

MINUTES  
MARION CIVIL SERVICE COMMISSION  
REGULAR MEETING  
MARCH 31, 2015

The Marion Civil Service Commission met on Tuesday, March 31, 2015 at 8:10 a.m. in the Finance Conference Room at City Hall. Commission members present were Mettler, Botkin, and Hagen. Absent: None.

Motion by Botkin, second by Hagen to approve the minutes of the February 3, 2015 meeting. All in favor, motion carried.

Mettler brought it to the commissioners' attention that departments often leave off the civil service and city council dates when they make their schedules for testing. She requests a reminder be sent to department heads listing the required dates.

Commission clerk Kula reminded the commissioners the police testing has been postponed to the fall.

Fire Chief Krebill arrived at 8:20 a.m.

Eighty-three applications have been submitted for the firefighter position and Fire Chief Krebill and Commission Clerk Kula recommend the test be split into two sessions (8:00 a.m. – 11:00 a.m. & 1:00 p.m. – 4:00 p.m.) since the City Chambers felt cramped when 34 applicants tested last time. The first half of the list (alphabetical by last name) will be assigned to the morning session and the last half assigned to the afternoon. Because we had advertised the 8:00 a.m. time, those in the afternoon should be given a chance to switch to the morning session if they cannot make it to the afternoon session.

Motion by Hagen, second by Mettler to approve two sessions (8:00 a.m. – 11:00 a.m. & 1:00 p.m. – 4:00 p.m.) for the test to be held on April 11, 2015 due to a large number of applicants. All in favor, motion carried.

Motion by Mettler, second by Botkin to cancel the April 7, 2015 meeting. All in favor, motion carried.

With there being no further business, Botkin made a motion to adjourn at 8:40 a.m., seconded by Mettler. All in favor, motion carried.

Lianne Kula, Clerk of Commission