

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on October 13<sup>th</sup>, 2015, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, William Kling, John McIntosh and Greg Hapgood were present. John Bender was absent. Chairman Hapgood called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Andy Smith, Operations Foreman, and Curt Huhndorf, Distribution Foreman.

Minutes of the regular monthly board meeting held at 5:15 PM on September 8, 2015 were reviewed along with the September disbursements, and the September 2015 fund balance report. Steigerwaldt stated the department grossed just over \$200,000 for the month from water sales as there were no major expenses paid during the month. Motion by McComas, seconded by Kling to approve same. Vote: all Ayes (4-0)

Hapgood opened the public hearing for the 31<sup>st</sup> Street Elevated Storage Tank Coating project. There was nobody present to speak either in favor or against the project. Hapgood closed the public hearing at 5:20 PM.

Steigerwaldt informed the board that the next Resolution No. 15-15 accepting bids and awarding contract to Utility Services Company Inc. for the above mentioned project should be tabled until a workable resolution can be worked out between Utility Solutions and the department on the Lindale Tower Recoating project. He told the board they had 45 days to accept or reject the submitted bids so this Resolution No. 15-15 could be acted on at the November 10<sup>th</sup> board meeting. Staff further explained the issues and potential unknown problems that are occurring at the Lindale Tower site. V&K and staff have proposed a plan of act to Utility Solutions for consideration. If Utility Solutions accepts this proposal which is to wait on completing the Lindale Tower to see if additional paint issues and/or workmanship defects appear next spring and summer then staff would be willing to award the 31<sup>st</sup> Street Elevated Storage Tank Coating Project to Utility Solutions as they were the low bid. The board was agreeable to this plan.

Motion by McComas, seconded by McIntosh to table Resolution No. 15-15 until the November board meeting. Vote: all Ayes (4-0)

Motion by McComas, seconded by Kling to approve the revisions made to the department's June 2014 Action Plan. Only minor updates were made to the plan like name changes and the addition of dealing with the new radium issue at Well #7. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by McComas to approve payment to Brown Supply Company for the purchase of 60 new fire hydrants in the amount of \$158,479.80. Steigerwaldt stated the price had increased slightly for the new hydrants this year. Huhndorf, who ordered the fire hydrants stated the price should have been the same as last year. Steigerwaldt stated he used a 2013 price so he would verify that the price per hydrant remained the same as last year's order. The board was surprised on how many hydrants were being installed. Steigerwaldt stated there was a lot of development and growth happening in Marion. Vote: all Ayes (4-0)

Motion by McComas, seconded by Kling to renew the department's Identity Theft Prevention Program. Steigerwaldt stated there had been no data breaches last year and did not recommend any new revisions to the current policy. Vote: all Ayes (4-0)

Resolution 15-14 amending the depository amount at financial institutions in Linn County. Steigerwaldt stated that the auditors had noted two occasions where the department's account had exceeded \$3 million dollars at Farmers State Bank for a short time until expenses were paid and the balance fell below that limit. It was recommended by the auditor to revise the limit and amend the name of the former City State bank to its new name of NXT Bank. Motion by Kling, seconded by McIntosh. Roll Call Vote: all Ayes (4-0)

Motion by McComas, seconded by Kling approving payment to Quality Excavating Inc. for a fire hydrant removal and restoration at 8<sup>th</sup> Avenue and 7<sup>th</sup> Street in the amount of \$6,217.00. Steigerwaldt stated a car damaged this fire hydrant and the department received \$5,784.80 from the driver's insurance company but we were not fully compensated for our cost due to the depreciation value of the fire hydrant per the insurance company. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by McComas approving three payments to Veenstra and Kimm, Inc. for \$3,080.27. Steigerwaldt stated the three payments were for the two existing contracts for the water towers and some aerator replacement design work. Vote: all Ayes (4-0)

Motion by McComas, seconded by McIntosh to approve water main application for Bridge Creek 4<sup>th</sup> Addition to the city of Marion. Steigerwaldt told the board the location of this development and stated the future YMCA could be located on this site. He mentioned this addition would be done in phases with some underground piping installation to begin this fall. Vote: all Ayes (4-0)

Motion by McComas, seconded by Kling to amend the years of service recognition policy to allow the payout to occur when the employee receives their annual longevity payment. The former policy had the payment occurring on the second payroll in November. Vote: all Ayes (4-0)

Motion by McComas, seconded by Kling approving a professional service contract with the Iowa Geological Survey for additional evaluation of the Silurian Aquifer and preliminary evaluation of the Devonian Aquifer (Bowman Springs) in the amount of \$43,578.00. Steigerwaldt explained to the board that this study would assist the department in the future to determine how sustainable the Silurian Aquifer will be for Marion as a potential long term water source for the city. It would also evaluate the potential to utilize the Bowman Springs as a future water source. He stated that other communities have utilized this service in search for additional water sources. Steigerwaldt mentioned to the board that there would be additional costs involved for installing and removing test pumps at wells 8 and 9. He had received an initial quote from Northway Well and Pump which seemed expensive. He would contact some other well and pump companies and get additional quotes for this service. The board asked

some additional questions but decided this study would benefit the department as the community continues to grow and consume more water. Vote: all Ayes (4-0)

Smith updated the board on the field activities: Service Department: remote read meters installed on 28 accounts; 2805 meter reads; 141 straight meters to radio; 152 tag orders; 70 service calls; and 736 utility locations were located.

Smith stated the distribution crew completed the 10<sup>th</sup> Avenue water main relay project. He had spent a lot of time inspecting the Lindale Tower project. A contractor replaced the shingles at Well Site #6. Crews did 30 service line taps for new subdivisions and inspections on both private and public jobs.

September gallons pumped: 94,577,000

### Secretary Report –

Steigerwaldt informed the board there were 25 new building permits issued last month. He told the board we did not have the ability to go into arbitration with the insurance company on the electrolysis insurance claim for the pump at Well site #6. He is waiting on a response letter from the insurance company and from there we will have to determine if we want to take legal action on this particular claim.

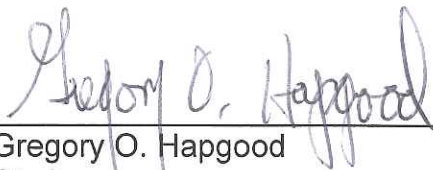
The board discussed the department's nepotism policy. Steigerwaldt stated there is a potential future hire that may conflict with the current policy. Kling stated in companies with a large number of employees our nepotism policy would not be possible to adhere to. The board was mostly in favor of looking into revising the policy. Steigerwaldt will bring some revision examples back to the board to consider at the next meeting.

Steigerwaldt told the board our old truck #6 was sold to the City of Olin for \$3,500.00. The board was pleased with this offer.

The next regular monthly meeting for the water board was set for 5:15 PM on Tuesday, November 10<sup>th</sup>, 2015.

The meeting was adjourned at 6:28 PM.

  
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Todd Steigerwaldt  
Secretary

  
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Gregory O. Hapgood  
Chairman