</u>					
200.7.710.6822	Principal	-	750,000	775,000	715,000
200.7.710.6872	Interest	-	77,937	48,050	32,550
	Subtotal	-	827,937	823,050	747,550
<u>Police Lease 2013A</u>					
200.7.710.6823	Principal	-	-	-	-
200.7.710.6873	Interest	-	196,319	360,586	360,586
	Subtotal	-	196,319	360,586	360,586

DEBT SERVICE

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
<u>Police Lease 2013B</u>				
200.7.710.6824 Principal	-	-	-	235,000
200.7.710.6874 Interest	-	20,345	37,368	37,368
Subtotal	-	20,345	37,368	272,368
<u>Corp. Purpose 1-7-14A</u>				
200.7.710.6825 Principal	-	-	-	-
200.7.710.6875 Interest	-	-	265,353	189,538
Subtotal	-	-	265,353	189,538
<u>Corp. Purpose 1-7-14B</u>				
200.7.710.6826 Principal	-	-	-	100,000
200.7.710.6876 Interest	-	-	33,040	23,600
Subtotal	-	-	33,040	123,600
<u>Corp. Purpose 2014C</u>				
200.7.710.6827 Principal	-	-	-	140,000
200.7.710.6877 Interest	-	-	-	59,250
Subtotal	-	-	-	199,250
<u>Corp. Purpose 2015A</u>				
200.7.710.6828 Principal	-	-	-	455,000
200.7.710.6878 Interest	-	-	-	433,918
Subtotal	-	-	-	888,918
<u>Corp. Purpose 2015B</u>				
200.7.710.6829 Principal	-	-	-	175,000
200.7.710.6879 Interest	-	-	-	75,029
Subtotal	-	-	-	250,029
<u>Refunding 2015C</u>				
200.7.710.6830 Principal	-	-	-	585,000
200.7.710.6880 Interest	-	-	-	25,943
Subtotal	-	-	-	610,943
200.7.710.6411 Consulting/Professional Fees	5,650	5,000	6,000	7,000
200.7.710.6802 Qualified Payments*	68,067	68,067	68,067	68,067
TOTAL EXPENDITURES	6,235,040	3,827,411	4,232,644	5,716,568
TRANSFERS OUT				
200.7.710.6910 Genesis Wellness-Sani. Sew.	54,200	54,200	54,200	54,200
Fiber Project-Tax Stab.	53,484	-	-	-
Fiber Project-Stormwater Manag	53,484	-	-	-
Subtotal	161,168	54,200	54,200	54,200
EXPENDITURES & TRANSFERS OUT	6,396,207.38	3,881,611	4,286,844	5,770,768

DEBT SERVICE

	ACTUAL	ACTUAL	BUDGET	BUDGET
	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Qualified Payments*				
200.7.710.6802 Lowe Annuity	25,000	25,000	25,000	25,000
200.7.710.6802 Lowe Park Wellfield Lease/Pur	7,740	7,740	7,740	7,740
200.7.710.6802 City Hall Wellfield Lease/Purch	<u>35,327</u>	<u>35,327</u>	<u>35,327</u>	<u>35,327</u>
Subtotal	68,067	68,067	68,067	68,067

CAPITAL PROJECTS

SUMMARY

The Capital Projects Fund houses revenues and expenditures associated with major capital projects. Revenue sources include General Obligation Bond issue proceeds, state or federal capital grants and special project-related funding sources (Transfer of Jurisdiction funding, receipts from capital fundraising drives, etc.).

Expenditures are divided into two major categories: specific major building projects (such as library or swimming pool construction) and “miscellaneous” projects (which are typically funded out of General Obligation Bond issues). “Miscellaneous” projects are categorized by type (streets, sewers, parks, etc.).

The fund shows projected expenditures for an extensive list of local option tax and bond-funded projects. Receipts for a projected bond are shown in this budget.

Total expenditures in this fund continue higher than historical levels. Several projects that have federal funding through the Corridor Metropolitan Planning Organization are pushing up the total, as are the regional trunk sewer and local option tax projects.

Positions:

NONE.

CAPITAL PROJECTS

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	28,097,774	22,558,787	29,571,656	20,578,656
Revenue	5,554,096	14,784,010	200,000	6,475,000
Transfers In	223,500	175,000	-	3,900,000
Total Available	33,875,370	37,517,797	29,771,656	30,953,656
Expenditures	11,316,584	7,874,190	8,795,000	20,383,500
Transfers Out	-	71,951	48,000	30,000
Ending Balance	22,558,787	29,571,656	20,928,656	10,540,156

REVENUES

Miscellaneous Projects

301.430.3.4441 REAP Grant	-	-	-	-
301.430.3.4441 Ijobs Grant	-	-	-	-
301.430.3.4442 FEMA Grant-Federal	-	-	-	-
301.430.3.4443 FEMA Grant-State	-	-	-	-
301.430.3.4445 REAP Grant	-	-	-	-
301.430.3.4446 Great Places Grant	-	250,000	-	-
301.430.3.4448 CAT Grant	-	250,311	-	-
301.430.3.4781 Misc. Revenues	-	-	-	-
301.430.4.4300 Interest	-	(4,873)	-	-
301.430.4.4700 Amphitheater Fundraising	-	212,000	-	-
301.750.1.4550 Plan Deposit Fees	380	300	-	-
301.750.1.4553 Plan Deposit Fees-CC	-	-	-	-
301.750.1.4730 Improvement Escrow Fees	(26,976)	-	-	-
301.750.1.4731 Maintenance Bond Fees	-	-	-	-
301.750.1.4732 Road Access Fees	-	43,599	-	50,000
301.750.1.4733 Road Access Fees-LOST	-	-	-	250,000
301.750.1.4735 Sales Tax Refunds	-	-	-	-
301.750.3.4400 Bridge Replacement Grant	-	-	-	-
301.750.3.4401 STP Grant	14,329	2,369	-	-
301.750.3.4439 FEMA-Local Match	-	59,341	-	-
301.750.3.4440 RISE Grant	342,340	-	-	-
301.750.3.4441 Traffic Signal Grants	-	-	-	-
301.750.3.4442 FEMA-Federal	12,375	277,844	-	-
301.750.3.4443 FEMA-State	1,650	37,046	-	-
301.750.3.4444 Stimulus Funds	373,972	-	-	-
301.750.3.4445 ICAAP Grant - Hwy 151/13	-	-	-	-
301.750.3.4445 ICAAP Grant - Hwy 100/13	-	-	-	-
301.750.3.4446 ICAAP Grant-Boyson Sig.	-	-	-	-
301.750.3.4447 Highway Safety Grant	-	-	-	-
301.750.3.4448 CAT Grant	-	-	-	-
301.750.3.4448 Brownfields 03 Grant	-	-	-	-
301.750.3.4450 Brownfields 05 Grant	-	-	-	-
301.750.3.4451 06-EPA Grant-Hazardous	-	-	-	-
301.750.3.4452 06 EPA Grant-Petroleum	-	-	-	-
301.750.3.4453 Iowa Brownfield 06 Grant	-	-	-	-

CAPITAL PROJECTS

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
301.750.3.4454 07 EPA Cleanup Grant	-	-	-	-
301.750.3.4458 Economic Dev Grant (EDI)	-	-	-	-
301.750.3.4465 Enhancement Grant (RPC)	-	-	-	-
301.750.3.4490 Reimbursements	-	-	-	-
301.750.4.4090 Alliant Energy Rebates	-	-	-	-
301.750.4.4230 Water Dept Contribution	99,280	149,885	-	-
301.750.4.4250 Local Option Sales Tax	4,313,756	4,561,397	-	-
301.750.4.4300 Interest Earned	422,989	409,905	200,000	175,000
301.750.4.4301 Interest - LOST	-	-	-	-
301.750.4.4302 Paving Escrow Interest	1	1	-	-
301.750.4.4781 Misc Revenues	-	-	-	-
301.750.4.4820 Bond/Lease Cert Proceeds	-	<u>8,534,884</u>	-	<u>6,000,000</u>
Subtotal	5,554,096	14,784,010	200,000	6,475,000
 <u>Public Facilities</u>				
301.750.4.4210 Sale of City Hall	-	-	-	-
301.750.4.4211 Sale of Community Center	-	-	-	-
301.750.4.4230 Water Dept Inv.- C Hall	-	-	-	-
301.750.4.4250 Local Option Sales Tax	-	-	-	-
301.750.4.4301 Interest	-	-	-	-
301.750.4.4820 Bond Proceeds	-	-	-	-
301.750.4.4821 Geo Thermal Proceeds	-	-	-	-
Subtotal	-	-	-	-
 <u>Library Construction</u>				
301.410.2.4700 Donations	-	-	-	-
301.410.2.4781 Misc. Revenues	-	-	-	-
Subtotal	-	-	-	-
 TOTAL REVENUES	 5,554,096	 14,784,010	 200,000	 6,475,000
 TRANSFERS IN				
301.750.4.4830 From Tax Stabilization	-	-	-	-
301.750.4.4830 From Sanitary Sewer	-	175,000	-	-
301.750.4.4830 From Winslow TIF	223,500	-	-	-
301.750.4.4830 From LOST Fund	-	-	-	3,900,000
301.750.4.4830 From General Fund	-	-	-	-
Subtotal	223,500	175,000	-	3,900,000
 TOTAL REVENUES & TRANSFERS IN	 5,777,596	 14,959,010	 200,000	 10,375,000
 EXPENDITURES				
<u>Police</u>				
301.8.110.6725 Police Communications	1,972,655	359,825	-	-
301.8.110.6726 Mobile Data Terminals	-	-	-	-
301.8.110.6728 Office Equipment	63,887	-	-	-
301.8.110.6729 Other Equipment	-	-	-	-
301.8.110.6730 New Police Station	<u>272,361</u>	<u>584,138</u>	-	-

CAPITAL PROJECTS

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Subtotal Police	2,308,903	943,963	-	-
<u>Fire</u>				
301.8.150.6710 Upgrade rescue truck	-	-	450,000	-
301.8.150.6727 Office Equipment	-	-	-	-
301.8.150.6728 Other Equipment	-	-	-	15,000
301.8.150.6729 Misc Improvements	-	-	-	-
301.8.150.6730 New Fire Station	-	-	50,000	200,000
Subtotal Fire	-	-	500,000	215,000
<u>Traffic Safety</u>				
301.8.240.6793 CBD Traffic Signals	29,314	471	-	-
301.8.240.6797 Traffic Signals	746	196,385	300,000	60,000
301.8.240.6798 Traffic Signal Automation	43,500	34,774	-	-
Subtotal Traffic Safety	73,560	231,630	300,000	60,000
<u>Engineering</u>				
301.8.260.6721 Furniture/Fixtures (LOST)	-	-	-	-
301.8.260.6727 Other Equipment (LOST)	-	-	-	-
Subtotal Engineering	-	-	-	-
<u>Library</u>				
301.8.410.6311 Space Utilization Improv.	17,098	16,714	-	-
301.8.410.6729 Self-Check System	-	-	-	-
301.8.410.6730 Storefront Branch	-	-	50,000	50,000
Subtotal Library	17,098	16,714	50,000	50,000
<u>Parks</u>				
301.8.430.6411 Thomas Park Maint. Bldg	-	-	-	-
301.8.430.6723 Hook/Lift Truck	-	-	-	120,000
301.8.430.6723 Park Equipment	-	-	-	-
301.8.430.6726 Parks & Rec. Master Plan	-	-	70,000	-
301.8.430.6727 Lowe Park Amphitheater	214,503	1,328,734	-	-
301.8.430.6728 Lowe Park Artwork	7,500	4,588	-	-
301.8.430.6729 Lowe Park - Phase III	-	-	-	-
301.8.430.6729 Lowe Park Dev. S Entrance	-	-	200,000	-
301.8.430.6730 Lowe Park - West End	-	-	-	-
301.8.430.6731 Lowe Park - Trail	-	-	-	-
301.8.430.6732 Lowe Park - A&E Center	-	-	25,000	8,000
301.8.430.6733 Lininger Park	-	-	-	-
301.8.430.6735 Lowe -Greenhouse Project	-	-	-	-
301.8.430.6736 Donnelly Park-Parking Lot	-	-	-	-
301.8.430.6737 Thomas Basketball Court	-	-	-	-
301.8.430.6741 Thomas/Legion Pkg Lot /Rd	-	81	-	-
301.8.430.6742 Lowe Maint. Building	378	-	-	-
301.8.430.6743 Ascension Parking Lot	-	-	-	-
301.8.430.6745 City Square Park Improv	2,697	-	-	-
301.8.430.6746 Thomas Park Maint. Bldg	12,166	82,279	-	-

CAPITAL PROJECTS

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
301.8.430.6747	Krumholtz Trail	116,394	-	-	-
301.8.430.6748	Lindale Trail	1,175	28,452	-	-
301.8.430.6750	Boyson Parking Lot - LOST	-	-	-	-
301.8.430.6751	Thomas Park Safe Room	-	-	-	-
301.8.430.6753	Grant Wood Trail	-	-	-	-
301.8.430.6753	Grant Wood Trail Underpass	-	-	-	185,000
301.8.430.6754	Cemar Trail	-	10,704	-	2,500,000
301.8.430.6755	Fitness Trail Hanna Park	-	-	30,000	-
301.8.430.6756	Boyson Trail Foot Bridge	-	-	200,000	-
301.8.430.6757	ICG Trail	-	-	-	656,000
301.8.430.6758	Legion Park Pavilion	-	-	-	280,000
301.8.430.6759	Donnelly Park Bridge	-	-	-	150,000
301.8.450.6761	Cemetery Road Repairs	-	38,195	50,000	-
	Subtotal Parks	354,813	1,493,034	575,000	3,899,000
 <u>Pool</u>					
301.8.470.6729	Splash Pad - LOST	-	-	150,000	-
301.8.470.6730	Pool Sun Shades	-	18,057	-	-
301.8.470.6731	Willowood Pool Repairs	-	-	100,000	-
	Subtotal Pool	-	18,057	250,000	-
 <u>Brownfields Project Grants & Planning Projects</u>					
301.8.540.6497	Zoning Ordinance/Subarea Plk	-	-	-	-
	Subtotal Brownfield	-	-	-	-
 <u>Water Department Projects</u>					
301.8.729.6761	Water Backup Gen.	23,860	364,756	-	-
301.8.729.6762	Water Local Match	-	-	-	-
	Subtotal Water Dept.	23,860	364,756	-	-
 <u>Streets</u>					
301.8.734.6761	Partners Ave - MEC	-	269,420	-	-
301.8.735.6761	Misc Street Repairs (Eng)	648,449	10,745	600,000	1,150,000
301.8.735.6762	Unimproved Roadway Project	180,000	-	-	-
301.8.738.6761	29th Ave Paving IV	-	-	-	-
301.8.739.6761	29th Ave Paving V (REC)	10,583	-	-	-
301.8.740.6761	Winslow Road Widening	-	40,413	-	-
301.8.740.6762	Winslow Road Recon I	-	247,364	-	770,000
301.8.740.6763	Winslow Road Reconst. II	-	-	-	1,100,000
301.8.741.6762	McGowan Blvd Paving II	-	-	-	-
301.8.741.6763	McGowan Blvd Paving III	192,514	-	-	-
301.8.742.6761	7th Ave HMA (1st to 9th)	353,020	-	-	-
301.8.743.6761	Connection Blvd	-	-	-	-
301.8.744.6761	44th Street / Hwy 151 Intersec	-	-	-	-
301.8.750.6761	Indian Creek Rd Paving I	-	17,736	-	-
301.8.769.6761	35th Street Reconstruction	-	6,837	-	-
301.8.771.6761	Subdivision Major Streets	-	51,185	250,000	250,000
301.8.774.6761	Blairs Ferry Rd Reconst.	716,430	1,360,248	-	-

CAPITAL PROJECTS

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
301.8.775.6761	29th Ave Extension Project	15,287	4,854	-
301.8.778.6761	S 22 St / Hwy 100 Traffic Sign	12,870	1,351	-
301.8.779.6761	35th Street North Extension	42,119	-	-
301.8.779.6763	35th Street Reconstruction	-	-	500,000
301.8.779.6764	35th/29th Roundabout	-	-	-
301.8.779.6764	35th / 29th Mini RAB	-	-	175,000
301.8.780.6764	Alburnett Extension	-	-	1,300,000
301.8.781.6761	N 10th St Reconstruction	45,819	-	-
301.8.782.6761	Armar / Hwy 100 Traffic Signa	-	-	-
301.8.785.6761	S 11th Street P - II	631,099	-	-
301.8.785.6761	S 11th Street P - III	-	1,182,924	35,000
301.8.788.6761	12th St Curb / HMA Overlay	-	-	-
301.8.788.6762	13th St Curb / HMA Overlay	-	-	350,000
301.8.789.6763	Boyson Rd / 10th St Traffic Str	-	-	60,000
301.8.789.6764	Boyson Rd Lighting Project	-	-	150,000
301.8.791.6761	Armar Drive Extension	1,200	-	200,000
301.8.792.6761	Overpass Removal	-	-	-
301.8.793.6761	Tower Terrace Rd Align.Study	-	8,850	675,000
301.8.793.6762	Tower Terrace Rd / 10th Stree	9,122	-	-
301.8.793.6763	Tower Terrace Rd II	319	-	-
301.8.793.6764	Tower Terrace Rd III	5,079	-	-
301.8.793.6765	Tower Terrace Rd IV	-	938,715	-
301.8.793.6766	Tower Terrace Rd V	-	44,895	1,000,000
301.8.793.6767	Tower Terrace Rd VI	-	-	1,000,000
301.8.793.6768	Tower Terrace Rd VII	-	-	1,000,000
301.8.794.6761	Central Corridor Project	-	383,436	5,200,000
301.8.794.6762	Central Corridor I	4,155,691	-	1,000,000
301.8.795.6761	RISE Project-MEC	49,778	-	-
301.8.795.6762	MEDCO Holding Co.	-	-	-
301.8.796.6761	Tower Terrace Rd P - III	897,398	5,034	17,000
301.8.797.6761	31st St Extension - Phase I	278,018	-	-
301.8.797.6762	31st St Extension - Phase II	-	-	-
301.8.802.6761	Irish Drive Extension	-	30,831	200,000
301.8.803.6761	PDS Street Scaping	-	-	70,000
301.8.804.6761	Imagine Art in The Alley	-	-	250,000
301.8.806.6761	West 8th Ave (Lindale to India	-	-	800,000
301.8.807.6761	Bridge Study (7th Ave / Indian	-	-	75,000
	Subtotal Streets	8,244,796	4,604,838	5,090,000
				14,287,000
<u>Storm Sewers/Drainage</u>				
301.8.744.6765	Bus. 151/Squaw Creek Culver	-	-	-
301.8.749.6765	Dry Creek Regl Basin	-	-	-
301.8.756.6765	29th Ave/Squaw Creek Culver	-	-	-
301.8.757.6765	REC Detention Basin	-	-	-
301.8.785.6764	11th Street P - III Storm Sewe	-	-	-
	Subtotal Storm Sewers	-	-	-
<u>Sanitary Sewers</u>				
301.8.752.6767	Marion Share-Trunk Sewer	-	-	1,750,000
				1,550,000

CAPITAL PROJECTS

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
301.8.800.6767 Shady Oak Sewer Project	7,336	-	-	-
301.8.801.6767 Foxborough San Sewer Ext	-	136,465	-	-
Subtotal Sani. Sewers	7,336	136,465	1,750,000	1,550,000
<u>Sidewalks</u>				
301.8.761.6763 Misc Sidewalk Construction	61,671	3,440	90,000	92,500
301.8.763.6762 Sidewalk Ramps	2,138	-	90,000	80,000
301.8.765.6761 CBD Streetscape (GOB)	-	-	-	-
301.8.767.6762 Misc Sidewalk Construction 0'	-	-	-	-
Subtotal Sidewalks	63,809	3,440	180,000	172,500
<u>Public Facilities</u>				
301.8.737.6411 City Hall - Consulting/Prof Fee	4,981	-	-	-
301.8.737.6599 City Hall - Misc Commodities	-	-	-	-
301.8.737.6750 City Hall - Buildings	33,159	2,010	50,000	50,000
301.8.737.6751 City Hall - Legal	-	-	-	-
301.8.737.6752 Land Acquisition	-	325	-	-
301.8.737.6755 City Hall - Furnishings	12,961	-	-	-
301.8.737.6756 City Hall - Computer Upgrades	-	1,856	-	-
301.8.737.6761 Fiberoptic Project	-	-	-	-
Subtotal Public Facilities	51,101	4,191	50,000	50,000
<u>General Administration</u>				
301.8.746.6894 IT Security Vulnerability Mgmt	-	-	25,000	-
301.8.746.6895 Wireless Upgrade (internal)	-	5,389	25,000	-
301.8.746.6898 Economic Development	-	-	-	-
301.8.746.6899 Imagine8	137,649	8,347	-	100,000
301.8.747.6898 Bond Issue Costs	33,658	43,367	-	-
Subtotal General Admin.	171,307	57,102	50,000	100,000
<u>Library Construction</u>				
301.8.799.6999 Consulting/Prof Fees	-	-	-	-
301.8.799.6999 Misc Improvements	-	-	-	-
Subtotal Library Const.	-	-	-	-
TOTAL EXPENDITURES	11,316,584	7,874,190	8,795,000	20,383,500
TRANSFERS OUT				
301.8.910.6910 To Debt Service	-	71,951	48,000	30,000
EXPENDITURES & TRANSFERS OUT	11,316,584	7,946,141	8,843,000	20,413,500

PARK DEVELOPMENT

SUMMARY

The park development fund is a special account the city uses to match grant programs for parks, and to acquire parkland as opportunities present themselves. The preferred balance in this account is \$150,000.

Positions:

NONE.

PARK DEVELOPMENT

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	168,051	168,774	169,373	160,173
Revenue	723	599	800	617
Transfers In	-	-	-	-
Total Available	168,774	169,373	170,173	160,790
Expenditures	-	-	10,000	10,000
Transfers Out	-	-	-	-
Ending Balance	168,774	169,373	160,173	150,790
REVENUES				
310.430.2.4720 Insurance Reimbursement	-	-	-	-
310.430.4.4300 Interest	723	599	800	617
310.430.4.4781 Misc. Revenues	-	-	-	-
Subtotal	723	599	800	617
TRANSFERS IN				
310.430.4.4830 From: General Fund	-	-	-	-
310.430.4.4830 From: Tax Stabilization Fund	-	-	-	-
Subtotal	-	-	-	-
EXPENDITURES				
310.8.430.6411 Legal Services	-	-	-	-
310.8.430.6499 Other Contractual Services	-	-	-	-
310.8.430.6458 Local Match for Grants	-	-	10,000	10,000
310.8.430.6729 Misc. Improvements	-	-	-	-
310.8.430.6730 Misc. Improvements-Lowe	-	-	-	-
Subtotal	-	-	10,000	10,000

MAINTENANCE BOND AND SUBDIVISION ESCROW

SUMMARY

The maintenance bond fund is a self-insurance fund the city has to make repairs to infrastructure items that fail before the warrant (bond) period is up. Normally, a contractor will pay an insurance company for a maintenance bond that the city can exercise to correct defects during the warranty period. In reality, however, maintenance bonds are notoriously hard to collect on, as insurers contest the claims regularly. Rather than go through that process, Marion started an internal self-insurance fund. Developers now pay a bond fee to Marion (typically lower than the cost of a bond premium) and the city has a fund through which to immediately make repairs without going through the insurance claim process.

Subdivision escrow is an option for a builder who is responsible for the cost of improvements, but where the city may have deferred the improvements. Rather than wait around for the city to complete the project and have it charged back, a developer may pay their calculated share into this escrow account and is then relieved of further cost share responsibility. The city then has the money on hand to use when the improvements are completed.

Positions:

NONE.

MAINTENANCE BOND

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	285,243	291,135	308,290	315,290
Revenue	5,892	17,155	7,000	7,000
Transfers In	-	-	-	-
Total Available	291,135	308,290	315,290	322,290
Expenditures	-	-	-	-
Transfers Out	-	-	-	-
Ending Balance	291,135	308,290	315,290	322,290
REVENUES				
320.740.1.4500 Maintenance Bond Fees	4,650	16,083	5,000	5,000
320.740.4.4300 Interest Earned	<u>1,242</u>	<u>1,073</u>	<u>2,000</u>	<u>2,000</u>
Subtotal	5,892	17,155	7,000	7,000
TRANSFERS IN				
320.740.4.4830 From General				
320.740.4.4830 From Capital Projects	-	-	-	-
320.740.4.4830 From Road Use	-	-	-	-
320.740.4.4830 From Sanitary Sewer	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	-	-	-	-
TOTAL REVENUES & TRANSFERS IN	5,892	17,155	7,000	7,000
EXPENDITURES				
320.8.740.6399 Payments	-	-	-	-
EXPENDITURES & TRANSFERS OUT	-	-	-	-

SUBDIVISION ESCROW

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	10,993	12,851	12,851	14,351
Revenue	1,858	-	1,500	1,500
Transfers In	-	-	-	-
Total Available	12,851	12,851	14,351	15,851
Expenditures	-	-	-	-
Transfers Out	-	-	-	-
Ending Balance	12,851	12,851	14,351	15,851
 REVENUES				
325.740.1.4500 Subdivision Dev Escrow	1,858	-	1,500	1,500
325.740.4.4300 Interest Earned	-	-	-	-
Subtotal	1,858	-	1,500	1,500
325.740.4.4830 Transfers In	-	-	-	-
Subtotal	-	-	-	-
 TOTAL REVENUES & TRANSFERS IN	 1,858	 -	 1,500	 1,500
 EXPENDITURES				
325.8.740.6399 Payments	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-

CEMETERY PERPETUAL CARE AND MEMORIAL

SUMMARIES

Most cities have a perpetual care fund designed to help with the cost of maintaining cemeteries. In Marion's case, a portion of the sale proceeds from each grave site go into the perpetual care fund to build up the balance. Interest collected is used through the general fund to help with cemetery care expenses. The fund only generates enough interest to pay a fraction of the cost of care and maintenance, however. Principal from the fund is not used.

The cemetery memorial fund is a small pass-through account used to pay for cemetery projects or improvements as requested by a specific donation. If someone wanted to purchase a memorial bench, for example, that could be done through the cemetery memorial fund.

Positions:

NONE.

CEMETERY PERPETUAL CARE

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	149,605	152,905	158,945	162,845
Revenue Transfers In	3,300	6,040	3,900	4,550
Total Available	152,905	158,945	162,845	167,395
Expenditures Transfers Out	-	-	-	-
Ending Balance	152,905	158,945	162,845	167,395
REVENUES				
510.450.2.4705 Perpetual Care	3,300	6,040	3,900	4,550
EXPENDITURES				
510.4.450.6729 Misc Improvements	-	-	-	-

CEMETERY MEMORIAL

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	1,369	1,371	1,373	1,373
Revenue	2	2	-	-
Transfers In	-	-	-	-
Total Available	1,371	1,373	1,373	1,373
Expenditures	-	-	-	-
Transfers Out	-	-	-	-
Ending Balance	1,371	1,373	1,373	1,373
REVENUES				
520.450.2.4705 Private Contributions	-	-	-	-
520.450.4.4300 Interest Earned	<u>2</u>	<u>2</u>	<u>-</u>	<u>-</u>
Subtotal	2	2	-	-
EXPENDITURES				
520.4.450.6411 Legal Fees	-	-	-	-
520.4.450.6499 Other Contractual Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Subtotal	-	-	-	-

SANITARY SEWER

SUMMARY

The Sanitary Sewer division is charged with maintenance of the storm and sanitary sewer infrastructure. In addition, personnel are responsible for waterway and floodplain maintenance, and activities related to storm water management.



A new wastewater treatment agreement between the City of Marion and the City of Cedar Rapids should be in place for the 2015-2016 fiscal year budget. It is recommended that the sanitary sewer rates be restructured to correspond with the new treatment agreement that will be based upon the measurable sanitary sewer flow rates.

As part of the facility planning and expansion projects for the Public Services Department will be facilitating pretreatment and alternative technologies in the Eco Industrial Park.

Proposed in the budget are new internal positions that are a result of the reorganization of the Department. The positions will include defined Specialist positions which will be technically skilled positions with supervisory responsibilities. The positions will allow the Department to further

No additional personnel requests have been included in the budget proposal.

SANITARY SEWER

Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
City Manager's Office	0.65	0.75		0.85
Finance Department	0.38	0.44		0.50
Engineering Support	1.83	1.40		1.45
Stormwater Coordinator	0.38	0.38		0.38
Director	0.25	0.20	.20	0.20
Operations Manager	0.25	0.25		0.25
Supervisor	1.00	1.00	2.25	1.00
Mechanic	0.35	0.35	0.35	0.35
Equipment Operator	4.00	4.00	3.00	4.00
Administrative Assistant	0.25	0.25	0.40	0.25
Administrative Clerk				0.25
Part-Time	0.83	0.83	0.83	0.58
TOTAL FTE	10.17	9.85	7.03	10.06

FY14-15 Accomplishments:

- Initiated Sanitary Sewer Flow Metering Project.
- Completed waterway improvements and bank stabilization programs at identified waterway locations.
- Expanded Inflow and Infiltration inspection program.
- Completed annual work program on time and within budget.
- Initiated review of current service delivery models of wastewater treatment.

FY15-16 Goals & Initiatives:

- Develop and implement expanded drain tile and sump pump mitigation program.
- Complete work schedule on time and within budget.
- Complete sanitary sewer flow monitoring project.
- Continue waterway and bank stabilization program.
- Develop and recommend alternative and/or pretreatment service delivery models.

SANITARY SEWER

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	793,070	449,915	721,041	761,141
Revenue	2,729,876	3,488,018	3,608,394	3,829,840
Transfers In	54,200	54,200	54,200	54,200
 Total Available	 3,577,145	 3,992,133	 4,383,635	 4,645,181
Expenditures	2,903,453	3,237,860	3,585,181	3,674,211
Transfers Out	223,777	33,232	37,314	212,021
 Ending Balance	 449,915	 721,041	 761,140	 758,949
 REVENUES				
610.815.1.4500 Collections	2,678,261	3,416,514	3,572,294	3,793,740
610.815.1.4540 Hook-Up Fees	49,706	55,263	32,000	32,000
610.815.1.4550 Misc Revenues	-	15,734	2,000	2,000
610.815.1.4600 Assessments	-	-	100	100
610.815.2.4400 FEMA Reimbursements	-	-	-	-
610.815.4.4300 Interest Earned	1,909	507	2,000	2,000
610.815.4.4830 Transfers In	54,200	54,200	54,200	54,200
TOTAL REVENUES	2,784,075	3,542,218	3,662,594	3,884,040
 EXPENDITURES				
<u>Personnel Services</u>				
610.9.815.6010 Regular Salaries	509,205	588,642	628,379	703,988
610.9.815.6020 Part-Time Pay	6,301	11,838	12,000	15,000
610.9.815.6040 Overtime Pay	9,926	9,744	10,000	10,000
610.9.815.6110 FICA	38,866	44,457	48,796	54,638
610.9.815.6130 IPERS	43,092	50,240	55,843	62,094
610.9.815.6142 ICMA Retirement	1,685	1,744	-	320
610.9.815.6150 Health Insurance	137,745	142,650	121,470	-
610.9.815.6151 Wellness Program	171	222	427	500
610.9.815.6152 Life Insurance	465	655	683	767
610.9.815.6153 Long Term Disability	2,041	2,283	2,328	2,602
610.9.815.6160 Workers Compensation	14,489	11,830	29,790	29,712
610.9.815.6170 Unemployment	-	-	1,957	2,252
610.9.815.6180 Allowances	-	622	758	908
610.9.815.6190 Education Benefit	180	660	-	630
610.9.815.6199 Tuition Reimb.	-	-	-	-
Subtotal	764,169	865,587	912,431	883,411
 <u>Other Expenditures</u>				
610.9.815.6210 Dues/Memberships	460	577	475	250
610.9.815.6220 Subscript.s & Edu. Materials	-	-	-	250
610.9.815.6230 Training & Conferences	453	299	475	400
610.9.815.6240 Travel Expenses	-	112	1,000	1,000
610.9.815.6260 Employee Health Screening	-	-	-	1,000
610.9.815.6310 Building Maint. & Repairs	2,496	6,162	3,500	3,500
610.9.815.6320 Grounds Maint. & Repairs	-	-	-	1,000

SANITARY SEWER

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>	
610.9.815.6331	Vehicle Maintenance	3,125	7,610	4,800	5,000
610.9.815.6332	Vehicle Repairs - Internal	1,874	482	2,500	2,500
610.9.815.6333	Vehicle Repairs - External	-	-	-	3,000
610.9.815.6334	Tires	-	-	-	2,000
610.9.815.6350	Other Equip Repairs	2,216	9,522	6,000	6,000
610.9.815.6370	Utilities	7,993	11,257	12,000	-
610.9.815.6371	Electric/Gas Utility	-	-	-	-
610.9.815.6373	Communications Utility	989	1,272	1,000	1,000
610.9.815.6374	Water/Sewer Utility	-	-	-	4,750
610.9.815.6404	Inter-departmental Services	75,216	76,929	79,000	82,000
610.9.815.6408	General Insurance	7,097	7,211	13,000	9,000
610.9.815.6409	Janitorial Service Contracts	-	-	-	6,800
610.9.815.6410	Office Equipment Contracts	-	-	-	3,500
610.9.815.6411	Legal Services	-	1,358	-	7,000
610.9.815.6413	Payment to Agencies	1,898,440	2,167,494	2,256,000	2,304,000
610.9.815.6414	Printing/Binding	783	-	900	-
610.9.815.6415	Rental of Equipment	-	-	3,000	1,500
610.9.815.6419	Technology Services	-	-	-	3,500
610.9.815.6422	Laundry Services	2,560	2,674	3,000	3,500
610.9.815.6425	Building Maint. Contracts	-	-	-	3,000
610.9.815.6426	Grounds Maint. Contracts	-	-	-	1,000
610.9.815.6430	Misc Contractual	5,838	5,288	6,000	-
610.9.815.6499	Other Contractual Services	-	-	-	4,000
610.9.815.6504	Minor Equipment	48	3,361	2,500	2,500
610.9.815.6505	Other Equip Supplies	3,162	1,707	5,000	5,000
610.9.815.6506	Office Supplies	410	655	500	500
610.9.815.6507	Operating Supplies	888	4,026	6,000	6,000
610.9.815.6508	Postage/Shipping	197	229	250	250
610.9.815.6510	Forms/Printing Services	-	-	-	800
610.9.815.6511	Janitorial Supplies	352	565	500	500
610.9.815.6513	Vehicle Operating Supplies	18,859	20,404	20,000	21,450
610.9.815.6514	Medical Supplies	-	15	150	150
610.9.815.6522	Concrete	14,971	16,124	20,000	20,000
610.9.815.6529	Sewer Maintenance Supplies	4,982	9,416	6,000	8,000
610.9.815.6530	Manhole Castings/Seals	7,101	2,961	9,000	9,000
610.9.815.6531	Pipes/Manholes	2,089	839	4,000	30,000
610.9.815.6532	Chimney Seals/MH Castings	-	-	6,000	6,000
610.9.815.6560	Pre-employment Screening	-	-	-	1,000
610.9.815.6590	Events & Meetings	-	-	-	1,500
610.9.815.6599	Misc Commodities	1,611	1,058	2,500	2,500
	Subtotal	2,064,209	2,359,607	2,475,050	2,575,600
 Capital Outlay					
610.9.815.6721	Furniture	-	-	-	1,000
610.9.815.6723	Heavy Motor Equipment	74,700	-	108,000	96,000
610.9.815.6724	Computer Software	-	-	-	-
610.9.815.6725	Office Equipment	-	-	1,200	1,200
610.9.815.6726	Computer Hardware	-	-	5,000	3,000
610.9.815.6727	Other Equipment	-	7,277	7,500	30,000
610.9.815.6728	Shop Equipment	375	5,389	6,000	9,000

SANITARY SEWER

	ACTUAL	ACTUAL	BUDGET	BUDGET
	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
610.9.815.6750 Buildings	-	-	70,000	75,000
610.9.815.6752 Property Acquisition	-	-	-	-
610.9.815.6766 35th Ave/I.C. Rd Sewer	-	-	-	-
610.9.815.6768 Indian Creek Trunk Sewer	-	-	-	-
610.9.815.6769 Brookside Drive San Sewer	-	-	-	-
610.9.815.6770 Orrian Dr San Drain Tile	-	-	-	-
Subtotal	75,075	12,666	197,700	215,200
TOTAL EXPENDITURES	2,903,453	3,237,860	3,585,181	3,674,211
TRANSFERS OUT				
610.9.815.6911 To Employee Benefits Fund	11,918	11,918	16,000	16,000
610.9.815.6912 To Debt Service	17,872	21,314	21,314	24,000
610.9.815.6913 To General Fund	193,987	-	-	-
610.9.815.6913 To Health Insurance	-	-	-	172,021
Subtotal	223,777	33,232	37,314	212,021
TOTAL EXPENDITURES & TRANSFERS OUT	3,127,230	3,271,092	3,622,495	3,886,232

SEWER REPLACEMENT

SUMMARY

This fund provides for the capital needs for the city's sanitary sewer system including contractual sanitary sewer repairs (both emergency and planned) and city share of sewer extension and/or oversizing projects.

FY 15-16 allocations include amounts for the Indian Creek Trunk Sewer Improvements along with normal maintenance and upgrade activities.

Positions:

NONE.

SEWER REPLACEMENT

	ACTUAL	ACTUAL	BUDGET	BUDGET
	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Beginning Balance	4,367,733	3,441,321	3,234,361	3,400,361
Revenue	447,913	429,676	406,000	423,000
Transfers In	-	-	-	-
Total Available	4,815,646	3,870,997	3,640,361	3,823,361
Expenditures	1,199,325	211,636	240,000	240,000
Transfers Out	-	-	-	-
Ending Balance	3,616,321	3,659,361	3,400,361	3,583,361
 REVENUES				
615.820.1.4500 Sewer Repair Fee	402,443	387,059	380,000	385,000
615.820.4.4300 Interest Earned	45,470	42,617	26,000	38,000
Subtotal	447,913	429,676	406,000	423,000
Transfers In	-	-	-	-
TOTAL REVENUES & TRANSFERS IN	447,913	429,676	406,000	423,000
 EXPENDITURES				
<u>Capital Outlay</u>				
615.9.820.6374 Sanitary Sewer Repair	1,199,325	211,636	-	-
615.9.820.6411 Legal Services	-	-	200,000	-
615.9.820.6499 Other Contractual Services	-	-	-	-
615.9.820.6765 Sewer Extension/Oversizing	-	-	40,000	240,000
Subtotal	1,199,325	211,636	240,000	240,000
<u>Transfers Out</u>				
615.9.820.6912 To Debt Service	-	-	-	-
615.9.820.6913 To Capital Projects	175,000	425,000	-	-
Subtotal	175,000	425,000	-	-
TOTAL EXPENDITURES	1,199,325	211,636	240,000	240,000

CITY COMMUNICATION AND UTILITY

SUMMARY

This fund was established by the council as an account for revenues and expenses associated with the city-owned fiber optic network. It may also be used for predevelopment and research expenses related to other city utility projects. Sources of revenue include grant reimbursements, interest, and system-generated funds, either from sale of assets or usage contracts.

Expenses are generally expected to be contractual in nature.

Positions:

NONE.

CITY COMMUNICATION AND UTILITY

	ACTUAL	ACTUAL	BUDGET	BUDGET
	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Beginning Balance	78,000	471,268	476,486	376,486
Revenue	652,521	51,762	-	45,000
Transfers In	-	-	-	-
Total Available	730,521	523,031	476,486	421,486
Expenditures	259,252	46,545	100,000	25,000
Transfers Out	-	-	-	-
Ending Balance	471,268	476,486	376,486	396,486
REVENUES				
630.825.3.4442 Federal FEMA	-	-	-	-
630.825.3.4443 State FEMA	-	-	-	-
630.825.4.4230 System Contributions	651,382	50,165	-	-
630.825.4.4300 Interest Earned	1,139	1,597	-	-
630.825.4.4781 Misc. Revenue	-	-	-	45,000
Subtotal	652,521	51,762	-	45,000
TRANSFERS IN				
630.825.4.4830 Transfers In	-	-	-	-
TOTAL REVENUES & TRANSFERS IN				
EXPENDITURES				
630.9.825.6411 Legal Services	259,252	18,263	100,000	25,000
630.9.825.6430 Misc. Contracts	-	28,282	-	-
630.9.825.6499 Other Contractual Services	-	-	-	-
630.9.825.6599 Misc. Commodities	-	-	-	-
Subtotal	259,252	46,545	100,000	25,000
TRANSFERS OUT				
630.9.825.6913 Transfers Out	-	-	-	-
TOTAL EXPENDITURES & TRANSFERS OUT	259,252	46,545	100,000	25,000

SOLID WASTE

SUMMARY

Revenues and expenses related to residential collection and disposal of solid and yard waste, recycling (including operation of the recycling drop-off facility), special collections and yard waste composting are reflected in this fund.



New solid waste collection routes will continue to be added with annexations and new developments. The yard waste facility will be expanded to accommodate increase in volumes.

Fees associated with the Solid Waste Agency are anticipated to increase slightly with changes associated with credited tipping fees.

Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
City Manager's Office	0.65	0.75		0.80
Finance Department	0.38	0.44		0.50
Director	0.25	0.20	0.25	0.20
Operations Manager	0.25	0.25		0.25
Supervisor	1.00	1.00	2.25	1.00
Mechanic	0.50	0.50	0.50	0.50
Equipment Operator	7.00	8.00	7.00	8.00
Administrative Assistant	0.43	0.43	0.40	0.25
Administrative Clerk				0.25
Part-Time	1.10	1.10	2.10	1.10
TOTAL FTE	11.56	12.67	12.50	12.85

SOLID WASTE

FY14-15 Accomplishments:

- Expanded Zero Waste Initiative by implementing resource recovery operations with Fiberight LLC.
- Initiated site planning for expansion of yard waste facility.
- Initiated conceptual model for Eco Industrial Park.
- Revised current yard waste processing program.
- Assisted in the deployment of compressed natural gas pilot project.

FY15-16 Goals & Initiatives:

- Continue to expand Zero Waste program within City of Marion and region.
- Complete site planning of Public Service facility.
- Develop and advance Eco Industrial Park Model.
- Continue to advance alternative fuels program.
- Review and revise solid waste collection routes.

SOLID WASTE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	1,010,676	678,069	529,914	315,394
Revenue	1,357,517	1,426,271	1,470,997	1,758,319
Transfers In	-	-	-	-
Total Available	2,368,193	2,104,340	2,000,911	2,073,713
Expenditures	1,558,918	1,402,594	1,648,017	1,545,191
Transfers Out	131,207	171,832	37,500	226,034
Ending Balance	678,069	529,914	315,394	302,488
REVENUES				
670.840.1.4500 Collections	1,197,838	1,276,693	1,296,897	1,581,419
670.840.1.4502 Special Collections	17,422	19,773	17,000	18,000
670.840.1.4600 Assessments	115	154	100	100
670.840.1.4750 Recycled Material Revenue	6,253	5,597	5,000	5,000
670.840.1.4751 Recyc. Container Sales	8,497	7,812	7,500	7,500
670.840.1.4752 Garbage Tags	103,277	91,553	122,500	122,500
670.840.2.4400 FEMA Reimbursements	-	-	-	1,800
670.840.2.4440 DNR Grant	-	-	-	-
670.840.1.4753 Permits and Inspections	-	1,770	-	-
670.840.4.4300 Interest Earned	24,116	22,920	22,000	22,000
TOTAL REVENUES	1,357,517	1,426,271	1,470,997	1,758,319
EXPENDITURES				
<u>Personnel Services</u>				
670.9.840.6010 Regular Salaries	559,220	588,287	638,838	681,916
670.9.840.6020 Part Time Pay	27,424	38,979	41,877	65,436
670.9.840.6040 Overtime Pay	15,242	19,149	18,000	18,000
670.9.840.6110 FICA	44,302	47,853	52,905	57,975
670.9.840.6130 IPERS	49,857	55,525	60,334	66,244
670.9.840.6142 ICMA Retirement	1,685	1,744	-	320
670.9.840.6150 Health Insurance	169,975	143,740	147,560	-
670.9.840.6151 Wellness Program	209	227	588	611
670.9.840.6152 Life Insurance	433	646	699	736
670.9.840.6153 Long Term Disability	2,236	2,362	2,563	2,651
670.9.840.6160 Workers Comp	34,186	26,745	58,008	58,002
670.9.840.6170 Unemployment	-	-	2,870	2,945
670.9.840.6180 Allowances	-	1,128	1,350	1,275
670.9.840.6190 Education Benefits	180	630	2,625	630
670.9.840.6199 Tuition Reimbursement	-	-	-	-
Subtotal	904,950	927,016	1,028,217	956,741
<u>Other Expenditures</u>				
670.9.840.6210 Dues/Memberships	907	987	900	900
670.9.840.6220 Subscript. & Edu. Materials	-	-	-	400
670.9.840.6230 Training & Conferences	625	1,539	1,200	1,200
670.9.840.6240 Travel Expenses	1,294	873	1,200	1,200
670.9.840.6310 Building Maint. & Repairs	2,506	6,225	3,000	3,000

SOLID WASTE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
670.9.840.6320 Grounds Maint. & Repairs	-	-	-	400
670.9.840.6331 Vehicle Maintenance	20,057	31,468	32,000	33,500
670.9.840.6332 Vehicle Repairs - Internal	30,060	20,244	28,000	21,000
670.9.840.6333 Vehicle Repairs - External	-	-	-	6,000
670.9.840.6334 Tires	-	-	-	8,000
670.9.840.6350 Other Equip Repairs	5,403	10,702	15,000	12,000
670.9.840.6370 Utilities	10,013	14,101	18,000	-
670.9.840.6371 Electric/Gas Utility	-	-	-	3,900
670.9.840.6373 Communications Utility	1,047	1,163	2,000	1,200
670.9.840.6374 Water/Sewer Utility	-	-	-	4,500
670.9.840.6404 Interdepartmental Services	25,072	25,643	26,500	27,000
670.9.840.6408 General Insurance	17,454	19,018	23,000	20,500
670.9.840.6409 Janitorial Service Contracts	-	-	-	1,200
670.9.840.6410 Office Equipment Contracts	-	-	-	1,000
670.9.840.6411 Legal Services	775	3,636	4,000	12,000
670.9.840.6413 Payment to other Agencies	224,332	209,857	265,000	275,000
670.9.840.6414 Printing/Binding	9,469	10,490	10,000	-
670.9.840.6419 Technology Services	-	-	-	2,000
670.9.840.6422 Laundry Services	4,305	4,409	5,000	5,000
670.9.840.6430 Misc Contractual	2,970	2,329	4,000	-
670.9.840.6499 Other Contractual Services	-	-	-	1,000
670.9.840.6504 Minor Equipment	48	1,024	250	500
670.9.840.6505 Other Equipment Supplies	1,342	1,127	4,000	3,500
670.9.840.6506 Office Supplies	427	678	900	900
670.9.840.6507 Operating Supplies	970	1,336	1,800	1,500
670.9.840.6508 Postage/Shipping	369	173	250	600
670.9.840.6510 Forms/Printing Services	-	-	-	5,000
670.9.840.6511 Janitorial Supplies	395	592	600	600
670.9.840.6513 Vehicle Operating Supplies	87,908	72,369	132,000	100,000
670.9.840.6514 Medical Supplies	-	15	400	400
670.9.840.6535 Recycling Supplies	20,067	7,205	16,500	10,000
670.9.840.6560 Pre-employment Screening	-	-	-	150
670.9.840.6590 Events & Meetings	-	-	-	1,500
670.9.840.6599 Misc Commodities	989	(1,223)	3,000	3,000
Subtotal	468,804	445,981	598,500	569,550
Capital Outlay				
670.9.840.6721 Furniture	-	-	-	1,000
670.9.840.6723 Heavy Motor Equipment	-	-	-	-
670.9.840.6724 Computer Software	-	-	-	-
670.9.840.6725 Office Equipment	-	-	800	400
670.9.840.6726 Computer Hardware	5,669	-	4,500	-
670.9.840.6727 Other Equipment	5,249	24,208	10,000	10,000
670.9.840.6728 Shop Equipment	-	5,389	6,000	7,500
670.9.840.6750 Buildings	-	-	-	-
670.9.840.6752 Property Acquisition	174,247	-	-	-
Subtotal	185,164	29,597	21,300	18,900
TOTAL EXPENDITURES	1,558,918	1,402,594	1,648,017	1,545,191

SOLID WASTE

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
TRANSFERS OUT				
670.9.840.6911 To Employee Benefits Fund	35,331	35,331	37,500	37,500
670.9.840.6913 To Health Insurance	-	-	-	188,534
670.9.840.6913 To TIF Fund (ESCO)	-	-	-	-
670.9.840.6913 To General Fund	<u>95,876</u>	<u>136,501</u>	<u>-</u>	<u>-</u>
Subtotal	131,207	171,832	37,500	226,034
 TOTAL EXPENDITURES & TRANSFERS OUT	 1,690,125	 1,574,426	 1,685,517	 1,771,225

SOLID WASTE REPLACEMENT

SUMMARY

This fund provides for vehicle and equipment replacement for the city's solid waste programs.

Positions:

NONE.

SOLID WASTE REPLACEMENT

	ACTUAL <u>12-13</u>	ACTUAL <u>13-14</u>	BUDGET <u>14-15</u>	BUDGET <u>15-16</u>
Beginning Balance	759,294	347,198	517,061	459,961
Revenue	236,814	249,468	222,900	91,333
Transfers In	-	-	-	-
Total Available	996,108	596,666	739,961	551,294
Expenditures	648,910	79,605	280,000	100,000
Transfers Out	-	-	-	-
Ending Balance	347,198	517,061	459,961	451,294
 REVENUES				
675.845.1.4500 Collections	211,380	225,365	210,400	73,333
675.845.4.4300 Interest Earned	<u>25,435</u>	<u>24,102</u>	<u>12,500</u>	<u>18,000</u>
TOTAL REVENUES	<u>236,814</u>	<u>249,468</u>	<u>222,900</u>	<u>91,333</u>
 EXPENDITURES				
<u>Capital Outlay</u>				
675.9.845.6723 Heavy Motor Equipment	474,288	79,605	280,000	-
675.9.845.6724 Computer Software	-	-	-	-
675.9.845.6726 Computer Hardware	-	-	-	-
675.9.845.6727 Other Equipment	-	-	-	100,000
675.9.845.6728 Shop Equipment	<u>174,622</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>648,910</u>	<u>79,605</u>	<u>280,000</u>	<u>100,000</u>

URBAN FOREST UTILITY

SUMMARY

The urban forest utility account covers the expenses the city incurs in maintaining city-owned trees and forested areas. Prior to the creation of the utility, these expenses had been taken out of the general fund and road use tax fund, where they were competing with higher priority projects.



Expenses included personnel, equipment and the operating cost associated with the maintenance of the city’s urban forest. This includes trees in city rights-of-way, parks, green spaces and public building grounds. Tree acquisition, professional service contracts and establishment of a reserve fund for mass removal of ash trees, should the emerald ash borer make its way further into Iowa are identified in this fund. Replacement of trees removed as part of capital projects will be an eligible expense, as will purchase of trees for new street extensions and signature streets in the city.

Departments using these funds include parks, engineering and public services.

Positions:

	FY 13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
Utility II	0.00	1.00	0.00	1.00
Certified Arborist	0.00	0.00	1.00	0.00
Arborist Technician	0.00	0.00	1.00	0.50
TOTAL FTE	0.00	1.00	2.00	1.50

URBAN FOREST UTILITY

FY14-15 Accomplishments:

- 21 years as a Tree City USA Community
- Emerald Ash Borer Readiness Plan Developed
- 131 new trees planted
- New Tree Service contract distributed and implemented
- Right of way tree removal and trimming plan implemented

FY15-16 Goals & Initiatives:

- Implementation of an Urban Forestry Division
- Identify significant ash trees and implement an EAB treatment program
- Certified Arborist position staffed
- Tree planting Tower Terrace Rd from 10th Street west to Alburnett Rd
- Tree planting and beatification 35th Street from Indian Creek Rd. to 35th Ave.
- Develop and implement a quadrant tree trimming program
- Sustainable Urban Forestry Training completed
- Purchase tree maintenance equipment
- In-house tree maintenance program
- In-house EAB treatment program
- Faulkes Woods Management Plan developed
- Orchard in Lowe Park started

URBAN FOREST UTILITY

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	(8,758)	115,991	245,935	357,131
Revenue	259,403	272,532	303,802	368,206
Transfers In	-	-	-	-
Total Available	250,644	388,523	549,737	725,337
Expenditures	59,653	67,589	182,606	248,984
Transfers Out	75,000	75,000	10,000	55,506
Ending Balance	115,991	245,935	357,131	420,847
REVENUES				
720.850.1.4500 Collections	259,074	271,798	303,552	367,956
720.850.1.4502 Special Collections	-	-	-	-
720.850.1.4600 Assessments	-	-	-	-
720.850.4.4300 Interest Earned	<u>328</u>	<u>734</u>	<u>250</u>	<u>250</u>
TOTAL REVENUES	<u>259,403</u>	<u>272,532</u>	<u>303,802</u>	<u>368,206</u>
EXPENDITURES				
<u>Personnel Services</u>				
720.9.850.6010 Regular Salaries	-	-	50,185	81,965
720.9.850.6020 Part Time Pay	-	-	-	-
720.9.850.6040 Overtime Pay	-	-	-	1,000
720.9.850.6110 FICA	-	-	3,839	6,270
720.9.850.6130 IPERS	-	-	4,482	7,319
720.9.850.6150 Health Insurance	-	-	13,548	-
720.9.850.6151 Wellness Program	-	-	45	72
720.9.850.6152 Life Insurance	-	-	46	73
720.9.850.6153 Long Term Disability	-	-	176	280
720.9.850.6160 Workers Comp	-	-	2,086	2,985
720.9.850.6170 Unemployment	-	-	220	350
720.9.850.6180 Allowances	-	-	<u>150</u>	<u>239</u>
Subtotal	-	-	<u>74,777</u>	<u>100,553</u>
<u>Other Expenditures</u>				
720.9.850.6210 Dues/Memberships	-	-	57	200
720.9.850.6220 Subscript. & Edu. Materials	-	-	-	1,500
720.9.850.6230 Training & Conferences	-	-	72	500
720.9.850.6240 Travel Expenses	-	-	215	300
720.9.850.6260 Employee Health Screening	-	-	-	270
720.9.850.6310 Building Maint. & Repairs	-	-	572	-
720.9.850.6320 Grounds Maint. & Repairs	-	-	-	1,500
720.9.850.6331 Vehicle Maintenance	-	-	429	1,100
720.9.850.6332 Vehicle Repairs - Internal	-	-	458	-
720.9.850.6333 Vehicle Repairs - External	-	-	-	400
720.9.850.6334 Tires	-	-	-	200
720.9.850.6350 Other Equipment Repair	-	-	400	400
720.9.850.6370 Utilities	-	-	5,863	-

URBAN FOREST UTILITY

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
720.9.850.6371	Electric/Gas Utility	-	-	-	-
720.9.850.6373	Communications Utility	-	-	672	700
720.9.850.6374	Water/Sewer Utility	-	-	-	-
720.9.850.6404	Interdepartmental Services	-	-	-	-
720.9.850.6408	General Insurance	-	-	1,916	810
720.9.850.6409	Janitorial Service Contracts	-	-	-	-
720.9.850.6410	Office Equipment Contracts	-	-	-	-
720.9.850.6411	Legal Services	-	-	-	-
720.9.850.6413	Payment to Agencies	-	-	-	-
720.9.850.6414	Printing/Binding	-	-	14	-
720.9.850.6415	Rental of Equipment	-	-	1,001	500
720.9.850.6416	Rental of Property	-	-	744	-
720.9.850.6418	Property Taxes Payable	-	-	143	-
720.9.850.6419	Technology Services	-	-	-	951
720.9.850.6422	Laundry Services	-	-	629	700
720.9.850.6425	Building Maint. Contracts	-	-	-	-
720.9.850.6426	Grounds Maint. Contracts	-	-	-	110,000
720.9.850.6430	Misc Contractual	59,591	60,150	70,000	-
720.9.850.6499	Other Contractual Services	-	-	-	2,000
720.9.850.6501	Chemicals	-	-	-	-
720.9.850.6504	Minor Equipment	-	-	486	500
720.9.850.6505	Other Equipment Supplies	-	-	1,015	500
720.9.850.6506	Office Supplies	-	-	57	100
720.9.850.6507	Operating Supplies	-	-	443	800
720.9.850.6508	Postage/Shipping	-	-	29	40
720.9.850.6510	Forms/Printing Services	-	-	-	400
720.9.850.6511	Janitorial Supplies	-	-	2,503	-
720.9.850.6513	Vehicle Operating Supplies	-	-	1,000	6,560
720.9.850.6514	Medical Supplies	-	-	93	50
720.9.850.6527	Forestry Maint. Supplies	-	-	3,718	1,000
720.9.850.6535	Recycling Supplies	-	-	-	-
720.9.850.6560	Pre-employment Screening	-	-	-	750
720.9.850.6561	Uniforms	-	-	-	-
720.9.850.6590	Events & Meetings	-	-	-	5,400
720.9.850.6599	Misc Commodities	-	8	300	300
	Subtotal	<u>59,591</u>	<u>60,158</u>	<u>92,829</u>	<u>138,431</u>
Capital Outlay					
720.9.850.6721	Furniture	-	-	-	-
720.9.850.6723	Trees	62	7,431	15,000	10,000
720.9.850.6724	Computer Software	-	-	-	-
720.9.850.6725	Office Equipment	-	-	-	-
720.9.850.6726	Computer Hardware	-	-	-	-
720.9.850.9727	Other Equipment	-	-	-	-
720.9.850.6728	Shop Equipment	-	-	-	-
720.9.850.6750	Buildings	-	-	-	-
720.9.850.6752	Property Acquisition	-	-	-	-
	Subtotal	<u>62</u>	<u>7,431</u>	<u>15,000</u>	<u>10,000</u>
TOTAL EXPENDITURES		59,653	67,589	182,606	248,984

URBAN FOREST UTILITY

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
TRANSFERS OUT				
720.9.850.6911 To Road Use Fund	75,000	75,000	10,000	10,000
720.9.850.6913 To General Fund	-	-	-	18,960
720.9.850.6913 To Health Insurance	-	-	-	<u>26,546</u>
Subtotal	<u>75,000</u>	<u>75,000</u>	<u>10,000</u>	<u>55,506</u>
 TOTAL EXPENDITURES & TRANSFERS OUT	 134,653	 142,589	 192,606	 304,490

STORMWATER MANAGEMENT

SUMMARY

This fund accounts for all revenues from stormwater management service fees, subdivision drainage fees and interest earned. Allocations are used to fund stormwater management/drainage projects, any city share of neighborhood drain tile projects as well as the city share of storm sewer oversizing and detention/retention basis projects associated with new development.



The budget represents higher base fees authorized in the new stormwater ordinance. Additional funds will provide for additional storm water related projects and activities.

The city is required to comply with the National Pollution and Discharge Elimination System (Phase II) Program requirements. The budget includes an allocation for staff to provide program compliance.

Positions:

	FY13-14 Actual	FY14-15 Actual	FY15-16 Requested	FY15-16 Approved
City Manager's Office	0.60	0.75	0.80	0.80
Finance Department	0.74	0.38	0.34	0.34
Engineering	2.76	3.06	2.38	2.38
Public Services Director	0.10	0.25	0.25	0.25
Operations Manager	0.10	0.10	0.10	0.10
GIS Tech	0.00	0.00	0.00	0.00
Part-Time	0.08	0.04	0.04	0.00
Mechanic	0.20	0.20	0.20	0.20
Equipment Operator II	0.80	0.80	0.80	0.80
Administrative Assistant	0.10	0.10	0.10	0.10
TOTAL FTE	5.48	5.68	5.01	4.97

STORMWATER MANAGEMENT

FY14-15 Accomplishments:

- First full year of stormwater coordinator on staff

FY15-16 Goals & Initiatives:

- Installation of storm sewer along 6th Avenue corridor in preparation for road project
- Provide support to Art in the Alleys project to improve stormwater drainage

STORMWATER MANAGEMENT

	<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
Beginning Balance	1,547,899	774,940	718,065	501,392
Revenue	600,022	914,449	860,900	928,150
Transfers In	53,484	-	-	-
Total Available	2,201,405	1,689,389	1,578,965	1,429,542
Expenditures	894,637	716,587	913,845	616,697
Transfers Out	531,829	254,736	163,728	227,933
Ending Balance	774,940	718,065	501,392	584,912
REVENUES				
740.865.1.4500 Collections	510,679	774,983	800,000	866,250
740.865.1.4501 Erosion Fees	1,200	1,150	900	900
740.865.1.4503 Erosion Fees - CC	-	-	-	-
740.865.1.4550 Drainage Fees (Subdivisions)	16,904	50,817	50,000	50,000
740.865.2.4400 FEMA Reimbursements	-	-	-	-
740.865.2.4401 Grants	64,999	84,658	7,500	7,500
740.865.1.4300 Interest Earned	6,240	2,841	2,500	3,500
Subtotal	600,022	914,449	860,900	928,150
TRANSFERS IN				
740.865.1.4830 Transfers In	53,484	-	-	-
TOTAL REVENUES & TRANSFERS IN	653,506	914,449	860,900	928,150
EXPENDITURES				
<u>Personnel Services</u>				
740.9.865.6010 Regular Salaries	310,042	376,117	369,613	382,373
740.9.865.6020 Part-Time Pay	1,732	3,878	1,905	-
740.9.865.6040 Overtime Pay	4,012	5,652	2,600	2,600
740.9.865.6110 FICA	23,444	28,945	27,762	28,509
740.9.865.6130 IPERS	25,438	31,519	31,671	32,291
740.9.865.6142 ICMA Retirement	1,124	1,163	142	144
740.9.865.6150 Health Insurance	78,019	58,006	52,174	-
740.9.865.6151 Wellness Program	30	102	238	243
740.9.865.6152 Life Insurance	299	424	409	420
740.9.865.6153 Long Term Disability	1,207	1,453	1,428	1,470
740.9.865.6160 Workers Compensation	-	3,218	12,075	10,897
740.9.865.6170 Unemployment	-	-	1,087	1,109
740.9.865.6180 Allowances	-	14	201	201
740.9.865.6190 Education Benefits	150	563	540	540
740.9.865.6199 Tuition Reimb.	-	-	-	-
Subtotal	445,497	511,054	501,845	460,797
<u>Other Expenditures</u>				
740.9.865.6220 Subscriptions & Edu. Materials	-	-	-	-
740.9.865.6230 Training & Conferences	-	400	2,000	3,000
740.9.865.6240 Travel Expenses	-	-	-	-

STORMWATER MANAGEMENT

		<u>ACTUAL</u> <u>12-13</u>	<u>ACTUAL</u> <u>13-14</u>	<u>BUDGET</u> <u>14-15</u>	<u>BUDGET</u> <u>15-16</u>
740.9.865.6260	Employee Health Screening	-	-	-	400
740.9.865.6411	Legal Services	4,583	7,768	15,000	-
740.9.865.6414	Printing/Binding	8,738	8,939	-	-
740.9.865.6415	Equipment Rental	-	-	2,000	2,000
740.9.865.6419	Technology Services	-	-	-	500
740.9.865.6426	Grounds Maint. Contracts	-	-	-	15,000
740.9.865.6430	Misc Contractual	12,702	13,432	13,000	-
740.9.865.6499	Other Contractual Services	-	-	-	15,000
740.9.865.6506	Office Supplies	-	96	-	-
740.9.865.6510	Forms/Printing Services	-	-	-	-
740.9.865.6560	Pre-employment Screening	-	-	-	-
740.9.865.6590	Events & Meetings	-	-	-	-
	Subtotal	26,022	30,634	32,000	35,900
 <u>Capital Outlay</u>					
740.9.865.6724	Computer Software	-	-	-	-
740.9.865.6725	Office Equipment	-	-	-	-
740.9.865.6726	Computer Hardware	-	-	-	-
740.9.865.6764	Misc. Curb Repairs (PS)	12,928	-	-	40,000
740.9.865.6765	Storm Sewer Projects	351,637	94,811	300,000	-
740.9.865.6766	Storm Sewer (subdivisions)	-	-	75,000	75,000
740.9.865.6767	Neighb Drain Tile/Ditch Encsm	-	136	5,000	5,000
740.9.865.6801	Grant Expense	58,553	79,951	-	-
	Subtotal	423,117	174,899	380,000	120,000
 TOTAL EXPENDITURES		894,637	716,587	913,845	616,697
 <u>Transfers Out</u>					
740.9.865.6911	To Employee Benefit	898	1,008	-	-
740.9.865.6912	To Debt Service	165,930	163,728	163,728	161,581
740.9.865.6913	To General Fund (Eng proj)	136,501	-	-	-
740.9.865.6913	To RUT Replacement	180,000	90,000	-	-
740.9.865.6913	To Capital Project Fund	48,500	-	-	-
740.9.865.6913	To Health Insurance	-	-	-	66,352
	Subtotal	531,829	254,736	163,728	227,933
 TOTAL EXPENDITURES & TRANSFERS OUT		1,426,466	971,323	1,077,573	844,630

HEALTH INSURANCE

SUMMARY

The City of Marion self-insures for health insurance. All medical claims up to \$30,000 per covered individual are paid through this fund, after which a stop-loss insurance policy starts to pay their future claims. Administration is handled through a contract for service with Wellmark Blue Cross/Blue Shield of Iowa.

Wellmark estimates the city's expected claims each year, and provides the city with rates for both single and family policies. Premiums collected go into this account, and the city pays a weekly draw amount to Wellmark. If claims are higher than the draw, the company bills the city for the additional amount.

Positions:

NONE.

HEALTH INSURANCE

	ACTUAL	ACTUAL	BUDGET	BUDGET
	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Beginning Balance	1,201,705	1,542,470	1,640,422	1,607,470
Revenue	2,231,803	2,354,008	2,284,341	-
Transfers In	-	-	-	2,876,609
Total Available	3,433,508	3,896,478	3,924,763	4,484,079
Expenditures	1,891,038	2,256,056	2,317,293	2,592,500
Transfers Out	-	-	-	-
Ending Balance	1,542,470	1,640,422	1,607,470	1,891,579
 REVENUES				
820.930.9.4782 Premium Collections	2,231,803	2,354,008	2,284,341	-
 TRANSFERS IN				
820.930.4.4830 From T&A Police	-	-	-	820,982
820.930.4.4830 From T&A Fire	-	-	-	453,292
820.930.4.4830 From T&A Engineering	-	-	-	46,213
820.930.4.4830 From T&A Library	-	-	-	164,867
820.930.4.4830 From T&A Parks	-	-	-	187,234
820.930.4.4830 From T&A Rec	-	-	-	33,528
820.930.4.4830 From T&A Building	-	-	-	134,110
820.930.4.4830 From T&A Planning	-	-	-	67,055
820.930.4.4830 From T&A City Manager	-	-	-	73,944
820.930.4.4830 From T&A Finance	-	-	-	27,225
820.930.4.4830 From T&A Civil Service	-	-	-	109,543
820.930.4.4830 From T&A Road Use	-	-	-	284,941
820.930.4.4830 From T&A LOST	-	-	-	20,222
820.930.4.4830 From Sewer	-	-	-	172,021
820.930.4.4830 From Solid Waste	-	-	-	188,534
820.930.4.4830 From Urban Forest Utility	-	-	-	26,546
820.930.4.4830 From Stormwater	-	-	-	66,352
Subtotal	-	-	-	2,876,609
 TOTAL REVENUES & TRANSFERS IN	 2,231,803	 2,354,008	 2,284,341	 2,876,609
 EXPENDITURES				
820.6.930.6151 Wellness Program	-	-	-	87,500
820.6.930.6430 Administrative Fees	456,889	495,940	553,686	580,000
820.6.930.6433 Insurance Claims	1,434,148	1,760,116	1,763,607	1,925,000
TOTAL EXPENDITURES	1,891,038	2,256,056	2,317,293	2,592,500