

The regular monthly meeting of the Marion Water Department's Board of Trustees was called to order at 5:15 PM, on November 10<sup>th</sup>, 2015, in the executive conference room of City Hall, Marion, Iowa. Trustees Mary Ann McComas, John McIntosh, John Bender and Greg Hapgood were present. William Kling was absent. Chairman Hapgood called the meeting to order. Other people attending the meeting included Todd Steigerwaldt, Board Secretary, Andy Smith, Operations Foreman, Curt Huhndorf, Distribution Foreman, and Marion High School student, Dalton Sturgeon.

Minutes of the regular monthly board meeting held at 5:15 PM on October 13, 2015 were reviewed along with the October disbursements, and the October 2015 fund balance report. Motion by McComas, seconded by Bender to approve same. Vote: all Ayes (4-0)

Motion by Bender, seconded by McIntosh to remove from table Resolution No. 15-15 accepting bids and awarding contract to Utility Services Company Inc. Vote: all Ayes (4-0)

Resolution No. 15-15 accepting bids and awarding contract to Utility Services Company Inc. for the 31<sup>st</sup> Street Elevated Storage Tank Coating Project. Steigerwaldt told the board that Utility Service Company Inc. is committed to resolving the issues that occurred at the end of the recoating project on the Lindale Tower. They are agreeable to wait and re-inspect the Lindale Tower next spring and summer to evaluate an acceptable resolution on this painting project. They have not asked for any payment on the Lindale Tower project and the department will not make any payments until the Lindale Tower project is finally accepted. Therefore staff is recommending awarding the 31<sup>st</sup> Street Elevated Storage Tank Coating Project to Utility Service Company Inc. as they were the low bidder by \$56,000.00. Motion by McComas, seconded by Bender. Roll Call Vote: all Ayes (4-0)

Resolution 15-16 adopting Statewide Urban Design and Specifications (SUDAS) effective January 1, 2016 replacing the current Cedar Rapids Metropolitan Area Standards and Construction Specifications. Steigerwaldt stated the Marion Engineering Department was proceeding with the adaptation of the SUDAS standards and had recently held an open house for contractors and consultants to comment on the specifications. He shared that Cedar Rapids is planning on adopting SUDAS in about two years. There are still special specifications that are unique to Marion that will be included in the bidding documents. Bender asked if there was a two or four year maintenance bond for the underground installations. Steigerwaldt stated it was still a two year maintenance bond. Bender stated Cedar Rapids recently went to a four year bond for all underground utilities. He mentioned that Hiawatha would also be reviewing and eventually adopting the SUDAS manuals as well. Motion by McComas, seconded by McIntosh. Roll Call Vote: all Ayes (4-0)

Motion by McIntosh, seconded by Bender to hire Sam's Well Drilling to install two test pumps at Wells 8 and 9 and remove the pump at Well 2 for the Silurian Aquifer study. Steigerwaldt stated he obtained two quotes to do this work. Sam's was considerably lower than the other quote from Northway Well and Pump. Sam's previously drilled Wells 8 and 9 in 2014. McComas asked about the hourly rate to remove the pump at

Well #2. Steigerwaldt stated that this pump has been in there a long time and it may take some time to remove it therefore they used an hourly rate. McIntosh asked about the salvage rights of the pump and piping. Steigerwaldt stated he would make sure we would have the salvage rights for the pump and piping. Vote: all Ayes (4-0)

Motion by McComas, seconded by McIntosh to approve crop cash rent agreement with RJ Carson in the amount of \$271 per acre for the department's 3 acre parcel in the WaterLinn Park 1<sup>st</sup> Addition to Marion. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by Bender approving payment #2 to Quality Excavating Inc. per the contract for the fire hydrant replacement project in the amount of \$16,375.00. Steigerwaldt stated the contractor completed 7 of the 14 contracted fire hydrant replacements. Staff would like to add a few more hydrants to this contract if the contractor is interested in doing a few more. Vote: all Ayes (4-0)

Motion by McComas, seconded by Bender to renew the yearly house rental agreement with the current renter at 788 2<sup>nd</sup> Street, Marion. Steigerwaldt stated the department made just over \$5000 last fiscal year on rent less the expenses. A few additional repairs were made to the house this fall after the completion of the city's rental inspection program. A new refrigerator was also purchased. Staff was satisfied with the current renter's upkeep of the property and therefore did not want to raise the monthly rent for the next year. Vote: all Ayes (4-0)

Motion by McComas, seconded by McIntosh to receive and file the employee's wage increase proposal for fiscal year 2016-2017. Vote: all Ayes (4-0)

Motion by Bender, seconded by McComas to approve the water main application for the Industrial Center East 9<sup>th</sup> Addition to the City of Marion. Steigerwaldt explained the addition's location to the board which is off of 3<sup>rd</sup> Avenue and south of Marion Iron's new facility. Vote: all Ayes (4-0)

Motion by McIntosh, seconded by McComas to approve the purchase of an electric powered handheld valve exerciser tool. Steigerwaldt stated the existing tool broke. McIntosh asked how old the existing device was and Huhndorf estimated it was over 30 years old. McIntosh stated this tool makes exercising water valve a lot easier on the body as some valves turn very hard. Huhndorf stated they had a demonstration today from a vendor on a particular unit. Bender asked where the electricity to operate it came from. Huhndorf stated the service truck has a generator on board. Vote: all Ayes (4-0)

Motion by Bender, seconded by McIntosh approving two payments to Veenstra and Kimm, Inc. for \$628.00. Steigerwaldt stated they continue to perform work on the 31<sup>st</sup> Street Elevated water tower and the aerator replacement at Well #4. Vote: all Ayes (4-0)

Motion by McComas, seconded by Bender approving revisions to the department's nepotism policy to match what the city currently has adopted. Vote: all Ayes (4-0)

Smith updated the board on the field activities: Service Department: remote read meters installed on 61 accounts; 1319 meter reads; 21 straight meters to radio; 182 tag orders; 95 service calls; and 677 utility locations were located.

Smith stated the Lindale Tower was back in service. The roof at Well #6 was replaced and he expected the roofing contractor to do the partial replacement on the main shop's roof yet this fall. He had staff do some minor repairs at the department's rental property after the city's rental inspection program. There was one main break that crews repaired off of 29<sup>th</sup> Avenue. Crews did 19 service line taps for new subdivisions and serviced 26 fire hydrants.

October gallons pumped: 83,998,000

### Secretary Report –

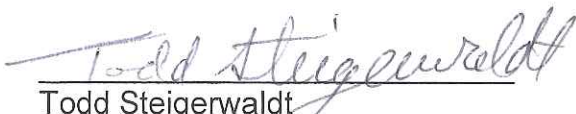
Steigerwaldt informed the board there were 37 new building permits issued last month. He visited with legal on the electrolysis insurance claim for the pump at Well site #6. After reviewing our policy and conferring with our local insurance agent, legal advised against pursuing this matter any further at this time unless other communities continue to have success in receiving coverage for similar electrolysis claims in wells.

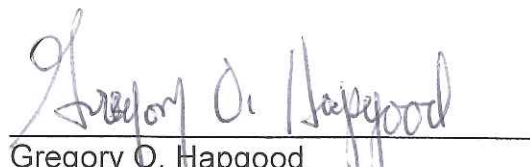
Steigerwaldt told the board he met with two Cedar Rapids officials to initiate a preliminary discussion on the option of purchasing additional water from Cedar Rapids in the future. John Bender was also able to attend this meeting. Cedar Rapids stated they were looking at future growth and water demand needs as well and were considering a new 20 million gallon per day plant to meet future water needs. Steigerwaldt told Cedar Rapids that we were doing a detailed study on the future water availability from the Silurian Aquifer. Marion may also consider purchasing water from Cedar Rapids to blend with our Well #7 that had a radium spike last summer. Steigerwaldt shared some preliminary costs to purchase 1 million gallons of water per day from Cedar Rapids for blending purposes. The annual cost was expensive. Steigerwaldt will continue to evaluate any and all alternatives.

Steigerwaldt shared two articles with the board. One was regarding radionuclides in Iowa and the other was regarding the ethanol industry and why they should not use the Jordan Aquifer to produce ethanol.

The board will have a special work session at 4:30 PM on Tuesday, December 8 with the regular monthly board meeting at 5:15 PM on Tuesday, December 8, 2015.

The meeting was adjourned at 6:13 PM.

  
Todd Steigerwaldt  
Secretary

  
Gregory O. Hapgood  
Chairman